

BOROUGH OF LONGPORT  
COMMISSION MEETING  
FEBRUARY 19, 2014

PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH THE LAW.

**AGENDA**

1. *Flag Salute- Meeting called to order*
2. *Open Public Meeting Announcement-Fire Exits-Public Speaking time limit*
3. **2<sup>ND</sup> READING/ PUBLIC COMMENT**
  - O2014-01 AN ORDINANCE AUTHORIZING THE SALARIES, WAGES AND COMPENSATION IN YEAR 2014 FOR EMPLOYEES NOT COVERED BY PREVIOUS ORDINANCE OR UNION CONTRACTS**
  - O2014-02 AN ORDINANCE AUTHORIZING SALARIES, WAGES AND COMPENSATION FOR MEMBERS OF THE LONGPORT LIFEGUARD ASSOCIATION**
4. **1 ST READING/INTRODUCTION (2<sup>ND</sup> READING SCHEDULED FOR MARCH 19<sup>TH</sup>)**
  - O2014-03 ORDINANCE TO EXCEED MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**
  - O2014-04 ORDINANCE AMENDING CHAPTER 61-2 AS IT RELATES TO BEACH BADGES FOR VETERANS.**
5. *Motion to approve MINUTES for 1/22/14 Commission meeting*
6. *Public Comment/Questions on Resolutions listed on this agenda (3 minutes/person)*
7. *Resolutions*
  - ✓ ***R2014-14 Resolution Awarding Professional Service Contract-City Connections (Website)***
  - ✓ ***R2014-15 Resolution to Authorize Introduction of 2014 Municipal Budget***
  - ✓ ***R2014-16 Authorize Budget to be Read by Title Only***
  - ✓ ***R2014-17 Award of Contract to Deltronics Corporation***
  - ✓ ***R2014-18 Award of Contract to Buck's & Sons***
  - ✓ ***R2014-19 Ditschman Flemington Ford Contract***
  - ✓ ***R2014-20 Calling Upon the NJ Legislature to Promote Equality and True Transparency in Government by Amending Provisions of the Open Public Records Act***
  - ✓ ***R2014-21 Contract-Corrosion Control Corp for Municipal Water Tower Repairs & Repainting***
  - ✓ ***R2014-22 Authorizing a Change Order to a Previously Authorized Non Fair and Open Professional Services Contract with Modelle Plan Studio for Architectural Improvements for a New Records Storage Area within Municipal Hall***
  - ✓ ***R2014-23 Waiver from Chapter 116 of the Code of the Borough of Longport Pertaining to Construction Hours for the Municipal Hall Administrative Offices HVAC and Window Improvements***
  - ✓ ***R2014-24 Establishing a Change Fund for the Beach Fee Program***
  - ✓ ***R2014-25 Contract for Public Defender-James P. Swift, Esquire***
  - ✓ ***R2014-26 Ice Cream Vending 2014***
  - ✓ ***R2014-27 Authorizing the Execution of a Non-Exclusive License and Hold Harmless Agreement for Block 8, Lot 9.***
8. *Bill Pay List and Financial Report Summary*
9. *Commissioners' Reports*
10. *Public Comment*
11. *Adjournment*

Posted:

Revised:



BOROUGH OF LONGPORT  
WORKSHOP/COMMISSION MEETING  
FEBRUARY 19, 2014

PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH THE LAW.

The workshop was called to order at 3:15 pm. Mayor Russo, Commissioner Leeds and Commissioner Lawler were in attendance in addition to Engineer Carter, Clerk Strawder, Solicitor Agnellini and CFO Kelly.

Clerk Strawder conducted a review of the resolutions on the agenda. R2014-21 regarding the water tower repairs and repainting was discussed extensively. R2014-26 concerning the ice cream vending was also discussed. A few amendments to this resolution was needed to include the elimination of the veteran clause on the ad, the date of May 1<sup>st</sup> as a start date to coincide with the ad and updated prices for the price list that is included in the resolution.

Strawder also brought O2014-04 "Ordinance Amending Chapter 61-2 as it Relates to Beach Badges for Veterans" to the attention of the Governing Body as that ordinance is to be introduced at the meeting. After some discussion, section E was changed to include section E, F and G as stated in the law.

Engineer Carter spoke about the Costa Vedere rock project.

Commissioner Leeds was asked if there was any progress in the landscaper/noise ordinance. Strawder stated that a blast email went out to other clerks to ascertain what other jurisdictions and no response was received. Commissioner Leeds would like to get a meeting set up for the landscapers and residents to attend.

Solicitor Agnellini spoke about the Schuchman agreement and proposed a resolution be added to the agenda to authorize the agreement. The Governing Body agreed and R2014-27 entitled, "Authorizing the Execution of a Non-Exclusive License and Hold Harmless Agreement for Block 8, Lot 9 will be added to the agenda.

With no further business to discuss, Commissioner Lawler made motion to adjourn the workshop. The motion was seconded by Mayor Russo. ALL AYES- no oppose (time 4:20 pm)

**COMMISSION MEETING @ 5 PM**

*Flag Salute- Meeting called to order*

*Open Public Meeting Announcement-Fire Exits-Public Speaking time limit*

*2<sup>ND</sup> READING/ PUBLIC COMMENT*

**O2014-01 AN ORDINANCE AUTHORIZING THE SALARIES, WAGES AND COMPENSATION IN YEAR 2014 FOR EMPLOYEES NOT COVERED BY PREVIOUS ORDINANCE OR UNION CONTRACTS**

**BOROUGH OF LONGPORT**

**ORDINANCE 2014-01**

***AN ORDINANCE AUTHORIZING THE SALARIES, WAGES AND COMPENSATION IN YEAR 2014 FOR EMPLOYEES NOT COVERED BY PREVIOUS ORDINANCE OR UNION CONTRACTS***

Section 1: The within described salaries, wages and compensation paid to the following officials, officers and employees shall be computed from January 1, 2014.

All amounts are annual unless otherwise noted and shall not exceed the following:

**DEPARTMENT OF PUBLIC AFFAIRS AND PUBLIC SAFETY**

COMMISSIONER	10,000
POLICE CHIEF	114,617.77

**OFFICE OF THE BOROUGH CLERK**

MUNICIPAL ADMINISTRATOR	30,000 to 40,000
BOROUGH CLERK	45,000 TO 65,000
DEPUTY BOROUGH CLERK	1,000 TO 10,000
REGISTRAR	2,132
DEPUTY REGISTRAR	550
MUNICIPAL COURT JUDGE	12,000 TO 15,000
PROSECUTOR	7,427
EMERGENCY MANAGEMENT COORDINATOR	3,000 TO 5,000
DEPUTY EMERGENCY MANAGEMENT COORDINATOR	1,200 TO 2,000
PLANNING BOARD ADMINISTRATIVE OFFICER	1,486
PLANNING BOARD RECORDING SECRETARY	1,486
ZONING/CODE OFFICER	45,000 TO 62,000
CLERK TYPIST (HOURLY)	10.00 TO 19.00
COMPLIANCE INSPECTORS (HOURLY)	23.38
UNIFORM CONSTRUCTION CODE COORDINATOR	45,000 TO 62,000
FIRE CHIEF	4,969
ASSISTANT FIRE CHIEFS	3,569
FIRE CAPTAINS	1,760
FIRE LIEUTENANTS	800
UNIFORM FIRE OFFICIAL	1,543
UNIFORM FIRE INSPECTOR	258
FIRE DEPT STIPEND	UP TO 2,000
COMMUNITY RATING SYSTEM DIRECTOR	3,000 TO 5,000
SPECIAL LAW ENFORCEMENT OFFICER I & II	10.00 TO 20.01
ADMINISTRATIVE ASSISTANT-POLICE DEPT	20.00 TO 23.00

**BEACH PATROL**

CHIEF	19,000 to 26,000
CAPTAIN (MAXIMUM OF 85 DAYS)	160.00- 186.66*
BOAT HOUSE MAINTENANCE	146.78 PER DAY **

\* INCLUDES CPR AND FIRST AID STIPEND OF \$3.00 PER DAY. EXCLUDES \$3.00 PER DAY FOR WORKING THROUGH LABOR DAY.

\*\* THE LIFEGUARD FORCE, INCLUDING THE OFFICERS LIMITED TO 120 BOATHOUSE MAINTENANCE DAYS IN TOTAL.

