



BOROUGH OF LONGPORT Commission Meeting Agenda

June 6, 2012

Workshop 4:30 // Regular 5 pm

The "Press of Atlantic City" and the "Downbeach Current" were notified of this meeting and a copy of same was posted on the bulletin board in Borough Hall and on the Borough of Longport website.

- I. Call to order
Flag Salute
Roll Call-Emergency Announcements/ Public Speaking 5 minute rule
- II. Approval of minutes for May 23, 2012 Commission Meeting
- III. **Ordinances (2nd Reading/Public Comment)** Salary, Wages, Compensation for Seasonal Employees 2012
- IV. **Municipal Clerk**
- V. **Resolutions**
 - a) R2012-51 / Appointing Acting Municipal Clerk- (1 yr term)
 - b) R2012-52 Appointing Deputy Municipal Clerk
 - c) R2012-53 / Appointing Emergency Management Coordinator (3 yr term)
 - d) R2012-54/ Renewal of Oriental Gourmet,T/A Fai's Liquor License
 - e) R2012-55 / Chapter 159- Hazard Mitigation Grant
 - f) R2012-56 / Authorization to Participate in Atlantic County Urban County Program
 - g) R2012-57/Authorizing the Acceptance of a Hazard Mitigation Grant for Blk 23, Lot 7
 - h) R2012-58/ Authorizing Contract to Lease to Atlantic County Library
 - i) R2012-59/ Chapter 159-Budget Insertion for Alcohol Education Rehab and Enforcement Fund
- VI. Bill Pay List
- VII. Commissioner's Reports
- VIII. Public Comment
- IX. Adjournment

Posted: 6-4-12

Revised: 6-5-2012

BOROUGH OF LONGPORT
COMMISSION MEETING JUNE 6, 2012

MINUTES

WORKSHOP SESSION-4:30 PM

Meeting was called to order by Deputy Municipal Clerk Strawder- Sunshine Notice was read.

Roll call taken: Mayor Russo, Commissioner Leeds, Commissioner Lawler in attendance. Engineer Carter and Deputy Clerk Strawder also in attendance. Absent: Solicitor Agnellini

Mayor Russo announced that a new police officer will be sworn in Friday, June 8th. This officer is replacing Ofc. Michael Kornblau who is no longer employed with the Borough. The Mayor continued by informing the Governing Body that the Navy Seal Challenge is scheduled for July 5th. The "walk" will be \$10 and the "challenge" will be \$35. More information can be obtained at www.lin-mark.com and one can register at that site. The Mayor asked Commissioner Lawler to contact the Atlantic County Library Director in Mays Landing and find out if Longport could be provided with better wireless services and a general upgrade of the Longport facilities. Also, Commissioner Lawler was requested to find out if Longport could possibly have an increase in the rent that is charged to the Library.

A discussion ensued when the Mayor asked about the check valves that do not appear to be in the bulkheads @ 34th Avenue. The Engineer and Commissioner Leeds will investigate this further.

Mayor Russo discussed the ordinance pertaining to "Dogs on the beach". The State mandates April 1st to Sept 15th that no dogs will be on the beach at State Parks. Strawder stated that the dates she obtained, April 15 to Sept 15, seems to be a consensus as to what others are doing regarding this issue. Mr. Leeds suggested that Chapter 82 in the Code Book be upgraded and will follow up with Mr. Agnellini.

Commissioner Lawler reported that beach tag sales are going well. In 2011, approx. \$149,000 was generated in beach tag sales compared to \$159,000 sold this year. That is a \$10,000 increase. Commissioner Leeds stated that he has had a number of complaints by people who buy the tags and state that no one ever asks for them on the beach. Mr. Leeds would like to see an incentive for the inspectors i.e. WaWa gift cards as an incentive to check tags on the beach, plus their "leader" should be more forceful

Commissioner Leeds is stepping down from the Planning & Zoning Board and Commissioner Lawler will be taking his place. Commissioner Lawler will be a Class III. The Mayor will appoint him during the regular meeting.

