

Posted: 6/26/2020
Revised: 6/29/2020
7/1/2020

 **DRAFT**



**BOROUGH OF LONGPORT
COMMISSION WORKSHOP MEETING**

**July 1, 2020
4:00 pm**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Current and The Press of Atlantic City on June 26, 2020. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted.

This meeting will be held inside Commission Chambers and is open to the public. Face coverings will be required to enter Borough Hall and seating will be spaced to maintain 6 feet social distancing. Established guidelines for room capacity will be enforced in the event that the number of attendees exceeds permitted capacity.

1. Meeting called to order/OPMA notice announced
2. Roll call taken
3. Mayor Russo – Emergency Exits
4. Mayor Russo
5. Commissioner Leeds
6. Commissioner Lawler
7. Engineer
8. Solicitor
9. Municipal Administrator
10. Municipal Clerk
11. Miscellaneous
12. Adjournment

Posted: 6/26/2020
Revised: 6/29/2020
7/1/2020

THE FOLLOWING ITEMS ARE SCHEDULED FOR ACTION AT THE JULY 1, 2020 REGULAR COMMISSION MEETING:

**BOROUGH OF LONGPORT
COMMISSION MEETING AGENDA
July 1, 2020**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Current and The Press of Atlantic City on June 26, 2020. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted. Official Action May be Taken at this Meeting.

This meeting will be held inside Commission Chambers and is open to the public. Face coverings will be required to enter Borough Hall and seating will be spaced to maintain 6 feet social distancing. Established guidelines for room capacity will be enforced in the event that the number of attendees exceeds permitted capacity.

1. Flag Salute
2. Meeting called to order- OPMA notice announced
3. Roll Call
4. Mayor- Emergency exit announcement/Public Speaking time limit
5. Approval of Minutes- June 17, 2020, Workshop Meeting and the June 17, 2020, Regular Commission Meeting. Minutes have been previously distributed for Commissioners' Review.

6. RESOLUTIONS

Public Comment – Limited to 3 Minutes per Person, please state name and address.

- **R2020-85** – A Resolution Authorizing the Donation of a 1999 GMC Jimmy to the Longport Volunteer Fire Department for Fire Fighting and Rescue Training Purposes
- **R2020-86** – A Resolution for a Chapter 159- Budget Insertion for Clean Communities Program
- **R2020-87** – A Resolution for Award of Contract to Action Janitorial, Inc., 210 East Black Horse Pike, Pleasantville, NJ for the Cleaning of the Bathrooms at Various Locations
- **R2020-88** – A Resolution for a Change Order of Contract to Falasca Mechanical of 3329 N. Mill Road, Vineland, NJ 08360, for HVAC Repairs at the Police Department

7. Bill Pay List
8. Commissioners' Reports
9. Engineer's Report

- 10. Solicitor's Report**
- 11. Municipal Administrator's Report**
- 12. Public Comment**
- 13. Adjournment**

BOROUGH OF LONGPORT

RESOLUTION 2020-85

AUTHORIZING THE DONATION OF A 1999 GMC Jimmy TO THE LONGPORT VOLUNTEER FIRE DEPARTMENT FOR FIRE FIGHTING AND RESCUE TRAINING PURPOSES

WHEREAS, the Borough of Longport advertised for the public sale of a 1999 GMC Jimmy VIN #1GKDT13W2X2537034 on GovDeals; and

WHEREAS, the vehicle was not sold; and

WHEREAS, the Longport Volunteer Fire Department has requested use of the vehicle for firefighting and rescue training purposes;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Longport hereby authorizes the donation of the 1999 GMC Jimmy VIN #1GKDT13W2X2537034 to the Longport Volunteer Fire Department.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						

X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION: 7/1/2020

/s/ MONICA A. KYLE, RMC

BOROUGH OF LONGPORT

RESOLUTION #2020-86

CHAPTER 159-BUDGET INSERTION FOR CLEAN COMMUNITIES PROGRAM

BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that it hereby requests the Director of Local Government Services to approve the insertion of the following items of revenue in the year 2020 budget in the sum of:

2020 Clean Communities Fund \$7,906.01

BE IT FURTHER RESOLVED that like sum of \$7,906.01 be and the same is hereby appropriated under the caption of:

2020 Clean Communities Fund \$7,906.01

BE IT FURTHER RESOLVED that the above grant is from the State of New Jersey, Department of Treasury.