ANY OFFICERS AND LIFEGUARDS EMT-CERTIFIED MUST USE HIS/HER EMT SKILL AND TRAINING IN EVENT OF A BEACH EMERGENCY, MAY RECEIVED AN ADDITIONAL STIPEND OF \$350, IF THE INDIVIDUAL WORKS A MINIMUM OF 40 DAYS IN THE 2013 SEASON

**DEPARTMENT OF REVENUE AND FINANCE**

COMMISSIONER	10,000
CHIEF FINANCIAL OFFICER	50,000 TO 60,000
TAX ASSESSOR	12,228
TAX COLLECTOR	5,547
DEPUTY TAX/UTILITY COLLECTOR	34,000 TO 40,000
MEL/JIF COMMISSIONER	9,024

QUALIFIED PURCHASING AGENT	1,600
® REASSESSMENT COORDINATOR	9,000 TO 12,360
® FIELD ASSESSOR-REASSESSMENT	5,150

® **NOT REQUIRED EVERY YEAR**

**DEPARTMENT OF PUBLIC WORKS**

COMMISSIONER	10,000
LICENSE HOLDER	12,711
SUPERINTENDENT WATER UTILITY & PUBLIC WORKS (HOURLY)	34.66
ADMINISTRATIVE ASSISTANT	20,800 TO 39,520
INDOOR AIR QUALITY DESIGNEE	159
Laborer (as needed)	10.00 to 13.00

SECTION II: The salaries of all officials and employees of the Borough shall be paid on a bi-weekly basis with the exception of those salaries paid *not less than quarterly* so as to conform with pension reporting procedures.

SECTION III: Each full-time employee, except for those employees covered by a collective bargaining agreement or a management contract shall receive longevity pay, according to and in compliance with the Borough of Longport Personnel Policies and Procedures Manual and Employee Handbook, in addition to their regular salary.

SECTION IV: Firefighters and Emergency Medical Technicians (EMT) may receive a stipend. The Fire Chief shall develop criteria for payment of an annual stipend to certain Firefighters/EMT's of the Longport Volunteer Fire Department. Those criteria shall be presented to the Director of Public Safety and Public Affairs on an annual basis for the Director's approval. In no event shall any such stipend paid by the Borough of Longport in accordance with this ordinance be considered as salary or other remuneration. The payments set forth herein shall not be considered salary, nor shall such payments be considered to in any way construe the creating of a paid or partially paid fire department or ambulance squad with the Borough of Longport. No person receiving such stipend shall be considered by virtue of that stipend alone an employee of the Borough. Payments of stipends are subject to production of adequate documentation of current certification. No individual may receive fire department stipends totaling more than \$2000.

SECTION V: All ordinances or parts of ordinances, inconsistent herewith are hereby repealed.

***(No public comment)***

***Commissioner Lawler made motion to approve the 2<sup>nd</sup> reading and seconded by Mayor Russo.***

***ROLL CALL: RUSSO-Yes, LEEDS-yes, LAWLER-yes***

**O2014-02 AN ORDINANCE AUTHORIZING SALARIES, WAGES AND COMPENSATION FOR MEMBERS OF THE LONGPORT LIFEGUARD ASSOCIATION**

***(no public comment)***

***Mayor Russo made motion to approve the 2<sup>nd</sup> reading and the motion was seconded by Commissioner Leeds.***

***ROLL CALL: RUSSO-YES, LEEDS-YES, LAWLER-YES***

***1 ST READING/INTRODUCTION (2<sup>ND</sup> READING SCHEDULED FOR MARCH 19<sup>TH</sup>)***

**O2014-03 ORDINANCE TO EXCEED MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

**BOROUGH OF LONGPORT**

ORDINANCE 2014-02

**AN ORDINANCE AUTHORIZING SALARIES, WAGES AND COMPENSATION FOR MEMBERS OF THE LONGPORT LIFEGUARD ASSOCIATION**

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners that the Salaries, Wages, and Compensation for the members of the Longport Lifeguard Association are as follows for the years so noted;

LIFEGUARD SALARY

Seniority	2013	1.5	2014	1.5	2015	1.5
1	83.78		85.03		86.31	
2	87.23		88.54		89.87	
3	94.11		95.52		96.96	
4 and 5	105.59		107.17		108.78	
6 and 7	114.77		116.49		118.23	
8 and 9	127.40		129.31		131.25	
10 thru 12	144.62		146.79		148.99	
13 and 14	148.00		150.22		152.47	
15 thru 17	153.00		155.30		157.62	
18	156.00		158.34		160.72	
Lieutenants	174.45		177.06		179.72	
Boat House	144.62		146.78		148.99	

All Ordinances or parts of ordinances, inconsistent herewith are hereby repealed.

FIRST READING: 1-22-2014      PUBLICATION: 1-25-14

SECOND READING: 2-19-2014      PUBLICATION: 2-24-14

***Commissioner Lawler made motion to approve the 1<sup>st</sup> reading and the motion was seconded by Commissioner Leeds. ALL AYES-no oppose***

**O2014-04 ORDINANCE AMENDING CHAPTER 61-2 AS IT RELATES TO BEACH BADGES FOR VETERANS.**

**BOROUGH OF LONGPORT**

ORDINANCE 2014-04

**AN ORDINANCE AMEDNING CHAPTER 61-2 OF THE CODE OF THE BOROUGH OF LONGPORT**

## AS IT RELATES TO BEACH BADGES FOR VETERANS

**PREAMBLE:** In recognition of the sacrifices made to the people of the United States, the State of New Jersey, the County of Atlantic and the Borough of Longport by members of the United States Armed Services in the defense of liberty around the world; including the men and women of the Borough of Longport as well as visitors to her shores who have worn our nations' uniform, the Governing Body of the Borough of Longport does hereby **ORDAIN**, that in accordance with law and under the authority of New Jersey Statute 40:61-22.20, Chapter 61 of the Revised General Ordinances of the Borough of Longport be amended to allow for the issuance of beach badges to our Veterans without fee in gratitude for their service and dedication to the United States of America.

SECTION 1 The following paragraphs are added to **Subsection 61-2** of the Code of the Borough of Longport; as follows:

- E. Persons in active military service. Though such persons are required to display a badge, no fees shall be charged to or collected from persons in active military service in any of the Armed Forces of the United State or to their spouse or dependent children over the age of 12 years.
- F. Persons who are active members of the New Jersey National Guard. Though such persons are required to display a badge, no fees shall be charged to or collected from persons who are active members of the New Jersey National Guard who have completed initial active duty training and to their spouse or dependent children over the age of 12 years. As used in this subsection, "initial active duty training" means basic military training, for member of the New Jersey Air National Guard and basic combat training and advanced individual training, for members of the New Jersey Army National Guard.
- G. Persons who have served in any of the Armed Forces of the United States and who were discharged or released therefrom under conditions other than dishonorable and who either have served at least 90 days in active duty or have been discharged or released from active duty by reason of a service-incurred injury or disability (Veterans). Though such Veterans are required to display a badge, no fees shall be charged to or collected from such Veterans. In order to obtain a badge with no fee, such Veterans shall present to the Beach Supervisor documentation, consistent with law and the rules and regulations promulgated by the Adjutant General of the New Jersey Department of Military and Veterans' Affairs, sufficient to establish entitlement to a badge with no fee.

SECTION 2. This ordinance shall take effect immediately upon final passage and publication in accordance with law.

SECTION 3. The provisions of this ordinance shall be severable. In the event that any portion of this ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the operation of any other portion thereof, which shall remain in full force and effect.

SECTION 4. All other ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

BE IT SO ORDAINED.

***Mayor Russo gave remarks concerning the State law that was created allowing the opportunity to have beach badges at no cost for veterans. Mayor Russo made motion to approve the first reading and the motion was seconded by Commissioner Lawler. ALL AYES-no oppose***

*Motion to approve MINUTES for 1/22/14 Commission meeting- Commissioner Leeds made motion to approve and Commissioner Lawler seconded. ALL AYES-no oppose*

*Public Comment/Questions on Resolutions listed on this agenda (3 minutes/person) NONE*

Resolutions

**R2014-14 Resolution Awarding Professional Service Contract-City Connections (Website)**

**BOROUGH OF LONGPORT**

**RESOLUTION 2014-14**

**RESOLUTION AWARDING PROFESSIONAL SERVICE CONTRACT**

**Website Redesign**

WHEREAS, the Borough of Longport has the need for its Website to be Redesigned; and

WHEREAS, the local Public Contracts Law (N.J.S.A.40:11-1 et seq) exempts professional services from public advertising for bids which may be awarded by resolution of the Governing Body.

WHEREAS, City Connections, LLC., has completed and submitted a Business Entity Disclosure Certification which certifies that the Firm and its members and employees have not made any reportable contributions to a political or candidate committee in the Borough of Longport in the previous one year, and that the contract will prohibit the Firm from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Longport, in the County of Atlantic and the State of New Jersey, as follows:

1. The Mayor of the Borough of Longport is hereby directed to execute and deliver a professional service contract for a term of one year commencing January 1, 2014 to December 31, 2014, as follows:

Description of Professional Service:	Website Redesign
Name of Professional:	CITY CONNECTIONS,LLC.
Cost:	\$6,729.00

2. Funds are available for this purpose and the required certificate of availability of funds issued by the Borough's Chief Financial Officer is annexed hereto.
3. A brief notice stating the nature, duration, service, reference to the contract regarding the amount and that this resolution and the contract are on file and available for public inspection in the Borough of Longport Clerk's Office.
4. All resolutions inconsistent herewith are hereby repealed, and this resolution shall be effective immediately.