With no further business to discuss, Commissioner Lawler made motion to adjourn and the motion was seconded by Commissioner Leeds. MEETING ADJOURNED @ 4:45 PM



BOROUGH OF LONGPORT Commission Meeting Minutes

June 6, 2012

Workshop 4:30 // Regular 5 pm

The "Press of Atlantic City" and the "Downbeach Current" were notified of this meeting and a copy of same was posted on the bulletin board in Borough Hall and on the Borough of Longport website.

Call to order & Flag Salute conducted by Deputy Clerk Strawder
Roll Call-Mayor Russo, Commissioner Leeds and Lawler were present. Also in attendance Engineer Carter and Deputy Clerk Strawder. Absent: Solicitor Agnellini
Mayor Russo announced Emergency Announcements/ Public Speaking 5 minute rule

Approval of minutes for May 23, 2012 Commission Meeting- Commissioner Leeds made motion to approve the minutes of May 23rd meeting. Motion seconded by Commissioner Lawler. MOTION APPROVED.

Ordinances (2nd Reading/Public Comment)

O2012-04 Salary, Wages, Compensation for Seasonal Employees 2012

WHEREAS, the Borough of Longport has established the following salaries for specific employees;

NOW THEREFORE, BE IT RESOLVED as follows:

DEPARTMENT OF PUBLIC AFFAIRS AND PUBLIC SAFETY:

Seasonal

Beach Tag Supervisor\hourly \$ 8.85-12.00

Beach Tag Inspector\hourly

1st year of Borough service \$ 6.65 – 7.25

2nd year of Borough service 6.90 – 7.50

3rd year of Borough service 7.10 – 7.75

4th and following year of Borough service 7.30 – 8.00

Tennis Court Attendants\hourly

1st year of Borough service \$ 6.65 – 7.25

2nd year of Borough service \$ 6.90 –

7.50

3rd year of Borough service \$ 7.10 –

7.75

4th year of Borough service \$ 7.30 –

8.00

Telecommunicators (part time)

Hourly \$11.50 to \$15.00

STIPEND - Greater than 500 hours in calendar year
\$250.00

DEPARTMENT OF PUBLIC WORKS AND WATER\SEWER UTILITY:

Seasonal Help\hourly \$9.60 – 12.80

Seasonal employees will be engaged annually.

Seasonal employee working in classifications that are governed by an hourly rate range will be placed on that range by the concurrence of the responsible Commissioner.

Service as a tennis court attendant or beach tag inspector will be cumulative for purpose of determining years of Borough service.

Temporary part-time workers shall not be engaged for greater than 750 hours per year.

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Public was asked if anyone had any comment. With no comments from the public, Mayor Russo made motion to approve and the motion was seconded by Commissioner Lawler. ROLL CALL VOTE: Russo- YES, Leeds-YES, Lawler- YES
ORDINANCE PASSED

Municipal Clerk- Mayor Russo announced that the Borough has been without a Municipal Clerk since May 31st and would like to appoint Emilia (Amy) Strawder as Acting Municipal Clerk (see R2012-51)

Resolutions

R2012-51 / Appointing Acting Municipal Clerk- (1 yr term)

WHEREAS, it is in the interest of the Borough of Longport to appoint an Acting Municipal Clerk pursuant to N.J.S.A. 40A:9-9; and

WHEREAS, **Emilia R. Strawder**, has completed all classes necessary for Registered Municipal Clerk's Certification (RMC) and will be taking the test for certification and therefore is qualified to serve as the Borough of Longport Acting Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Longport that **Emilia R. Strawder** is hereby appointed to the position of Acting Municipal Clerk with the exclusive duties and responsibilities to perform the office of Borough of Longport Municipal Clerk commencing June 7, 2012.

BE IT FURTHER RESOLVED that **Emilia R. Strawder** shall serve at the pleasure of the governing body and her employment shall not extend beyond June 6, 2013 unless extended or ratified by resolution.

All resolutions or parts of resolutions inconsistent herewith are hereby repealed and this resolution shall take effect immediately.

Deputy Clerk Strawder was appointed Acting Municipal Clerk. Commissioner Leeds made motion to approve and seconded by Commissioner Lawler.

APPROVED.

