

**BOROUGH OF LONGPORT COMMISSION WORKSHOP MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
THURSDAY, November 7, 2019 – 9 AM**

Meeting was called to order and Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. This meeting was held in the Longport Public Library due to remediation work in Commission Chambers and the Centennial Room. A notice of the relocation to the library was posted on the Borough website on October 25, 2019, and the Bulletin Board, the door of Commission Chambers and the door of the Centennial Room on October 28, 2019.

ROLL CALL:

Nicholas Russo	present (9:09 am)
James P. Leeds, Sr.	present
Daniel Lawler	present

Engineer Carter, Administrator Porter, CFO Kelly, and Municipal Clerk Kyle also in attendance.

Commissioner Lawler - emergency exits and public speaking time limit announcement

COMMISSIONER LEEDS

Commissioner Leeds discussed street depressions on Manor and Atlantic avenues. He also noted a sink hole by the bulkhead near the gazebo on 36th Avenue. Engineer Carter discussed the bulkhead and said that he believed that the area had been vacated years ago. Commissioner Lawler noted that the bulkhead in that area in Margate is being re-done, and that Longport has approximately a block of bulkhead area that needs to be addressed. Engineer Carter will look into the issue, but he added that he did not believe the bulkhead there belonged to the borough.

Commissioner Leeds discussed having a public works employee drive throughout the borough to look at municipal signage to be sure that the signs are in good condition.

Commissioner Leeds noted that the entrance to Borough Hall needs to be painted.

Commissioner Leeds also discussed a resolution addressing OPRA review and recommended that the resolution be placed on the next agenda. Commissioner Leeds suggested adding language recommending that the Legislature to be subject to the provisions of OPRA. Mayor Russo discussed OPRA and the role of the Government Records Council (GRC).

Commissioner Leeds also discussed the dates and format of the upcoming year's commission meetings and workshop sessions. He discussed having the workshop and regular meeting held on the same day. Commissioner Lawler discussed the history of the borough's meeting schedule. There was further discussion on this topic. It was decided that the workshop would start at 4 pm and that the regular meeting would follow immediately thereafter.

COMMISSIONER LAWLER

Commissioner Lawler - nothing further to report.

MAYOR RUSSO

Mayor Russo - nothing further to report.

ENGINEER'S REPORT

Engineer Carter discussed the new water well, including the permitting phase, the design phase, and the construction phase. He recommended placing a resolution on the next commission meeting agenda for well permitting services in the amount of an estimated \$21,000 to ARH Associates. Commissioner Leeds asked if the new well work would be completed by the summer. Engineer Carter explained that it would not and that it would take several months to complete.

Engineer Carter also discussed water tower work and that he anticipated having a proposal soon for the project. He discussed putting well #3 on a variable drive for approximately \$5,000. He noted that tower work would begin in the spring for completion by summer. He continued to review the Engineer's Report.

Engineer Carter also noted that there is a sewer/water project in a bond on Atlantic Avenue and that it is on hold until the costs for the new well are finalized.

He discussed several water leaks in Borough Hall and possibly water-proofing the brick. He added that the last time the brick was water-proofed was approximately 10 years ago.

He also noted that the public works budget would need to include costs for dune replanting and any other dune related costs.

He noted that the relocation of the electrical generator was completed and that it is working well.

He also discussed grant funding from the NJ DOT and that 29th Avenue would soon be paved. He also discussed a State aid project on Atlantic Avenue between 32nd to the Margate city line that would need to be completed by May.

He discussed the Council on Affordable Housing and that he recommended putting further discussion on hold till the first of the year.

Engineer Carter also discussed the Beach Maintenance Permit and he recommended hiring an outside consultant for the NJ Fish and Wildlife aspect. There was discussion on joining with Margate on addressing this section of the permit. Mayor Russo discussed Engineer Carter putting out an RFP for a consultant. Mayor Russo noted that the State will now accept an ordinance regarding the street ends. Administrator Porter noted that he spoke with Solicitor Agnellini and that the State has changed its position regarding an ordinance and some aspects of it. Mayor Russo noted that the State is still developing policy on this topic. Engineer Carter discussed requesting a contingency beach maintenance permit while the Municipal Public Access Plan is being reviewed by the State. Commissioner Leeds suggested working with other communities and to have one serve as the lead for the Municipal Public Access Plan. Engineer Carter discussed that NJ Fish and Wildlife would like to have restricted access to the beach from 11th to 13th avenues, as they believe is the most developable for 'flora and fauna.' He

discussed Sea Isle City and some similarities with the borough, and how they addressed the NJ Fish and Wildlife section of the Municipal Public Access Plan.

Engineer Carter discussed the fire rescue boat lift and that he just obtained a 200 -foot list from the tax office and that he would be sending out the notice soon. He also discussed the water quality assessment plan and he did not recommend adopting it.

Engineer Carter discussed the pedestrian light-up crosswalk on Ventnor Avenue and noted he needed to speak with Chief Culmone about the crosswalk. He said that he followed up with the Longport Seaview regarding their street lighting request.

He discussed the electric vehicle charging station and that it would be located closer to the electric generator. Commissioner Leeds asked how the station would be funded. CFO Kelly noted that there is a grant for \$5,000, but the initial estimated cost to install is more than the grant. Commissioner Leeds would like to have more discussion on the charging station prior to any installation.

SOLICITOR'S REPORT

Solicitor Agnellini - absent.

ADMINISTRATOR'S REPORT

Administrator Porter discussed on going remediation at Borough Hall. He noted that the borough is currently in a holding pattern while it develops a plan for what to do moving forward regarding HVAC systems and duct work. He discussed VAV valves and that some needed to be replaced in the police department, including the entire unit. He discussed Centennial Hall and that there currently is no heating system in place and that it would be a good time to install it at the same time as the police department's system. He also discussed reinsulating pipes in the building. He noted that the new HVAC system could cost approximately \$500,000. Mayor Russo asked if a ductless system could be used? Engineer Carter discussed the old system of insulating pipes and that insulation is now placed on the outside of the pipework. He discussed the temperature cooling process in the police department.

Administrator Porter explained that the recommendation for the Centennial Room is to pipe the HVAC system from the ceiling of the police department into the Centennial Room. There was further discussion on how the rooms can be cooled. Commissioner Leeds discussed the mechanical costs for the work, he noted that it did not include the costs for the furnishings, etc. for the rooms. Commissioner Leeds noted that the borough must continue and make repairs because government operations must continue. Mayor Russo noted that there are employees not feeling well and that there could be a nexus between employee's not feeling well and their work environment. Engineer Carter discussed some work done in the crawlspace. Administrator noted that he hoped to have more information for the Governing Body by the next meeting. Commissioner Leeds discussed the social luncheons and noted that the borough might have to cancel the upcoming luncheons for the remainder of the year. Administrator Porter noted that he will continue to meet with all the departments and is beginning to make gradual changes.

MUNICIPAL CLERK

Municipal Clerk Kyle thanked everyone for their assistance in the temporary change of the polling location for the General Election. It was also noted that a paper shredding day event would be held on November 16th for Longport residents at the Margate Public Works Garage.

MISCELLANEOUS

None.

ADJOURNMENT

MOTION- LAWLER, SECOND- LEEDS. ALL IN FAVOR - All AYES- none opposed.

(9:54 am)