***Mayor Russo made motion to approve and seconded by Commissioner Lawler. ALL AYES-no oppose***

**R2014-15 Resolution to Authorize Introduction of 2014 Municipal Budget**

**BOROUGH OF LONGPORT**

**RESOLUTION 2014-15**

**A RESOLUTION TO AUTHORIZE INTRODUCTION OF YEAR 2014 MUNICIPAL BUDGET**

THE MUNICIPAL BUDGET FOR THE BOROUGH OF LONGPORT, COUNTY OF ATLANTIC, STATE OF NEW JERSEY FOR THE FISCAL YEAR OF 2014

**SECTION 1.**

The Municipal Budget of the Year of 2014:



BE IT RESOLVED that the following statements of revenues and appropriations shall constitute the Municipal Budget for 2014;

BE IT FURTHER RESOLVED that said budget shall be published in the Press of Atlantic City.

The Governing Body of the Borough of Longport does hereby approve the following Budget for the Year of 2014

Recorded vote:

Mayor	Russo-	YES
Commissioner	Lawler -	YES
Commissioner	Leeds -	YES

A hearing on the Budget and Tax Resolution will be held at Borough Hall, 2305 Atlantic Avenue on March 19, 2014 at 4:30 pm. at which time and place objections to said Budget and Tax Resolution for the Year of 2014 may be presented by taxpayers or other interested persons.

***Commissioner Lawler made motion to approve and seconded by Mayor Russo.***

***ROLL CALL VOTE: RUSSO-YES, LEEDS-YES, LAWLER-YES***

**R2014-16 Authorize Budget to be Read by Title Only**

**BOROUGH OF LONGPORT**

RESOLUTION 2014-16

**AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY**

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in the Municipal Building and copies have been made available by the Borough Clerk to persons requiring them; and

WHEREAS, these two conditions have been met:

NOW, THEREFORE, BE IT RESOLVED that the budget shall be read by title only.

***Commissioner Lawler made motion to approve and seconded by Commissioner Leeds. ALL AYES-no oppose***

**R2014-17 Award of Contract to Deltronics Corporation**

**BOROUGH OF LONGPORT**

Atlantic County - New Jersey  
Resolution 2014 - 17

**AWARD OF CONTRACT TO  
DELTRONICS CORPORATION**

224 BOGDEN BLVD. – PO BOX 446  
MILLVILLE, NJ 08332

**FOR THE  
REPAIR OF THE FLOOD CONTROL PUMP STATION  
At 33<sup>rd</sup> and Atlantic Avenue**

**WHEREAS**, the Public Works Department received three informal bids for the **REPAIR OF THE FLOOD CONTROL PUMP STATION at 33rd Atlantic Avenue**, which information is on file with the Chief financial Official; and

**WHEREAS**, the Commissioner of Public Works has reviewed the Bid Proposals and has recommended award to the apparent lowest responsible Bidder, **DELTRONICS CORPORATION** of Millville, New Jersey for their Total Bid Amount of **\$14,496.00**.

**NOW, THEREFORE, BE IT RESOLVED** by the Longport Borough Board of Commissioners that the recommendation of the Commissioner of Public Works is hereby accepted and that said Governing Body hereby awards, and the Chief Financial Officer is hereby authorized to execute Purchase Order/Contract for the **REPAIR OF THE FLOOD CONTROL PUMP STATION at 33<sup>RD</sup> and Atlantic Avenue** to **Deltronics Corporation** of Millville, New Jersey for their Total Amount Bid of **\$14,496.00**; and

**BE IT FURTHER RESOLVED** that a Certificate of Availability of Funds from the Municipal Chief Financial Officer is attached hereto.

*(repair of the flood control pump station @ 33<sup>rd</sup> & Atlantic) Commissioner Leeds made motion to approve and seconded by Commissioner Lawler. ALL AYES-no oppose*

**R2014-18 Award of Contract to Buck's & Sons (electrical repairs at the firehouse)**

**BOROUGH OF LONGPORT**

Atlantic County - New Jersey

Resolution 2014 -18

**AWARD OF CONTRACT TO BUCK'S & SON**

**84 MAYS LANDING ROAD**

**SOMERS POINT, NJ 08244**

**FOR THE ELECTRICAL REPAIRS**

**At Longport Firehouse**

**WHEREAS**, the Longport Fire Department received two informal bids for the **Electrical Repairs at the Longport Firehouse**, which information is on file with the Chief Financial Official; and

**WHEREAS**, the Commissioner of Public Safety has reviewed the Bid Proposals and has recommended award to the apparent lowest responsible Bidder, **BUCK'S & SON** of Somers Point, New Jersey for their Total Bid Amount not to exceed \$5,860.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Longport Borough Board of Commissioners that the recommendation of the Commissioner of Public Safety is hereby accepted and that said Governing Body hereby awards, and the Chief Financial Officer is hereby authorized to execute Purchase Order/Contract for **ELECTRICAL REPAIRS at the Longport Firehouse** to **BUCK'S & SON** of Somers Point, New Jersey for a amount not to exceed \$5,860.00; and

**BE IT FURTHER RESOLVED** that a Certificate of Availability of Funds from the Municipal Chief Financial Officer is attached hereto.

**Mayor Russo made motion to approve and seconded by Commissioner Lawler. ALL AYES-no oppose**

**R2014-19 Ditschman Flemington Ford Contract(purchase of 2014 F250 FWD PU truck)**

**BOROUGH OF LONGPORT**

Atlantic County - New Jersey

Resolution 2014 - 19

**AWARD OF CONTRACT TO  
DFFLM, LLC T/A DITSCHMAN/FLEMINGTON FORD  
215 ROUTES 202 & 31  
FLEMINGTON, NJ 08822  
FOR THE  
PURCHASE OF A 2014 F250 FWD PICKUP TRUCK  
At Longport Public Works**

**WHEREAS**, the Commissioner of Public Works received three informal bids for the **purchase of a 2014 Ford F250 4WD pickup truck**, which information is on file with the Chief Financial Official; and

**WHEREAS**, the Commissioner of Public Works has reviewed the Bid Proposals and has recommended award to the apparent lowest responsible Bidder, **DFFLM, LLC T/A DITSCHMAN/FLEMINGTON FORD** of Flemington, New Jersey for their Total Bid Amount not to exceed \$32,988.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Longport Borough Board of Commissioners that the recommendation of the Commissioner of Public Works is hereby accepted and that said Governing Body hereby awards, and the Chief Financial Officer is hereby authorized to execute Purchase Order/Contract for **PURCHASE OF A 2014 F250 FWD PICKUP TRUCK At Longport Public Works**

To **DFFLM, LLC T/A DITSCHMAN/FLEMINGTON FORD** of Flemington, New Jersey for a amount not to exceed \$32,988.00; and

**BE IT FURTHER RESOLVED** that a Certificate of Availability of Funds from the Municipal Chief Financial Officer is attached hereto.

**Mayor Russo made motion to approve and seconded by Commissioner Leeds. ALL AYES-no oppose**

**R2014-20 Calling Upon the NJ Legislature to Promote Equality and True Transparency in Government by Amending Provisions of the Open Public Records Act**

**BOROUGH OF LONGPORT**

RESOLUTION 2014-20

**RESOLUTION CALLING UPON THE NEW JERSEY LEGISLATURE TO PROMOTE EQUALITY AND TRUE TRANSPARENCY IN GOVERNMENT BY AMENDING PROVISIONS OF THE OPEN PUBLIC RECORDS ACT, N.J.S.A 47:1A, SO AS TO REMOVE THE EXEMPTIONS THAT APPLY TO MEMBERS OF THE NEW JERSEY LEGISLATURE**

WHEREAS, in 2001 the New Jersey Legislature enacted Public Law 2001, c.404 known as the Open Public Records Act (OPRA) which gives the citizenry of the State of New Jersey access to governmental records except for specifically delineated exemptions; and

WHEREAS, the intent of this legislation was to create greater transparency by governmental officials and employees in all areas of government within the State of New Jersey whether state, county or municipal; and

WHEREAS, compliance with the requirements under the Open Public Records Act (OPRA) can be at times burdensome for governmental entities, particularly at the local level; and

WHEREAS, the added burdens and expense thrust upon governmental entities, in order to comply with OPRA are outweighed by the overarching goals of openness and transparency in government; and

WHEREAS, this same level of openness and transparency does not apply to both branches of the New Jersey Legislature (Assembly and Senate) as then have seen fit to exempt themselves from the provisions of OPRA which apply to all other governmental entities; and

WHEREAS, a critical analysis of the purpose and intent of OPRA does not permit any reasonable explanation as to why the Legislative branch of the government should be excluded from the reach of the Act since their governmental functions are no more important than the functions performed by the State's Executive branch and by local government entities; and

WHEREAS, the exceptions which the Legislature created for itself weaken transparency and create inequality, for which there is no rational basis; and

WHEREAS, the original purpose and intent of OPRA would be strengthened and equality among governmental entities would be enhanced if the New Jersey Legislature was subjected to the same burdens and responsibilities under OPRA which bind all other governmental entities.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Longport joins the call of the New Jersey League of Municipalities and other representative agencies of the local government and call upon the New Jersey Legislature to amend the provisions of OPRA to remove the exemptions currently granted to members of the Legislature and to require all members of the New Jersey Legislature to be bound by the same standards of transparency that apply to all other governmental entities in the State of New Jersey.