R2012-52 Appointing Deputy Municipal Clerk

WHEREAS, it is in the interest of the Borough of Longport to fill the position of Deputy Municipal Clerk; and

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Longport that **Richard L. Carter, RMC** is hereby appointed to the position of Deputy Municipal Clerk and shall serve as such at all meetings of the Governing Body only.

All resolutions or parts of resolutions inconsistent herewith are hereby repealed and this resolution shall take effect immediately.

Richard L. Carter, RMC was appointed Deputy Municipal Clerk. Mr. Carter accepted and stated that he will not be asking for a stipend. Mayor Russo made motion to approve R2012-52 and the motion was seconded by Commissioner Leeds. APPROVED.

R2012-53 / Appointing Emergency Management Coordinator (3 yr term)

Mayor Russo stated that Joe Baumgardner has resigned his position as Emergency Management Coordinator citing lack of time to properly serve in this position.

WHEREAS, N.J.S.A.9-33 states that the Mayor shall appoint a Municipal Emergency Management Coordinator; and

WHEREAS, this Coordinator shall serve for a term of three years and must have successfully completed the approved courses as required;

NOW THEREFORE BE IT RESOLVED that **Dr. Nicholas M. Russo, Ed.D** is hereby designated as the **BOROUGH OF LONGPORT EMERGENCY MANAGEMENT COORDINATOR** for a three (3) term commencing June 1, 2012 to May 31, 2015.

Mayor Russo stated he would be happy to serve as EMC. Commissioner Lawler made motion to approve Mayor Russo as Emergency Management Coordinator and the motion was seconded by Commissioner Leeds. Motion APPROVED. (Mayor Russo abstained from voting)

R2012-54/ Renewal of Oriental Gourmet,T/A Fai's Liquor License

WHEREAS, an application has been filed for the renewal of Plenary Retail Consumption License # 0115-33-002-009 located at **2401 C Atlantic Avenue**, Longport; and

Whereas, the Board of Commissioners have permitted this license be renewed;

NOW, THEREFORE, BE IT RESOLVED that FAI'S OF LONGPORT is hereby granted a one-year renewal for the term of July 1, 2012 through to June 30, 2013 .

All Resolutions or parts of Resolutions inconsistent herewith are hereby repealed and this Resolution shall be effective according to law.

Paperwork has been received and fees have been paid for the liquor license renewal of 0115-33-002-009. Mayor Russo made motion to approve and motion was seconded by Commissioner Lawler. APPROVED

R2012-55 / Chapter 159- Hazard Mitigation Grant

BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that it hereby requests the Director of Local Government Services to approve the insertion of the following items of revenue in the year 2012 budget in the sum of:

Hazard Mitigation Grant \$74,100.00

BE IT FURTHER RESOLVED that like sum of \$74,100.00 be and the same is hereby appropriated under the caption of:

Hazard Mitigation Grant \$74,100.00

BE IT FURTHER RESOLVED that the above grant is from the Federal Emergency Management Agency.

\$74,100.00 was received from the Federal Emergency Management Agency for Lizanne Jones home on Bayfront/Oberon.
Mayor Russo made motion to approve R2012-55 and seconded by Commissioner Lawler. MOTION APPROVED.

R2012-56 / Authorization to Participate in Atlantic County Urban County Program

WHEREAS, Atlantic County was notified by letter dated October 27, 2000, from the United States Department of Housing and Urban Development (hereafter "HUD") announcing that the County of Atlantic qualified to receive a Formula Allocation for the Community Development Block Grant Program (hereafter the "Urban County Program") for the fiscal year 2001, 2002 and 2003; and

WHEREAS, it is necessary to provide documentation to HUD every three years to re-qualify the Urban County (hereafter "County") to continue to receive a formula allocation for the next three federal fiscal years; and

WHEREAS, it is necessary for the County to submit the qualifying documentation to HUD by June 30, 2012 to re-qualify for Fiscal Years 2013, 2014 and 2015; and

WHEREAS, in order to participate with the County in the Urban County Program for these years it is necessary for the Local Government to enter into a Cooperation Agreement with the County and other local governments; and

