

 **DRAFT**



**BOROUGH OF LONGPORT
COMMISSION WORKSHOP MEETING
May 6, 2020
4:00 pm**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Current and The Press of Atlantic City on May 3, 2020. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted. On March 9, 2020 the Governor of the State of New Jersey declared the concurrent invocation of both a State of Emergency pursuant to NJSA App.A:9-33 et seq. and Public Health Emergency as contemplated by NJSA 26:13-1 et seq, which action invoked the authority and powers contemplated by NJSA 26:13. The Governor has placed specific limitations on public gatherings and requires social distancing. As a result, and due directly to the COVID-19 Pandemic, this meeting of May 6, 2020, is being held via electronic communications only, specifically teleconference, and the public is invited to attend the meeting by calling **(425) 436-6368** and using the following access code: **779021**. The public will have the ability to ask questions and comment during the Public Comment sections on the agenda. All of the aforesaid complies with N.J.S.A. 10:4-6 et seq., known as the "Senator Byron M. Baer Open Public Meetings Law" and N.J. S.A. 40:69-A-179.

1. Meeting called to order/OPMA notice announced
2. Roll call taken
3. Mayor Russo – Emergency Exits
4. Mayor Russo
5. Commissioner Leeds
6. Commissioner Lawler
7. Engineer
8. Solicitor
9. Municipal Administrator
10. Municipal Clerk
11. Miscellaneous
12. Adjournment

Posted: 5/3/2020
Revised: 5/4/2020

THE FOLLOWING ITEMS ARE SCHEDULED FOR ACTION AT THE May 6, 2020 REGULAR COMMISSION MEETING:

**BOROUGH OF LONGPORT
COMMISSION MEETING AGENDA
May 6, 2020**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Current and The Press of Atlantic City on May 3, 2020. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted. On March 9, 2020 the Governor of the State of New Jersey declared the concurrent invocation of both a State of Emergency pursuant to NJSA App.A:9-33 et seq. and Public Health Emergency as contemplated by NJSA 26:13-1 et seq, which action invoked the authority and powers contemplated by NJSA 26:13. The Governor has placed specific limitations on public gatherings and requires social distancing. As a result, and due directly to the COVID-19 Pandemic, this meeting of May 6, 2020, is being held via electronic communications only, specifically teleconference, and the public is invited to attend the meeting by calling **(425) 436-6368** and using the following access code: **779021**. The public will have the ability to ask questions and comment during the Public Comment sections on the agenda. All of the aforesaid complies with N.J.S.A. 10:4-6 et seq., known as the "Senator Byron M. Baer Open Public Meetings Law" and N.J. S.A. 40:69-A-179. Official action may be taken at this meeting.

1. Flag Salute
2. Meeting called to order- OPMA notice announced
3. Roll Call
4. Mayor- Emergency exit announcement/Public Speaking time limit
5. Approval of Minutes- Commission Meeting Minutes from the April 15, 2020, Regular Commission Meeting. Minutes have been previously distributed for the Commissioners' Review.
6. **RESOLUTIONS**
Public Comment – Limited to 3 Minutes per Person, please state name and address
 - **R2020-64** – A Resolution Authorizing a Chapter 159 – Budget Insertion for Optional Safety Incentive Grant
 - **R2020-65** – A Resolution Authorizing Work to Clean Line Painting of Pleasantville, NJ, for Painting of the Community Building

- **R2020-66** – A Resolution Authorizing a Change Order to a Non Fair and Open Professional Services Contract for Special Labor Counsel
- **R2020-67** - A Resolution Designating the Bathing Season and the Guarded Beaches Including Authorized Staffing in the Borough of Longport
- **R2020-68** – A Resolution Designating the Areas and Times Permitting the Sport of Surfing and Surf Riding within the Borough of Longport
- **R2020-69** – A Resolution Designating Beach Locations in the Borough of Longport for Use in Launching and Retrieving of Kayaks on Borough Beaches
- **R2020-70** – A Resolution for Approval of Change Order Number 1 – Final at the Atlantic Avenue Recreation Complex – Atlantic Avenue at 33rd Avenue

7. Bill Pay List/ Financial Summary Report
8. Commissioners' Reports
9. Engineer's Report
10. Solicitor's Report
11. Municipal Administrator's Report
12. Public Comment
13. Adjournment

BOROUGH OF LONGPORT

RESOLUTION #2020-64

**CHAPTER 159-BUDGET INSERTION FOR OPTIONAL SAFETY
INCENTIVE GRANT**

BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that it hereby requests the Director of Local Government Services to approve the insertion of the following items of revenue in the year 2020 budget in the sum of:

FY 2020 Optional Safety Incentive Grant \$350.00

BE IT FURTHER RESOLVED that like sum of \$350.00 be and the same is hereby appropriated under the caption of:

FY 2020 Optional Safety Incentive Grant \$350.00

BE IT FURTHER RESOLVED that the above grant is from the Atlantic County Joint Insurance Fund.

COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.	
RUSSO							
LEEDS							
LAWLER							

X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION: 5-6-2020

/s/ MONICA A. KYLE, MUNICIPAL CLERK

BOROUGH OF LONGPORT
Resolution 2020-65

**AUTHORIZING WORK TO
CLEAN LINE PAINTING OF PLEASANTVILLE, NJ
FOR PAINTING OF THE COMMUNITY BUILDING**

WHEREAS, five (5) informal quotes were received by the Public Works Supervisor from various vendors;
and

WHEREAS, upon review of said responses by the Public Works Supervisor, it was determined that **Clean Lines Painting** provided the most responsible proposal, price and other factors being considered, including considering the time sensitivity of this project; and

WHEREAS, the Public Works Supervisor and Administrator are recommending award to Clean Lines Painting of Pleasantville, N.J. for the Total Amount of **\$12,847.00** as stated in their Proposal dated April 7, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Longport Borough Board of Commissioners that the aforementioned recommendation is hereby accepted and that said Governing Body hereby awards a Contract to the responsible responder, price and other factors being considered, **Clean Lines Painting** of Pleasantville, N.J. for the Painting of the Community Building, for the Total Amount of **\$12,847.00** as stated in their Proposal dated April 7, 2020; and

BE IT FURTHER RESOLVED, that the Municipal Chief Finance Officer is hereby directed to issue the required Purchase Order to **Clean Lines Painting** ; and the Public Works Supervisor are hereby directed to authorize the Contractor to proceed with said work, all in accordance with their Proposal dated April 7,2020; and

BE IT FURTHER RESOLVED that a Certificate of Available Funds has been issued by the Chief Financial Official and is attached to this Resolution as required by Law.

Adopted: 5-6-2020

I, **Monica Kyle**, Municipal Clerk of the Borough of Longport, Atlantic County, N.J., do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Commissioners of the Borough of Longport at a Meeting of said Board of Commissioners held on May 6, 2020 and that said Resolution was adopted by not less than a two-thirds vote of the members of the Longport Borough Board of Commissioners.

MONICA KYLE, MUNICIPAL CLERK

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						

X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion
SEC-Second

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:

5/6/2020

/s/ MONICA KYLE, MUNICIPAL CLERK

BOROUGH OF LONGPORT

Atlantic County - New Jersey

Resolution 2020-66

AUTHORIZING A CHANGE ORDER TO A NON FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR SPECIAL LABOR COUNSEL

WHEREAS, on Oct 23, 2019 per Resolution 2019-118, the Borough of Longport awarded a Professional Services Contract to **Russell Lichenstein, Esquire of Cooper Levenson Attorneys at Law** for Special Labor Counsel.

WHEREAS, due to the extent of the work required as Special Labor Counsel, the amount will need to be increased an additional \$10,000 not to exceed \$15,000; and

WHEREAS, it is anticipated that an increase of \$10,000.00 will cover the expenses of the additional work requiring the services of a Special Labor Counsel; and

WHEREAS, this Resolution in conjunction with other awards to **Cooper Levenson Attorneys at Law** within a calendar year does not exceed \$17,500.00; and

WHEREAS, a Certificate of Availability of Funds has been issued by the Municipal Chief Financial Officer and is attached to this Resolution.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Longport that it hereby approves a Change Order of \$10,000.00 to the original Contract for **Cooper Levenson Attorneys at Law** for the providing Special Litigation Counsel bringing the total amount to \$15,000.00

BE IT FURTHER RESOLVED that a Notice of this Professional Services Change Order shall be published at least once in the Atlantic City Press pursuant to the requirements of Chapter 198 of the New Jersey Laws of 1971.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						

X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:

5-6-2020

/s/MONICA KYLE, RMC

**BOROUGH OF LONGPORT
COUNTY OF ATLANTIC
STATE OF NEW JERSEY
R 2020-67**

**A RESOLUTION DESIGNATING THE BATHING SEASON AND THE GUARDED BEACHES
INCLUDING AUTHORIZED STAFFING IN THE BOROUGH OF LONGPORT**

Whereas, it is in the interest of the Borough of Longport to designate guarded beaches from which persons may bathe and swim; Whereas there is an appropriate season to provide guarding services and further there is a need to provide a pre and post season lesser level of guarding as a function of weather conditions. In 2020, the guarded beach-bathing season is designate as commencing 6/6 and terminating 9/20. Weather permitting limited guarding will be provided on designated pre and post season weekends.

Beaches will be opened, staffed and closed as indicated:

Beach	Open Date	Staffing		Close Date
		Fri –Sun**	Mon – Thurs	
13 th Ave	6/13	2	2	9/7
16 th Ave	6/5	3	3	9/20*
19 th Ave	6/6	2	2	9/7
21 st Ave	6/20	2	2	9/7
25 th Ave	6/26	2	2	9/7
26 th Ave	6/5	3	2	9/*
Pelham Ave	6/20	3	2	9/7
30 th Ave	6/5	3	2	9/20*
Evergreen Ave	7/2	2		
31 st Ave	6/6	3	3	9/9
33 rd Ave	6/5	3	3	9/20*
35 th Ave	6/13	3	2	9/7
Total		31	25	
Auth. LTs		3-4	2-3	
Senior Guard		2-4	2-4	

- * On the weekends of 5/23, 5/30, 6/6, and 9/26 the beaches on 16th, 26th, 30th and 33rd Avenues will be opened for anticipated pre/post season good weather but may be closed at the discretion of the Chief.
- ** Friday through Sunday staffing plan applies July 4th and Labor Day.
- Evergreen to be open 7/2-7/6 and weekends thereafter (Fri-Sun) through Labor Day weekend, as determined by the Longport Beach Patrol Chief.