BE IT FURTHER RESOLVED, that this Resolution be forwarded to Atlantic County Municipalities, Atlantic County Executive Levinson, Atlantic County Freeholder Board, Assemblymen Brown and Mazzeo  
***Mayor Russo made motion to approve and seconded by Commissioner Leeds. ALL AYES-no oppose***

**R2014-21 Contract-Corrosion Control Corp for Municipal Water Tower Repairs & Repainting**

**BOROUGH OF LONGPORT**

Atlantic County - New Jersey

**Resolution 2014 - 21**

**AWARD OF CONTRACT TO**

**CORROSION CONTROL CORPORATION of PEDRICKTOWN, N.J.**

**FOR THE COMPLETION OF THE**

**STRUCTURAL REPAIRS AND PAINTING OF**

**MUNICIPAL WATER TOWER**

**31<sup>st</sup> Avenue at Devon Avenue**

**WHEREAS**, the Municipal Clerk and Municipal Engineer, on the publicly advertised date and time of February 13, 2014 at 2:00 PM, opened two (2) Bid Proposals for the **COMPLETION OF STRUCTURAL REPAIRS AND PAINTING OF MUNICIPAL WATER TOWER - 31<sup>st</sup> Avenue at Devon Avenue** with the results as indicated on the attached Bid Summary; and

**WHEREAS**, the Municipal Engineer has reviewed the Bid Proposals and has recommended award to the apparent lowest responsible Bidder, **CORROSION CONTROL CORPORATION** of Pedricktown, New Jersey for their Total Bid Amount of **\$90,748.00**.

**NOW, THEREFORE, BE IT RESOLVED** by the Longport Borough Board of Commissioners that the recommendation of the Municipal Engineer is hereby accepted and that said Governing Body hereby awards, and the Mayor is hereby authorized to execute, a Contract with **CORROSION CONTROL CORPORATION** of Pedricktown, N.J. for the **COMPLETION OF STRUCTURAL REPAIRS AND PAINTING OF MUNICIPAL WATER TOWER - 31<sup>st</sup> Avenue at Devon Avenue** for a Total Amount Bid of **\$90,748.00**; and

**BE IT FURTHER RESOLVED** that a Certificate of Availability of Funds from the Municipal Chief Financial Officer is attached hereto.

*Mayor Russo made motion to approve and seconded by Commissioner Lawler. ALL AYES-no oppose*

***R2014-22 Authorizing a Change Order to a Previously Authorized Non Fair and Open Professional Services Contract with Modelle Plan Studio for Architectural Improvements for a New Records Storage Area within Municipal Hall***

**BOROUGH OF LONGPORT**

Atlantic County - New Jersey

Resolution 2014 - 22

**AUTHORIZING A CHANGE ORDER TO A PREVIOUSLY AUTHORIZED  
NON FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT WITH  
MODELLE PLAN STUDIO OF SOMERS POINT, NEW JERSEY  
FOR THE ARCHITECTURAL IMPROVEMENTS  
FOR A NEW RECORDS STORAGE AREA  
WITHIN MUNICIPAL HALL**

**WHEREAS**, the Borough of Longport previously authorized a Contract with Modelle Plan Studio in the amount of \$4,000.00 in accordance with Resolution 2013-51 for the above referenced Project.; and

**WHEREAS**, the original Proposal included only conceptual design and code evaluation in order to determine the feasibility and scope of the work to be performed; and

**WHEREAS**, that work has been completed and it is now necessary to proceed with the Design and Construction portion of the Project as outlined in the attached Proposal dated January 22, 2014 offering a not to exceed price of **\$6,300.00** and will bring the total authorized contract for this Project to **\$10,300.00**; and

**WHEREAS**, **Modelle Plan Studio** has previously completed and submitted a Business Entity Disclosure Certification for this Project which certifies that **Modelle Plan Studio** has not made any reportable contributions to a political or candidate committee in the Borough of Longport within the previous one year and, further, that this Contract will prohibit **Modelle Plan Studio** from making any reportable contributions through the term of this Contract; and

**WHEREAS**, this Resolution in conjunction with other awards to **Modelle Plan Studio** within a calendar year does exceed \$17,500.00; and

**WHEREAS**, a Certificate of Availability of Funds has been issued by the Municipal Chief Financial Officer and is attached to this Resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Longport that it hereby accepts the change order in the amount of **\$6,300.00** and amends the Contract to a Total of **\$10,300.00**; and

**BE IT FURTHER RESOLVED** that a Notice of this Professional Services Change Order shall be published at least once in the Atlantic City Press pursuant to the requirements of Chapter 198 of the New Jersey Laws of 1971.

*Mayor Russo made motion to approve and seconded by Commissioner Lawler.  
RUSSO & LAWLER approve, LEEDS oppose- Motion granted.*

**R2014-23 Waiver from Chapter 116 of the Code of the Borough of Longport Pertaining to Construction**

**BOROUGH OF LONGPORT**

Atlantic County - New Jersey

**Resolution 2014-23**

**WAIVER FROM CHAPTER 116 OF THE CODE OF THE BOROUGH OF LONGPORT**

**PERTAINING TO CONSTRUCTION HOURS FOR THE MUNICIPAL HALL ADMINISTRATIVE OFFICES HVAC AND WINDOW IMPROVEMENTS**

**WHEREAS**, in accordance with Chapter 116 of the Code of the Borough of Longport, there have been established regulations pertaining to working hours relating to the construction or repairing of buildings; and

**WHEREAS** Chapter 116-6 permits an exemption for any activity that is specifically permitted by any ordinance, resolution, statute or governmental regulation; and

**WHEREAS** the Borough of Longport has previously awarded a Contract to Levy Construction for the Municipal Hall Administrative Office HVAC and Window Improvements; and

**WHEREAS** due to the Public operations of said Municipal Hall, it is advantageous to both the progress of the work as well as disruption avoiding disturbance to the Public who access and the Employees who work within the Municipal Hall that the Contractors and Subcontractors be permitted to access Municipal Hall at 7:00 A.M. Monday through Friday; and

**WHEREAS** the Contractor has requested, at his own additional cost, that the window replacement portion of the Project be performed from 5:00 P.M. to 11:00 P.M. for not longer than one week, Monday through Friday, in order to avoid any disruption to the Borough Workforce as well as any interference with the Public utilizing the building; and

**WHEREAS** the granting of these waivers will permit the Project to proceed uniformly and without disturbance to the Public and Borough Employees

**NOW, THEREFORE, BE IT RESOLVED** by the Longport Borough Board of Commissioners that the Contractor for the Municipal Hall Administrative Offices HVAC and Window Improvements is hereby authorized to begin work at 7:00 A.M., Monday through Friday for the duration of the Project ; and

**BE IT FURTHER RESOLVED** that the Contractor is permitted to perform the window portion of the Project between 5:00 P.M. and 11:00 P.M., Monday through Friday for not more than five (5) working days; and

**BE IT FURTHER RESOLVED** that the Municipal Engineer is authorized to inform and enforce the waivers as indicated.

**Mayor Russo made motion to approve and seconded by Commissioner Lawler. ALL AYES-no oppose**

**R2014-24 Establishing a Change Fund for the Beach Fee Program  
BOROUGH OF LONGPORT**

RESOLUTION 2014-24

**ESTABLISHING A CHANGE FUND FOR THE BEACH FEE PROGRAM**

**BE IT RESOLVED** by the Governing Body of the Borough of Longport, New Jersey

that a **CHANGE FUND** in the amount of \$350 be and is hereby established for the Beach Fee Program.

**Mayor Russo made motion and seconded by Commissioner Leeds. ALL AYES-no oppose**

**R2014-25 Contract for Public Defender-James P. Swift, Esquire  
BOROUGH OF LONGPORT**

RESOLUTION 2014-25

**RESOLUTION AWARDING PROFESSIONAL SERVICE CONTRACT**

**PUBLIC DEFENDER**

WHEREAS, the Borough of Longport has the need for a Public Defender; and

WHEREAS, the local Public Contracts Law (N.J.S.A. 40:11-1 et seq) exempts professional services from public advertising for bids which may be awarded by resolution of the Governing Body.

NOW, THEREFORE, **BE IT RESOLVED**, by the Board of Commissioners of the Borough of Longport, in the County of Atlantic and the State of New Jersey, as follows:

1. The Mayor of the Borough of Longport is hereby directed to execute and deliver a professional service contract for a one-year term commencing January 1, 2014 to December 31, 2014, as follows:

Description of Service:	Public Defender
Name of Professional:	Swift Law Firm James P. Swift, Esquire
Cost:	\$3,154 per year
2. Funds are available for this purpose and the required certificate of availability of funds issued by the Borough's Chief Financial Officer is annexed hereto.
3. A brief notice stating the nature, duration, service, reference to the contract regarding the amount and that this resolution and the contract are on file and available for public inspection in the borough of Longport Clerk's Office.
4. All resolutions inconsistent herewith are hereby repealed, and this resolution shall be effective immediately.