WHEREAS, the Local Government may not apply for grants or appropriations under the Small Cities or State CDBG Programs for the fiscal years during the period in which it participates in the Urban County CDBG Program, and

WHEREAS, the Borough of Longport desire to join with the County in the Urban County programs; and

WHEREAS, the Interlocal Services Act NJSA 40:8A-1 et seq. authorizes counties and municipalities to enter into agreements for the provision of joint services; and

WHEREAS, the execution of the Cooperation Agreement does not require the Local Government to expend municipal funds;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Longport as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached Cooperation Agreement with the County, and other local governments, in substantially the following form with such minor changes as may be required by HUD.
2. This Cooperation Agreement shall be effective for the remaining year of Urban County Qualification period (Federal fiscal years beginning October 1, 2012, October 1, 2013 and October 1, 2014) and shall be automatically renewed for participation in successive three year qualification periods unless the County or the Borough of Longport provides written notice it elects not to participate for a new qualification period.
3. HUD requires that this Cooperation Agreement may have to be amended to incorporate changes necessary to comply with federal requirements for future qualification periods. Failure to comply will void the automatic renewal for such qualification period.
4. All resolution or parts of resolutions inconsistent with this Resolution are hereby repealed to the extent of their inconsistency.
5. The Clerk is hereby directed to provide a certified copy of this Resolution together with the annexed Cooperation Agreement, duly executed, to the County executive.

Mr. Carter explained the purpose of this resolution to the Governing Body. Mayor Russo made motion to approve and seconded by Commissioner Leeds.
APPROVED

R2012-57/Authorizing the Acceptance of a Hazard Mitigation Grant for Blk 23, Lot 7

WHEREAS, a Hazard Mitigation Grant was issued to the Borough on April 10, 2012 for Block 23, Lot 7 for a total project cost of \$98,800.00 of which 75% is Federal Grant and 25% is non Federal Share and is on file with the Municipal Clerk; and

WHEREAS, the Borough of Longport is not a party in the actual construction work on which the Grant has been issued but will be required to receive and distribute the Federal Share as the work progresses; and

WHEREAS, the 25% non Federal Share in the amount of \$24,700.00 will be the sole responsibility of the Property Owner of Block 23 Lot 7; and

WHEREAS, the Federal Share in the total amount of \$74,100.00 will be issued in partial payments to the Borough of Longport based on monthly status reports prepared and approved by the Municipal CRS Director.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that the previous grant application and agreement for Block 23 Lot 7 as prepared by the Municipal CRS Coordinator and executed by the Mayor are hereby approved; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to establish the required accounts and procedure to receive and distribute the appropriate Federal Funds in accordance with said Agreement

Authorizing the issuance of the money received in R2012-55 to be issued to Lizanne Jones to help with home repairs. Commissioner Lawler made motion to approve R2012-57 and seconded by Commissioner Leeds. APPROVED.

R2012-58/ Authorizing Contract to Lease to Atlantic County Library
WHEREAS, the Borough of Longport is desirous of continuing its yearly contract with the County of Atlantic to permit the County to lease the designated space for the library;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that the Mayor and Borough Clerk are hereby authorized to enter a contract with the County of Atlantic to permit the lease of space, at 2305 Atlantic Avenue, to said County for the Library.

Commissioner Lawler made motion to approve R2012-58 and seconded by Mayor Russo. APPROVED.

R2012-59/ Chapter 159-Budget Insertion for Alcohol Education Rehab and Enforcement Fund

BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that it hereby requests the Director of Local Government Services to approve the insertion of the following items of revenue in the year 2011 budget in the sum of:
Alcohol Education Rehab and Enforcement Fund \$2,050.60

BE IT FURTHER RESOLVED that like sum of \$2,050.60 be and the same is hereby appropriated under the caption of:

Alcohol Education Rehab and Enforcement Fund \$2,050.60

BE IT FURTHER RESOLVED that the above grant is from the State of New Jersey, Department of Treasury.

Mayor Russo made motion to approve R2012-59 and seconded by Commissioner Lawler. APPROVED.

Bill Pay List

Commissioner Lawler asked if anyone had any questions regarding the bill pay list. With no questions from the audience, Commissioner Lawler made motion to approve the bill pay list. Motion was seconded by Mayor Russo. APPROVED.