All guarded beaches are open from 10 AM to 6 PM.
The designation of beaches is required under Chapter 61 of the Code of the Borough of Longport.

This Resolution is promulgated pursuant to the authority of the ordinances of the Borough of Longport. This Resolution will take effect immediately and all other Resolutions inconsistent herewith are hereby repealed.

	Motion	Second	Yes	Nay	Abstain	Absent
Russo						
Leeds						
Lawler						

Date:5-6-2020 Certified by _____
MONICA A. KYLE, Municipal Clerk

**BOROUGH OF LONGPORT
COUNTY OF ATLANTIC
STATE OF NEW JERSEY
R 2020-68**

**~~A RESOLUTION DESIGNATING THE AREAS AND TIMES PERMITTING
THE SPORT OF SURFING AND SURF RIDING WITHIN THE BOROUGH OF
LONGPORT~~**

WHEREAS, it is in the interest of the Borough of Longport to designate areas and times for surfing and surf riding within the Borough of Longport.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners as follows:

Designated locations for surfing and surf riding:

12th, 22nd, 28th and 32nd Avenues

No person shall engage in the sport of surfing or surf riding within the Borough of Longport at any other location except as specified above between the hours of 10 AM and 6 PM.

This Resolution is promulgated pursuant to the authority of the Ordinances of the Borough of Longport, the enforcement of which is duly provided in Chapter 61 of the Borough of Longport Code.

This Resolution shall take effect immediately and all other Resolutions inconsistent herewith are hereby repealed.

COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.	
RUSSO							
LEEDS							
LAWLER							
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second							

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION: 5-6-2020

/s/ MONICA A. KYLE, MUNICIPAL CLERK

Date: 5-6-2020

MONICA A. KYLE, MUNICIPAL CLERK

**BOROUGH OF LONGPORT
COUNTY OF ATLANTIC
STATE OF NEW JERSEY
R 2020-69**

**A RESOLUTION DESIGNATING BEACH LOCATIONS IN THE BOROUGH OF
LONGPORT FOR USE IN LAUNCHING AND RETRIEVING OF KAYAKS ON
BOROUGH BEACHES**

WHEREAS, it is in the interest of the Borough of Longport to designate beach locations for the use of launching and retrieving of kayaks on the Borough beaches;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners as follows:

Designated locations for launching and retrieving kayaks on Longport’s beaches are as follows:

Between 14th and 15th Avenues; between 22nd and 23rd Avenues; between 27th and 29th Avenues and between 32nd and 33rd Avenue’s drainage pipe.

This Resolution is promulgated pursuant to the authority of the Ordinances of the Borough of Longport, the enforcement of which is duly provided in Chapter 61 of the Borough of Longport Code.

This Resolution shall take effect immediately and all other Resolutions inconsistent herewith are hereby repealed.

COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.	
RUSSO							
LEEDS							
LAWLER							
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second							

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DATE OF ADOPTION: 5-6-2020

/s/ MONICA A. KYLE, MUNICIPAL CLERK

Date: 5-6-2020

MONICA A. KYLE, MUNICIPAL CLERK

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution 2020 - 70

APPROVAL OF CHANGE ORDER NUMBER 1-FINAL
REPLACEMENT OF VINYL COATED FABRIC, RAILS, AND FITTINGS
AT THE ATLANTIC AVENUE RECREATION COMPLEX
Atlantic Avenue at 33rd Avenue

WHEREAS, the Borough of Longport previously executed a Contract with **All Vinyl Fencing, LLC** of Hammonton, N.J. in the amount of **\$45,455.00** for the **Replacement of Vinyl Coated Fabric, Rails, and Fittings at the Atlantic Avenue Recreation Complex**, Atlantic Avenue at 33rd Avenue; and

WHEREAS, it is necessary to formally adjust contract quantities to include a damaged gate frame; and

WHEREAS, the extra work relating to the gate frame amounts to an **\$1,200.00** increase in the original Contract Amount, which increase would constitute an **2.8% increase** in the overall Project Cost and result in a Total Adjusted Contract Amount of **\$43,655.00**.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Longport that it hereby accepts the recommendation of the Municipal Engineer and hereby approves and authorizes Change Order Number 1-Final resulting in an Total Adjusted Contract Amount of **\$43,665.00**; and

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds from the Municipal Chief Financial Officer is attached to this Resolution.

RECORDED VOTE OF GOVERNING BODY						
Commissioner	Motion	Second	Aye	Nay	Not Voting	Absent
RUSSO						
LAWLER						
LEEDS						

Date of Adoption: _____

MONICA KYLE, RMC
MUNICIPAL CLERK