**Mayor Russo made motion and seconded by Commissioner Leeds. ALL AYES-no oppose**

**BOROUGH OF LONGPORT**

RESOLUTION 2014-26

**A RESOLUTION ADOPTING RULES AND REGULATIONS FOR BEACH VENDING, ADOPTING TERMS AND CONDITIONS OF LICENSURE AND GIVING NOTICE FOR THE AUCTION SALE OF A BEACH VENDING LICENSE**

**WHEREAS**, the Board of Commissioners (the "Commission") of the Borough of Longport (the "Borough") has determined that it is in the interest of the Borough to adopt rules and regulations for beach vending in conjunction with Ordinance #2004-28;

**WHEREAS**, the Commission has further determined that it is in the interest of the Borough to expose for sealed bid auction one (1) exclusive beach vending license (the "License") for the 2014 summer season subject to the Borough's option to extend as set forth in this resolution; and

**WHEREAS**, the Commission has determined it is in the interest of the Borough to adopt terms and conditions of licensure concerning the issuance of the License.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Borough of Longport, County of Atlantic and State of New Jersey as follows:

1. The forgoing recitals are incorporated herein as if set forth herein at length. The notice of the sealed bid auction shall be in content substantially similar to the notice forming a part of this resolution.

2. The Borough Clerk shall open sealed bids at 2:00 p.m. on March 12, 2014, ("Bid Due Date") at 2305 Atlantic Ave, Longport, New Jersey for the award of one (1) License which will permit the holder thereof ("Licensee") to sell water and ice cream related products as more particularly described on the attached schedule of products and prices ("Schedule of Products and Prices") on the Borough's beaches between 36<sup>th</sup> Avenue and 11<sup>th</sup> Avenue for the 2014 summer season commencing May 1, 2014 and terminating October 13, 2014 ("2014 Vending Season"). No bids will be accepted after 2:00 p.m. on the Bid Due Date. The Borough Commission reserves the right, at its sole and exclusive option, to extend the term of the License granted hereunder to the Licensee to cover (i) the 2015 summer season and if so extended at its sole and exclusive option, (ii) the 2016 summer season under the same terms and conditions as the License is issued for the 2014 Vending Season subject to an increase in the yearly License Fee, as herein after defined, of four (4%) percent for each extension. If the License term is so extended, the Licensee shall post the entire License Fee for that year within ten (10) days of the adoption of the resolution authorizing the extension of the License term. Nothing herein shall require the extension of the License term for any year or preclude the Borough Commission from amending the terms and conditions of the License provided that the Licensee may decline to accept the extension within five (5) days of the adoption of each resolution authorizing each extension of the License term.

3. The minimum bid which shall be acceptable shall be Twenty-Five Thousand (**\$25,000.00**) Dollars ("Minimum Bid") which shall be applied on account of the successful bid (the "License Fee"). If the License Fee exceeds the Minimum Bid, then the successful bidder shall pay the balance of the License Fee within five (5) days following the adoption of a resolution awarding the License. The Borough reserves the right to adjourn or cancel the sealed bid auction without prior notice and to reject any and all bids prior to the acceptance of a winning bid by subsequent resolution. The Borough reserves the right to accept the next highest bid in the event the previous highest bid is subsequently rejected for any reason.



4. In order to be eligible to bid, each bidder must, be an individual and post with the Borough Clerk's office, no later than 5:00 pm of the last business day prior to the scheduled Bid Due Date, a deposit in the form of a certified check in the amount of Twenty-Five Thousand (\$25,000.00) Dollars ("Deposit") made payable to the Borough. At 2:15 p.m. on the Bid Due Date, the Borough Clerk will open the bids received by 2:00 p.m. on the Bid Due Date and announce the highest bidder ("Successful Bidder") and that bidder's deposit shall be retained by the Borough. The deposits of the unsuccessful bidders shall be returned within five (5) days of the Bid Due Date or if the Successful Bidder's bid or application is rejected/not approved, then to the Successful Bidder within ten (10) days of notice of such rejection/disapproval. Under no circumstances shall interest be due or payable to any bidder.

5. Issuance of the License to the Successful Bidder shall be subject to post bid completion of a license application on a form supplied by the Borough Clerk and confirmation of approval of the application and issuance of the License by Resolution of the Commission. The Successful Bidder may designate up to two (2) additional individuals ("Additional Licensees") to be approved as Licensees through the application process provided that any such Additional Licensees must be designated in writing simultaneously with the delivery of the Deposit. All references in this resolution to Licensee shall include Additional Licensees, if any. The Commission reserves the right at its sole discretion to accept and issue a license, or reject any or all bids and issue or not issue a license accordingly.

6. The Successful Bidder must submit to a background investigation conducted by the Borough Police Department, the results of which shall be used in determining whether or not to approve the license application. The winning bidder shall pay the cost of submission of fingerprints to the State Police for the any background investigation required hereunder. It is estimated that the cost for fingerprinting will be \$55.00.

7. The Licensee shall be subject to the following additional terms, conditions, rules and regulations:

(a) The Licensee may have helpers/employees assist with the sale of approved products on the Borough's Beaches. No more than five (5) helpers/employees, plus one (1) Licensee, if more than one (1) Licensee is approved, may vend on the beach at any one time. Every effort shall be made to employ residents of the Borough as helpers/employees.

(b) The Licensee and the helpers/employees shall wear clean, neat and white clothing at all times while vending on the Borough's beaches, free of commercial advertising, except for promoting products being sold.

(c) The Licensee's helpers/employees are also required to submit to a background investigation by the Borough's Police Department. No helper/employee of the Licensee may begin working on the Borough's beaches until the Borough's Police Chief, in his reasonable discretion, has issued a no negative finding report for such helper/employee.

(d) THE SCHEDULE OF PRODUCTS AND PRICES IS ANNEXED HERETO AND MADE A PART HEREOF. LICENSEE EXPRESSLY AGREES THAT (i) LICENSEE MAY NOT SELL ANY OTHER PRODUCTS THAN THOSE LISTED ON THE SCHEDULE OF PRODUCTS AND PRICES AND (ii) THE MAXIMUM PRICES FOR PRODUCTS TO BE SOLD SHALL NOT EXCEED THE PRICES FOR THE PRODUCTS AS SHOWN ON THE ATTACHED SCHEDULE. THE BOROUGH RESERVES THE RIGHT TO AMEND THE SCHEDULE OF PRODUCTS AND PRICES AT ANY TIME BY RESOLUTION OF THE COMMISSION

(e) The provisions of Borough ordinances relating to vending on Borough beaches are incorporated herein as if set forth at length herein. To the extent that any of the terms of this resolution expressly conflict with the provisions of said ordinances, the provisions of the ordinances shall prevail, and the remaining terms of this resolution and the rules and regulations shall remain in full force and effect.

(f) Licensee shall comply with all Federal, State, County and Local laws, rules and regulations. Licensee shall register with the Atlantic County Board of Health and provide proof of registration to the Borough by May 1, 2014. Licensee shall allow inspection of its products and equipment by Federal, State, County and Local Officials at any time to insure compliance with the terms of the License.

(g) Licensee shall complete the (i) Disclosure Statement (Public Law 1977, Chapter 33) and (ii) Non-Collusion Affidavit that are attached to this resolution and deliver same simultaneously with the Deposit.

(h) Containers ("Containers") used by Licensee to transport on the Borough's beaches the approved products to be sold on the Borough's beaches shall be carried or moved on non-motorized wheeled carts substantially similar to those used by past Licensees. Any container to be used is subject to inspection by the Commissioner responsible for Public Works or his/her authorized designee who in his/her reasonable discretion may reject and prohibit the use of such container. Licensee shall not establish any stationary stand or other structure for the sale of products pursuant to the License but shall at all times maintain sales from mobile containers stopping only to consummate individual sales.

(i) Licensee shall cause a copy of the License to be displayed on each Container while such Container is in use on the Borough's beaches. Licensee shall, and shall ensure that its helpers/employees, conduct themselves in a manner that is not offensive, annoying or intimidating. Licensee and its employees are prohibited from using loud bells, whistles or horns to sell their products. Licensee and/or its helpers/employees may employ verbal means to sell their products.