MAYOR'S APPOINTMENTS

Commissioner Leeds is stepping down from the Planning/Zoning Board. Mayor Russo nominated Commissioner Lawler as a Class III Board Officer to replace Commissioner Leeds.

Commissioner's Reports

Mayor Russo stated that a new police officer will be sworn in Friday, June 8th @ 5pm. The Navy Seal Challenge will be July 5th. The "100 Anniversary" color covered Longport Directory will be distributed by June 30th.

Commissioner Leeds and Lawler had nothing to add from their comments at the workshop session.

Public Comment

Bruce Funk, 102 S 19th Ave commented that he was pleased to see the Mayor on the 4Runner this morning on the beach checking for dogs. But Mr. Funk mentioned that the problem is not dogs, it is the people who do not pick up after their canines. He suggested dates of June 1 to Oct 1 for "no dogs on the beach", but Mayor Russo felt June 1 would not be a good date.

Marc Silver, 121 S 13th Ave, stated that he feels that dogs should be prohibited from the beach when the weather is warm enough for people to walk around without shoes.

Adjournment

With no further business to discuss, Commissioner Lawler made motion to adjourn the meeting. Motion seconded by Commissioner Leeds.

MEETING ADJOURNED AT 5:25 PM



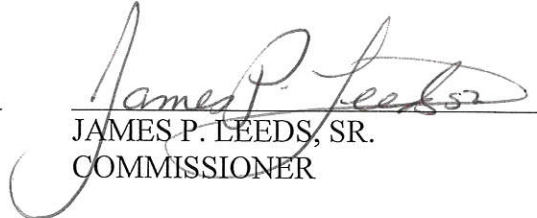
EMILIA R. STRAWDER
ACTING CLERK



NICHOLAS M. RUSSO
MAYOR



DANIEL LAWLER
COMMISSIONER



JAMES P. LEEDS, SR.
COMMISSIONER

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
00009169	06/04/12	00130	LANDSMAN UNIFORMS INC	UNIFORM - BONGIOVANNI	Open	180.00	0.00
00020193	06/04/12	01175	PORT SUPPLY	BEACH PATROL RADIO BAGS	Open	76.76	0.00
00020466	06/04/12	00740	THIS AND THAT	UNIFORMS - SHAUD	Open	678.99	0.00
00020469	06/06/12	00740	THIS AND THAT	UNIFORMS - CULMONE	Open	565.00	0.00
00020470	06/04/12	10530	FAIRWAY CYCLE	ATV OIL CHANGE	Open	49.65	0.00
00020574	06/06/12	00278	J C MILLER COMPANY	MOTOR VEHICLE PARTS	Open	193.53	0.00
00020662	06/06/12	10724	GILES AND RANSOME	HORN - CAT LOADER	Open	59.80	0.00
00020736	06/06/12	00148	SOUTH JERSEY WELDING	CYLINDER RENTAL - PW	Open	44.01	0.00
00020996	06/04/12	00590	NJ LEAGUE OF MUNICIPALITIES	SUBSCRIPTIONS	Open	32.00	0.00
00020997	06/06/12	00104	PRESS, THE	LEGAL AD - FIRE HYDRANT FLUSH	Open	283.00	0.00
00021079	06/06/12	00575	CASA PAYROLL SERVICE	PAYROLL SERVICES	Open	160.30	0.00
00021212	06/06/12	00740	THIS AND THAT	UNIFORM-BAUMGARDNER/PETRACCI	Open	70.00	0.00
00021216	06/06/12	185342	R&R RADAR INC.	TUNING FORK POUCH	Open	147.95	0.00
00021218	06/06/12	10583	COLMAR HOME CENTER	MISC HARDWARE SUPPLIES	Open	103.70	0.00
00021219	06/06/12	10583	COLMAR HOME CENTER	MISC HARDWARE SUPPLIES	Open	185.13	0.00