Adopted: 7/1/2020

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						

X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION: 7/1/2020

/s/ MONICA A. KYLE, RMC

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution 2020-87

AWARD OF CONTRACT TO ACTION JANITORIAL, INC.
210 EAST BLACK HORSE PIKE
PLEASANTVILLE
FOR THE CLEANING OF THE BATHROOMS
At Various Locations

WHEREAS, the Longport Administrator received one informal bid and 3 no responses for the **Cleaning of Bathrooms at Various Locations**, which information is on file with the Chief Financial Officer; and

WHEREAS, the Administrator has reviewed the Bid Proposal and has recommended award to the only responsible Bidder, **Action Janitorial, Inc.** of Pleasantville, New Jersey for their Total Bid Amount not to exceed \$9,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Longport Borough Board of Commissioners that the recommendation of the Administrator is hereby accepted and that said Governing Body hereby awards, and the Chief Financial Officer is hereby authorized to execute Purchase Order/Contract for **CLEANING OF THE BATHROOMS at Various Locations** to **ACTION JANITORIAL, INC.** of Pleasantville, New Jersey for a amount not to exceed \$9,000.00; and

BE IT FURTHER RESOLVED that a Certificate of Availability of Funds from the Municipal Chief Financial Officer is attached hereto.

Adopted: _____

I, Monica Kyle, Municipal Clerk of the Borough of Longport, Atlantic County, N.J., do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Commissioners of the Borough of Longport at a Meeting of said Board of Commissioners held on July 1, 2020 and that said Resolution was adopted by not less than a two-thirds vote of the members of the Longport Borough Board of Commissioners.

MONICA KYLE, RMC CMR, MUNICIPAL CLERK

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION: 7/1/2020

 /s/ MONICA A. KYLE, RMC

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution 2020 -88

CHANGE ORDER OF CONTRACT TO
FALASCA MECHANICAL
3329 N. MILL ROAD
VINELAND, NJ 08360
FOR
HVAC REPAIRS
At the Police Department

WHEREAS, the Borough of Longport has a contract in the amount of \$16,760.00 with **FALASCA MECHANICAL**, of Vineland, New Jersey for HVAC Repairs.

WHEREAS, Mike Toy, of Concord Engineering, has indicated additional work needs to be completed that was not in the original contract in the amount of \$1280.00.

NOW, THEREFORE, BE IT RESOLVED by the Longport Borough Board of Commissioners that the recommendation of the Administrator is hereby accepted and that said Governing Body hereby grants the change order in the amount of \$1280.00, and the Chief Financial Officer is hereby authorized to amend the Purchase Order/Contract for **HVAC Repairs at the Police Department to FALASCA MECHANICAL, INC.** of Vineland, New Jersey for a amount not to exceed \$18,040.00; and

BE IT FURTHER RESOLVED that a Certificate of Availability of Funds from the Municipal Chief Financial Officer is attached hereto.

Adopted: _____

I, Monica Kyle, Municipal Clerk of the Borough of Longport, Atlantic County, N.J., do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Commissioners of the Borough of Longport at a Meeting of said Board of Commissioners held on July 1, 2020 and that said Resolution was adopted by not less than a two-thirds vote of the members of the Longport Borough Board of Commissioners.

MONICA KYLE, MUNICIPAL CLERK

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE							
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.	
RUSSO							
LEEDS							
LAWLER							
<p align="center">X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second</p>							

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION: 7/1/2020

/s/ MONICA A. KYLE, RMC