(j) The Licensee shall indemnify and save the Borough harmless from and against any and all losses, suits, cost damages, claim expense actions, liabilities or judgments whatsoever (including attorney's fees) because of accident or injury sustained or alleged to have sustained by any party or parties, person or persons, property or properties occurring in conjunction with the operations under the license or by reason of the use of defective items/services furnished or delivered under the beach vending by or on account of any act of omission or commission of any Licensee, her, his, its, or their agents or employees. In the case of any action being brought against the Borough, the licensee shall immediately take charge of and defend same at her, his, its, or their own cost and expense. The Borough may, if it so desires, defend such action and charge the expense thereof to the licensee. The Licensee is required to carry liability insurance in the minimum amount of \$1,000,000 or other amount approved by the Borough covering and insuring the Borough as aforesaid. The Licensee shall deliver to the Borough a certificate of insurance naming the Borough as an additional insured, with a 30-day cancellation clause prior to the beginning of each vending season but no later than April 15<sup>th</sup> of each year. A true copy of the insurance policy shall also be delivered to the Borough.

(k) Licensee's license may be terminated or suspended at any time. Reasons for termination or suspension of the License shall include, but not be limited to, the following conduct by Licensee or its helpers/employees: (a) disorderly conduct; (b) conduct demonstrating a state of moral turpitude; (c) making material false statements in the application or background check for the License; (d) violation of the terms and

conditions of this resolution; (e) sales of products at an other than approved location or from an unapproved Container; (f) sales of unapproved products; (g) sales in excess of maximum permitted prices; or (h) disposing of debris or boxes in an unapproved manner. Adequate notice and a hearing before a hearing officer appointed by the Borough Mayor shall be given prior to permanent revocation of the License. A License may be temporarily suspended for good cause prior to a hearing for permanent revocation.

(l) Licensee shall not assign, pledge, lease, rent, sub-lease or sell his/her right, title or interest in the License or any portion thereof during the term of the license, without the prior written approval of the Borough which may be withheld for any reason.

(m) The price of all products for sale shall be prominently posted on the box or container used for the sale of products.

(n) Site Plan approval is required for a storage/distribution location in the Borough of Longport. Licensee shall comply with the Borough of Longport Zoning Ordinance, all Motor Vehicle Laws and regulations and Longport Parking Ordinances with regard to receiving, storing or delivering water and ice cream products. No water or ice cream products shall be received, stored or delivered in a Longport residential zone unless specifically permitted by the Longport Zoning Ordinance.

***Mayor Russo made motion to approve and Commissioner Lawler seconded. ALL AYES-no oppose***

***R2014-27 Authorizing the Execution of a Non-Exclusive License and Hold Harmless Agreement for Block 8, Lot 9.***

**BOROUGH OF LONGPORT**  
COUNTY OF ATLANTIC  
STATE OF NEW JERSEY  
RESOLUTION 2014-27

***AUTHORIZING THE EXECUTION OF A NON-EXCLUSIVE LICENSE AND HOLD HARMLESS AGREEMENT FOR BLOCK 8, LOT 9***

**WHEREAS**, the Property Owner of Block 8 Lot 2 has offered to replace the existing bulkhead within a Public Right of Way as part of his development plan; and

**WHEREAS**, the Combined Planning/Zoning Board of the Borough of Longport has approved the development plan and determined it to be consistent with the Zoning of the Borough; and

**WHEREAS**, the Property Owner of Block 8 Lot 2 has agreed to construct and maintain said bulkhead in conformance with the requirements of the Borough Engineer; and

**WHEREAS**, the Municipal Solicitor has prepared the necessary License and Hold Harmless which is attached hereto for reference.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Longport, Atlantic County that it hereby determines that the execution of the attached Non-Exclusive License and Hold Harmless is in the best interests of the Borough and, further, that the Mayor is hereby directed to execute the Non-Exclusive License and Hold Harmless as prepared by the Municipal Solicitor; and

**BE IT FURTHER RESOLVED** that a copy of this Non-Exclusive License and Hold Harmless Agreement shall remain on file with the Borough Clerk for Public Inspection in conformance with the applicable laws.

*(This resolution was added onto the agenda during the workshop session earlier)*

**Mayor Russo made motion to approve and seconded by Commissioner Lawler. ALL AYES-no oppose**

**Bill Pay List and Financial Report Summary-Read into record by Commissioner Lawler. Commissioner Leeds asked about the \$84 thousand new radio system payment and he was advised that it was a part of a bond. With no further questions, Commissioner Lawler made motion to approve and seconded by Commissioner Leeds. ALL AYES-no oppose**

**Commissioners' Reports**

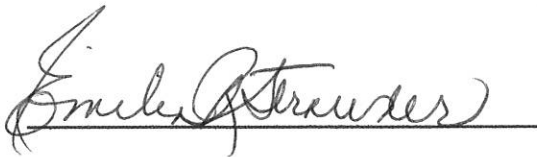
Mayor Russo reported that the Borough collected over 50 gently used coats that were turned over to the JERSEY CARES COAT PROGRAM. The American Legion Auxiliary Unit #469 assisted.

The new Borough website is currently in the works and should be launched mid-March. Beach tags have arrived for 2014 and will begin to sell in March. CodeRED program has begun and well received by the residents. Anyone with a 08403 zip code qualifies to register. A triathlon race will run through Longport June 29<sup>th</sup>

Commissioner Lawler asked about the "farmer's market" for 2014 and Strawder will have a report for the next Commission meeting. He also inquired about the Seaview Harbor annexation and was advised by Mayor Russo that Seaview Harbor has submitted their petition to EHT for annexation. If EHT agrees to let them go, Mayor Russo is leaning towards letting the public vote on the issue.

**Public Comment-** none

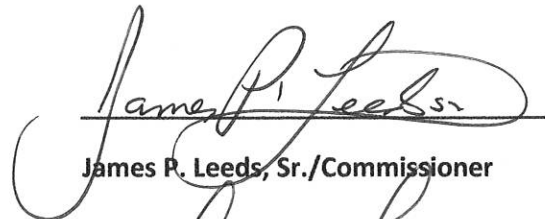
*Adjournment- with no further business to discuss, Commissioner Lawler made motion to adjourn and seconded by Commissioner Leeds. ALL AYES-no oppose*