00021220	06/06/12	18670	WATCHUNG SPRING WATER CO, INC.	WATER BOTTLES	Open	56.88	0.00
00021264	06/04/12	00740	THIS AND THAT	UNIFORM - PETRACCI	Open	295.00	0.00
00021265	06/04/12	00740	THIS AND THAT	UNIFORM - MARSHALL	Open	225.00	0.00
00021357	06/04/12	18767	PEACH COUNTRY TRACTOR, INC	RENTAL EQUIP FOR PLAYGROUND	Open	520.00	0.00
00021382	06/06/12	00633	MODERN EQUIPMENT RENTAL	MATERIALS & LABOR	Open	855.74	0.00
00021384	06/06/12	01438	GRAINGER, INC	RAIN GEAR	Open	158.40	0.00
00021390	06/06/12	10805	GABRIEL GARAGE DOORS, INC	REPAIRS TO GARAGE DOORS	Open	200.00	0.00
00021391	06/04/12	18823	TOMASELLO AUTO REPAIR	PARTS & LABOR O3FORD F-250	Open	543.85	0.00
00021397	06/06/12	10535	EMR CORPORATION	SERVICE REPAIR	Open	421.00	0.00
00021399	06/06/12	01410	SOLTZ PAINT INC	PAINT-LIFEGUARD BLDG	Open	299.90	0.00
00021400	06/06/12	01387	ACU-THERM SUPPLY CO INC	REPAIR PARTS - SPRINKLER SYS	Open	283.60	0.00
00021401	06/04/12	18964	PENNWELL CORPORATION	TRAINING DVD'S	Open	335.75	0.00
00021452	06/04/12	18758	MAB PAINTS	2 GALLONS WHITE PAINT	Open	92.56	0.00
00021511	06/06/12	18762	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	380.22	0.00
00021512	06/06/12	18410	JERSEY ARCH. DOOR	SERVICE CALL - PULL HANDLE	Open	365.00	0.00
00021513	06/06/12	10641	VERIZON	MONTHLY TELEPHONE SERVICE	Open	197.34	0.00
11020350	06/06/12	01157	BRUCE FUNK	REIMBURSEMENT- FUNK	Open	948.45	0.00
12-00002	01/17/12	18485	OTIS ELEVATOR	ELEVATOR MAINTENANCE JAN-DEC	Open	180.00	0.00
12-00003	01/17/12	18910	WELLS FARGO FINANCIAL LEASING	COPIER LEASE - BUILDING DEPT	Open	161.17	0.00
12-00004	01/17/12	18373	COMCAST CABLE	INTERNET/TV - PUBLIC WORKS	Open	92.77	0.00
12-00005	01/17/12	18814	PACIFICO AGNELLINI	PROFESSIONAL SERVICES - LEGAL	Open	2,083.33	0.00
12-00006	01/17/12	18731	KEY EQUIPMENT FINANCE	COPIER LEASE - POLICE DPET	Open	110.00	0.00
12-00007	01/17/12	18731	KEY EQUIPMENT FINANCE	COPIER LEASE - CLERK'S OFFICE	Open	142.84	0.00
12-00009	01/17/12	10791	ANIMAL CONTROL OF SOUTH JERSEY	ANIMAL CONTROL SERVICES	Open	450.00	0.00
12-00010	01/17/12	18373	COMCAST CABLE	INTERNET SERVICES - FIRE DEPT	Open	67.08	0.00
12-00024	02/14/12	18335	ACTION JANITORIAL, INC	JANITORIAL SERVICES JAN-JUNE	Open	1,239.00	0.00
12-00037	03/23/12	18947	MALL CHEVROLET	2012 CHEVROLET SILVERADO 4WD	Open	25,000.00	0.00
12-00051	05/23/12	18815	RICHARD CARTER	ENGINEERING SERVICES MAY-DEC	Open	6,000.00	0.00

Total Purchase Orders: 44 Total P.O. Line Items: 48 Total List Amount: 44,534.70 Total Void Amount: 0.00

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND	2-01	43,707.85	0.00	43,707.85	0.00
Utility Department	2-09	826.85	0.00	826.85	0.00
Total of All Funds:		<u>44,534.70</u>	<u>0.00</u>	<u>44,534.70</u>	<u>0.00</u>