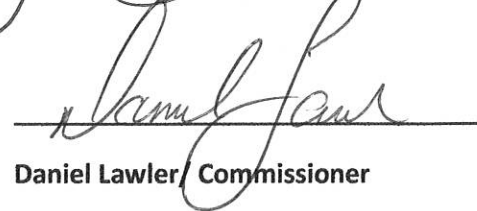
**Emilia R. Strawder/Municipal Clerk**



**Nicholas M. Russo/Mayor**



**James P. Leeds, Sr./Commissioner**



**Daniel Lawler/ Commissioner**

P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
00012627	01/24/14	01351	MEDICAL CENTER OF MARGATE	POSHA/PHYSICAL EXAM	Open	225.00	0.00
00019749	02/19/14	10759	QC LABORATORIES	BACTERIOLOGICAL TESTING	Open	191.50	0.00
00020700	02/12/14	01034	CLEGG'S GARAGE	REPAIRS/INSPECTIONS	Open	306.67	0.00
00021425	02/12/14	18559	ELECTRONIC MEASUREMENT LABS	CALIBRATION OF MULTI PRO	Open	137.48	0.00
00021816	02/07/14	10583	COLMAR HOME CENTER	MISC HARDWARE SUPPLIES	Open	65.12	0.00
00021948	02/12/14	00148	SOUTH JERSEY WELDING	CYLINDER RENTAL - JAN	Open	31.06	0.00
00021949	02/12/14	00148	SOUTH JERSEY WELDING	CYLINDER RENTAL - JAN	Open	56.94	0.00
00022582	02/03/14	19005	ACTION UNIFORMS, LLC	UNIFORMS - HEWITT	Open	48.00	0.00
00022612	02/12/14	01147	WESTERN TERMITE & PEST CONTROL	PEST CONTROL - FEB	Open	248.00	0.00
00023061	02/12/14	00138	GOODYEAR AUTO SERVICE CENTER	NEW RIMS/TIRES BEACH TRASH TRL	Open	273.50	0.00
00023062	02/11/14	00138	GOODYEAR AUTO SERVICE CENTER	REPAIR CAR #34	Open	296.58	0.00
00023213	02/03/14	10729	ASSOCIATES FOR LIFE	1ST QTR EMPLOYEE ASSISTANC PRG	Open	765.00	0.00
00023265	02/18/14	10539	SHORE MEDICAL CENTER	INITAL/RENEWAL CARDS	Open	140.00	0.00
00023266	01/31/14	18911	AIR & GAS TECHNOLOGIES	PARTS FOR FLOW TESTING	Open	211.70	0.00
00023328	02/19/14	18433	LANGUAGE SERVICES	COURT INTERPERTER	Open	37.80	0.00
00023329	02/19/14	01279	CARL N TRIPICIAN ESQ	PROSECUTOR DWI TRIAL	Open	500.00	0.00
00023330	02/19/14	18550	ACMCAA	DUES - BRADY/GARVEY	Open	50.00	0.00
00023585	01/31/14	00138	GOODYEAR AUTO SERVICE CENTER	NEW TIRE - CAR #34	Open	133.91	0.00
00023586	02/03/14	18091	SYSTEMS FOR YOU , INC	ONSITE COMPUTER SERVICE	Open	90.00	0.00
00023587	02/03/14	00173	NJ STATE ASSOC POLICE CHIEFS	2014 MEMBERSHIP DUES	Open	250.00	0.00
00023588	02/11/14	18091	SYSTEMS FOR YOU , INC	ON SITE SERVICE	Open	90.00	0.00
00023589	02/19/14	18593	JASINSKI	PROFESSIONAL SERVICES - LEGAL	Open	3,307.50	0.00
00023591	02/17/14	18762	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	74.87	0.00
00023592	02/18/14	18091	SYSTEMS FOR YOU , INC	ON SITE SERVICE	Open	180.00	0.00
00023593	02/18/14	01478	HARLEYSVILLE LIFE INS CO	1ST QTR LIFE INSURANCE	Open	548.55	0.00
00023631	01/24/14	19005	ACTION UNIFORMS, LLC	UNIFORMS - LUPPERGER	Open	640.00	0.00
00023632	02/18/14	19005	ACTION UNIFORMS, LLC	UNIFORMS - BURGAN	Open	472.00	0.00
00023633	02/03/14	19005	ACTION UNIFORMS, LLC	UNIFORMS - RETTINO	Open	490.00	0.00
00023634	01/31/14	19005	ACTION UNIFORMS, LLC	UNIFORM - PTL. SILVA	Open	201.00	0.00
00023635	01/31/14	00138	GOODYEAR AUTO SERVICE CENTER	NEW TIRE - CAR #34	Open	133.72	0.00
00023636	02/18/14	19005	ACTION UNIFORMS, LLC	UNIFORMS - NIKA	Open	750.00	0.00
00023637	02/12/14	00174	ATL CO ASSOC CHIEFS OF POLICE	2014 MEMBERSHIP DUES ACAOCOP	Open	125.00	0.00
00023657	01/21/14	19099	BAKER AERIAL LLC	TOOL TRAY FOR BUCKET TRUCK	Open	126.20	0.00
00023659	01/31/14	00112	TRICO EQUIPMENT	REPAIR BACKHOE	Open	257.57	0.00
00023711	02/17/14	00143	VITAL SERVICES GROUP	CHAPTER 75 NOTICES	Open	301.53	0.00
00023802	02/07/14	00102	ATLANTIC COUNTY UTILITIES AUTH	1ST QTR USER FEES	Open	22,866.00	0.00
00023814	02/12/14	00102	ATLANTIC COUNTY UTILITIES AUTH	TIP FEES FOR WASTE - JAN	Open	1,362.96	0.00
00024006	02/03/14	18225	ATLANTIC CO TREASURER	FLU VACCINATIONS	Open	75.00	0.00
00024007	02/11/14	18754	TELVUE	WEBUS MONTHLY SUPPORT CH 2	Open	300.00	0.00
00024008	02/05/14	01217	MUNICIPAL CLERKS ASSN OF NJ	MUNICIPAL CLERK CONFERENCE	Open	430.00	0.00
00024009	02/17/14	18600	MGL PRINTING SOLUTION	MINUTES BOOK FILLER SHEETS	Open	59.50	0.00
00024010	02/19/14	00197	STATE OF NEW JERSEY- PWT	4TH QTR PUBLIC WATER TAX	Open	163.99	0.00
00024011	02/17/14	00104	PRESS, THE	LEGAL ADS	Open	217.77	0.00
00024012	02/19/14	18198	ATL.CO. MUNICIPAL CLERKS ASSN	MEMBERSHIP DUES	Open	150.00	0.00
00024071	02/11/14	00104	PRESS, THE	AD FOR PLANNING BOARD DECISION	Open	13.26	0.00
00024074	02/11/14	01157	BRUCE FUNK	REIMBURSMENT - BENNETT CHEV	Open	85.10	0.00
00024075	02/17/14	10817	THE PRESS	PLANNING/ZONING	Open	25.50	0.00
00024076	02/18/14	10846	MC SYSTEMS SOFTWARE, LLC	LICENSE ANNUAL RENEWAL	Open	800.00	0.00
00024089	01/24/14	10535	EMR CORPORATION	QTRLY HVAC INSPECTION	Open	768.00	0.00
00024096	01/31/14	18459	CITY OF MARGATE	MAINTENCE PD DEC 2013	Open	330.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
00024097	02/12/14	18525	TACTICAL PUBLIC SAFETY,LLC	BATTERIES (PW)	Open	319.20	0.00
00024098	01/31/14	18762	W.B. MASON CO., INC.	PW SUPPLIES	Open	85.13	0.00
00024100	02/03/14	10690	RUTGERS, THE STATE UNIVERSITY	PUBLIC WORKS CONF - MARSHALL	Open	222.00	0.00
00024102	02/04/14	00143	VITAL SERVICES GROUP	MOD IV TAX TAPE TO EDMUNDS	Open	100.00	0.00
00024104	02/19/14	19098	LINDA CUNNINGHAM BAKAJ	OVERPAYMENT TAXES B24 LOT14.01	Open	2,525.12	0.00
00024185	02/12/14	00575	CASA PAYROLL SERVICE	PAYROLL SERVICES	Open	278.05	0.00
00024205	01/31/14	00159	RUTGERS, THE STATE UNIV OF NJ	REG FOR TAX COLLECTION COURSE	Open	1,110.00	0.00
00024206	01/31/14	18762	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	253.41	0.00
00024219	02/03/14	00143	VITAL SERVICES GROUP	TAX ASSESSOR SOFTWARE	Open	255.00	0.00
00024221	02/03/14	00187	ASSOCIATION OF MUN.ASSESSORS	2014 ASSOCIATION DUES	Open	240.00	0.00
00024251	01/31/14	18472	PETROLEUM TRADERS CORPORATION	FUEL	Open	5,184.38	0.00
00024252	02/03/14	00197	STATE OF NEW JERSEY- PWT	SAFE WATER TAX UNDERPAYMENT	Open	69.69	0.00
00024253	02/03/14	00197	STATE OF NEW JERSEY- PWT	SAFE WATER TAX UNDERPAYMENT	Open	28.78	0.00
00024255	02/12/14	10665	SAM'S CLUB	SERVICE FEE	Open	50.00	0.00
00024256	02/17/14	18335	ACTION JANITORIAL, INC	CLEANING SERVICE - JAN '14	Open	1,239.00	0.00
00024258	02/19/14	18804	UNIFIRST CORPORATION	PUBLIC WORKS UNIFORM EXPENSE	Open	343.99	0.00
00024259	02/12/14	18472	PETROLEUM TRADERS CORPORATION	GASOLINE	Open	2,397.55	0.00
00024262	02/17/14	19022	NAPA AUTO PARTS	SUPPLIES/PARTS	Open	390.26	0.00
00024305	01/31/14	19094	S&J DIESEL REPAIR & FLEET SVC	L39 IGNITION SWITCH	Open	155.19	0.00
00024307	01/24/14	19093	AMERICAN ASPHALT COMPANY, INC	EZ STREET BAGS - COLD PATCHING	Open	128.00	0.00
00024310	02/12/14	18645	GARAGE EQUIP SALES & SERVICE	IGNITOR FOR BIG GARAGE	Open	102.88	0.00
00024311	01/31/14	18823	TOMASELLO AUTO REPAIR	REPLACE FUEL PUMP-SEWER JET	Open	124.60	0.00
00024312	02/12/14	01461	STETSON & CO	COFFEE FOR PW SHOP	Open	122.00	0.00
00024313	01/31/14	18823	TOMASELLO AUTO REPAIR	REPAIR TO L-33	Open	2,114.07	0.00
00024315	02/12/14	01438	GRAINGER, INC	NEW CABLE - DRAIN CLEANING	Open	215.00	0.00
00024317	02/17/14	18764	HARBOR FREIGHTS TOOLS	SHOP SUPPLIES	Open	54.22	0.00
00024318	02/12/14	18823	TOMASELLO AUTO REPAIR	L-33 NEW WASHER PUMP	Open	105.85	0.00
00024330	02/12/14	00545	BILLOWS ELECTRIC SUPPLY	#1 WELL NEW FUSES	Open	191.92	0.00
00024331	02/04/14	18877	JEFCO EQUIPMENT SUPPLIES	DOGIPOT WASTE BAGS	Open	865.68	0.00
00024351	02/19/14	00792	STAPLES CREDIT CARD PLAN	CRS FLOOD PLAIN MAP COPY	Open	75.59	0.00
00024359	01/31/14	18762	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	249.18	0.00
00024360	01/31/14	18745	JAMES SWIFT	PUBLIC DEFENDER	Open	1,565.15	0.00
00024361	01/31/14	18781	ATLANTIC TOMORROWS OFFICE	COPIES ON PD/CLERK COPY MACH	Open	186.44	0.00
00024362	01/31/14	01107	STANDARD INSURANCE COMPANY	DENTAL INSURANCE - FEBRUARY	Open	3,481.88	0.00
00024363	01/31/14	01461	STETSON & CO	COFFEE	Open	40.00	0.00
00024366	02/04/14	18225	ATLANTIC CO TREASURER	HEPATITIS B VACCINE - BURGESS	Open	35.00	0.00
00024367	02/03/14	19095	IPREO LLC	ELECTRONIC DISTRIBUTION OF POS	Open	1,250.00	0.00
00024368	02/03/14	10499	UNITED STATES POSTAL SERVICE	BULK MAIL ACCOUNT FEE #3414	Open	220.00	0.00
00024369	02/03/14	10641	VERIZON	MONTHLY TELEPHONE SERVICE	Open	198.70	0.00
00024370	02/03/14	19096	MCELWEE & QUINN, LLC	PRINTING OF OFFICIAL STATEMENT	Open	1,200.00	0.00
00024371	02/05/14	01427	MOSSMAN BUSINESS MACHINES	COPIES ON MX2601 COPIER	Open	155.62	0.00
00024372	02/05/14	18942	EASTERN AUTOPARTS WAREHOUSE	MOTOR VEHICILE PARTS	Open	492.03	0.00
00024373	02/19/14	18762	W.B. MASON CO., INC.	OFFICE SUPPLIES	Open	124.31	0.00
00024375	02/11/14	00108	ATLANTIC CITY ELECTRIC	ELECTRICITY - GENERAL	Open	4,826.63	0.00
00024376	02/11/14	00108	ATLANTIC CITY ELECTRIC	ELECTRICITY-STREET LIGHTS	Open	4,141.96	0.00
00024377	02/12/14	18670	WATCHUNG SPRING WATER CO, INC.	WATER BOTTLES	Open	36.92	0.00
00024378	02/17/14	19055	HESS CORPORATION	ELECTRICITY - GENERAL	Open	4,698.76	0.00
00024379	02/17/14	19055	HESS CORPORATION	ELECTRICITY - STREET LIGHTS	Open	1,225.16	0.00
00024380	02/18/14	00120	SOUTH JERSEY GAS COMPANY	NATURAL GAS SERVICE	Open	4,861.67	0.00
00024381	02/18/14	18614	MAGELLAN HILL TECHNOLOGIES	MONTHLY TELEPHONE SERVICE	Open	1,912.67	0.00
00024382	02/19/14	00200	PITNEY BOWES	QTRLY POSTAGE MACHINE RENTAL	Open	397.16	0.00
00024383	02/19/14	10499	UNITED STATES POSTAL SERVICE	REFILL BULK MAIL ACCOUNT	Open	500.00	0.00
00024384	02/19/14	18828	TCTA OF ASSOC OF ATL CO	MEMBERSHIP DUES TOMASSI/KELLY	Open	200.00	0.00
00024402	02/07/14	18823	TOMASELLO AUTO REPAIR	L-35 TIRE MAINTENANCE	Open	35.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type			
00024405	02/18/14	18823	TOMASELLO AUTO REPAIR	L-33 REPLACE OIL PAN	Open	1,129.23	0.00			
00A23812	02/19/14	00102	ATLANTIC COUNTY UTILITIES AUTH	TRASH COLLECTION FEE-JAN	Open	4,281.25	0.00			
00A23813	02/19/14	00102	ATLANTIC COUNTY UTILITIES AUTH	RECYCLING COLLECTION - JAN	Open	3,035.50	0.00			
13-00050	03/26/13	18784	CONCORD ATLANTIC ENGINEERS	ENGINEERING SERVICES-BORO HALL	Open	2,755.00	0.00			
13-00057	04/04/13	18735	MODELLE PLAN STUDIO	ARCHITECTURAL SERVICES	Open	3,850.00	0.00			
13-00091	06/07/13	18525	TACTICAL PUBLIC SAFETY, LLC	NEW RADIO SYSTEM	Open	84,166.20	0.00			
13-00099	06/19/13	18784	CONCORD ATLANTIC ENGINEERS	DESIGN FOR STORAGE AREA	Open	2,250.00	0.00			
13-00156	10/24/13	19077	WIRELESS COMMUNICATIONS	MOTOROLA DUAL HEAD CONTL RADIO	Open	5,120.00	0.00			
13-00162	10/28/13	18558	LED ELECTRICAL & MECHANICAL	INSTALL LIGHT ON WATER TOWER	Open	1,470.00	0.00			
13-00173	12/24/13	18911	AIR & GAS TECHNOLOGIES	MASK ASSY WITH BV & HUB #97644	Open	2,520.00	0.00			
14-00001	01/09/14	18815	RICHARD CARTER	PROFESSIONAL SERVICE-ENGINEER	Open	6,200.00	0.00			
14-00002	01/10/14	18485	OTIS ELEVATOR	ELEVATOR MAINTENANCE JAN-DEC	Open	180.00	0.00			
14-00006	01/15/14	00304	FORD, SCOTT, & ASSOCIATES, LLC	2014 AUDIT/BUDGET PREPARATION	Open	19,500.00	0.00			
14-00007	01/15/14	18731	KEY EQUIPMENT FINANCE	COPIER - POLICE DEPT	Open	110.00	0.00			
14-00008	01/15/14	18731	KEY EQUIPMENT FINANCE	COPIER - CLERK'S OFFICE	Open	142.84	0.00			
14-00009	01/15/14	18910	WELLS FARGO FINANCIAL LEASING	SHARP COPIERS - BUILDING DEPT	Open	161.17	0.00			
14-00010	01/15/14	18814	PACIFICO AGNELLINI	PROFESSIONALS SERVICES- LEGAL	Open	2,114.58	0.00			
14-00011	01/17/14	10576	VERIZON WIRELESS	MOBILE DATA TERMINALS - PD	Open	182.54	0.00			
14-00012	01/17/14	10576	VERIZON WIRELESS	MOBILE PHONE CHARGES - PD	Open	40.01	0.00			
14-00013	01/17/14	10576	VERIZON WIRELESS	WIRELESS AIR CARD - OEM	Open	38.01	0.00			
14-00014	01/21/14	10576	VERIZON WIRELESS	MOBILE PHONE CHARGES - UTILITY	Open	53.19	0.00			
14-00015	01/22/14	10576	VERIZON WIRELESS	WIRELESS AIRCARD -TAX ASSESSOR	Open	40.01	0.00			
14-00017	01/22/14	18373	COMCAST CABLE	INTERNET SERVICE - PD	Open	119.85	0.00			
14-00018	01/22/14	18373	COMCAST CABLE	INTERNET SERVICE- FIRE DEPT	Open	27.47	0.00			
14-00019	01/22/14	18373	COMCAST CABLE	INTERNET SERVICE- PW	Open	72.63	0.00			
14-00020	01/22/14	18869	HORIZON EYE CARE	VISION SERVICES - JAN-DEC 2014	Open	259.00	0.00			
14-00022	02/03/14	18146	CENTRAL PARTS WAREHOUSE	RUBBER BLADES-DUMP TRUCK-SNOW	Open	903.33	0.00			
14-00023	02/03/14	18866	CARGILL, INC	ROCK SALT	Open	4,233.91	0.00			
14-00025	01/01/14	18205	HD SUPPLY WATERWORKS, LTD	WATER METER SUPPLIES	Open	3,807.00	0.00			
14-00026	02/05/14	18946	ULINE	STORAGE BOXES S-6521	Open	183.63	0.00			
14-00028	02/19/14	19064	EMERGENCY VEHICLE SERVICE, LLC	REPAIRS TO SIDE DOOR Q34	Open	297.43	0.00			
Total Purchase Orders:				136	Total P.O. Line Items:	169	Total List Amount:	240,027.86	Total Void Amount:	0.00

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND	3-01	10,147.81	0.00	10,147.81	0.00
CURRENT FUND	4-01	103,877.86	0.00	103,877.86	0.00
Utility Department	4-09	28,845.11	0.00	28,845.11	0.00
Year Total:		132,722.97	0.00	132,722.97	0.00
CAPITAL FUND	C-04	94,321.40	0.00	94,321.40	0.00
WATER AND SEWER CAPITAL	C-08	1,470.00	0.00	1,470.00	0.00
Year Total:		95,791.40	0.00	95,791.40	0.00
GRANT FUND	G-02	1,365.68	0.00	1,365.68	0.00
Total of All Funds:		240,027.86	0.00	240,027.86	0.00

Additional Wire Transfers/ Manual Checks:

CURRENT FUND:

NJEIT Loan 97	\$9,332.90
NJEIT Loan 99	\$22,705.74
State Health Benefit Payment	\$52,133.01
Atlantic County Treasurer (1 <sup>st</sup> Qtr)	\$2,277,676.70
Atlantic County Treasurer (A & O)	\$77,523.46
William Trinkle	\$145.32
Chalie McLaughlin	\$1240.08
2003 GO Bond – Interest	\$11,250.00

UTILITY FUND:

UNEMPLOYMENT FUND: New Jersey Department of Labor \$13,778.12

RECREATION FUND:

ANIMAL CONTROL FUND:

---

TOTAL FOR ALL FUNDS.....\$2,705,813.19