

**BOROUGH OF LONGPORT COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
FRIDAY, JANUARY 3, 2020 – 12:00 PM**

The meeting opened with the flag salute and was called to order.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. *The following was added after the Opening Statement: A notice of the relocation to the Longport Public Library was posted on the borough website, the bulletin board, and doors of Commission Chambers and Centennial Room on Thursday, December 26, 2019.*

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Solicitor Affanato, Administrator Porter, CFO Kelly, Chief Culmone, and Municipal Clerk Kyle also in attendance.

Emergency exit/fire drill/ public speaking limit/ library announcement – Mayor Russo.

Proclamation – to Donna Affanato, Vice President, Longport Board of Education.

Approval of minutes- Municipal Clerk Kyle requested a motion for approval of the minutes from the November 22, 2019, and December 4, 2019, Regular Commission Meetings. Commissioner Leeds made a motion, seconded by Commissioner Lawler, to approve the minutes of the November 22, 2019, and December 4, 2019, Regular Commission Meeting. ALL AYES- none opposed.

Ordinances – First Reading/ Introduction. A second reading and public hearing is scheduled to be held on January 15, 2020, at the regular Board of Commissioners Meeting. The regular meeting will take place following the conclusion of the workshop meeting. The workshop meeting begins at 4 pm.

Number	Title
01	An Ordinance Amending 2019-22 Salary, Wages and Compensation in the Year 2020
Purpose	The purpose of this Ordinance is to amend the salary, wages and compensation for the year 2020 for the Tax Assessor in the Department of Revenue and Finance.
Motion	Motion – Commissioner Leeds, seconded by Mayor Russo to introduce Ordinance #O2020-01.
All In Favor	ALL AYES. None opposed.

Public Comment on listed resolutions:
No one wished to comment.

RESOLUTIONS

Number	Title
2020-01	<p>A Resolution Appointing Michael S. Affanato, Esq., as Borough Solicitor for Year 2020 and Authorizing Award of a Non-Fair and Open Professional Services Contract MOTION - RUSSO, SECOND- LAWLER, All AYES- none opposed.</p>
2020-02	<p>A Resolution Authorizing a Non-Fair and Open Contract to Richard L. Carter, PE, PP, CME, RMC, for Professional Services as Longport Municipal Engineer MOTION to TABLE – RUSSO, SECOND – LAWLER, ALL AYES – none opposed. <i>Resolution R2020-02 Tabled.</i></p>
2020-03	<p>A Resolution Appointing a Risk Management Consultant – Atlantic County Municipal Joint Insurance Fund MOTION-RUSSO, SECOND- LEEDS, All AYES- none opposed.</p>
2020-04	<p>A Resolution Awarding a Professional Service Contract for a Municipal Auditor MOTION -LEEDS, SECOND- LAWLER, All AYES- none opposed.</p>
2020-05	<p>A Resolution Awarding a Professional Service Contract for Borough Bond Counsel MOTION - LEEDS, SECOND- RUSSO, All AYES- none opposed.</p>
2020-06	<p>A Resolution Appointing the Prosecutor for the Borough of Longport MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.</p>
2020-07	<p>A Resolution Awarding a Professional Service Contract for the Public Defender MOTION -RUSSO, SECOND- LEEDS, All AYES- none opposed.</p>
2020-08	<p>A Resolution Awarding a Professional Service Contract for a Borough Continuing Disclosure Agent MOTION - LEEDS, SECOND- LAWLER, All AYES- none opposed.</p>
2020-09	<p>A Resolution for a Temporary Budget for the Year 2020 MOTION – LEEDS, SECOND – RUSSO, ALL AYES – none opposed.</p>
2020-10	<p>A Resolution Authorizing Transfer of Appropriations MOTION-LEEDS, SECOND- LAWLER, All AYES- none opposed.</p>
2020-11	<p>A Resolution Authorizing a Municipal Services Fee for the Free Public Library of the Borough of Longport MOTION -RUSSO, SECOND- LAWLER, All AYES- none opposed.</p>
2020-12	<p>A Resolution for an Award of Contract to Garden State Laboratories, Inc., of Hillside, NJ for Water Testing of the Longport Water System at Various Locations MOTION - LEEDS, SECOND- LAWLER, All AYES- none opposed.</p>

2020-13	A Resolution Authorizing Execution of a Shared Services Agreement Rider with the Atlantic County Utilities Authority for Solid Waste, Bulky Waste, and Recycling Collection Services MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed.
2020-14	A Resolution Appointing Pacifico S. Agnellini, Esq., as Tax Appeal Attorney for 2020 and Authorizing Award of a Non-Fair and Open Professional Service Contract MOTION -RUSSO, SECOND- LAWLER, All AYES- none opposed.
2020-15	A Resolution Authorizing Award of Contract for a 2020 Chevy Tahoe Using the Educational Services Commission of New Jersey Cooperative MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed.
2020-16	A Resolution Designating Official Borough of Longport Newspapers for the Year 2020 MOTION -RUSSO, SECOND- LAWLER, All AYES- none opposed.

Mr. Jim Curcio, Atlantic County Surrogate, came to wish everyone a Happy New Year and congratulate the governing body on the work that they do keeping the borough beautiful.

BILL PAY LIST

Commissioner of Finance and Revenue, Jim Leeds, Sr., asked if there were any questions on the bill pay list of January 2, 2020. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR- ALL AYES. NONE OPPOSED.

COMMISSIONERS REPORTS:

MAYOR RUSSO

Mayor Russo stated that former borough solicitor, Pacifico Agnellini, Esq., had recently submitted Longport’s Municipal Public Access Plan to the New Jersey Department of Environmental Protection for review and approval. He explained that he would send a follow up email to the NJ DEP after approximately one month. He noted that as it gets closer to the summer season the borough would need to apply to the NJ DEP for an emergency beach access permit to maintain the beach.

Mayor Russo discussed a resolution that the Atlantic County Mayor’s Association recently passed asking that the State of New Jersey allocate additional funding for dredging projects. He asked his fellow commissioners if they would be interested in placing a similar resolution on the agenda of the next commission meeting. Commissioner Lawler and Commissioner Leeds were in favor of adding the resolution.

COMMISSIONER LAWLER

Commissioner Lawler - nothing further to report.

COMMISSIONER LEEDS

Commissioner Leeds – nothing further to report.

ENGINEER'S REPORT

Engineer Carter – absent.

SOLICITOR'S REPORT

Solicitor Affanato stated that he spoke with former Borough Solicitor Agnellini regarding the filing an emergency beach access permit with the NJDEP. He also discussed a situation involving beach front property owners who are in the process of applying for a NJ Coastal Area Facility Review Act permit. He noted that the State informed them that they cannot get a CAFRA permit without making a donation to an access fund. Solicitor Affanato explained that the borough currently does not have this type of fund in place. He noted that the general donation amount was estimated at \$5,000. He explained that the borough needs to designate projects that could be funded via this type of donation for the property owners as part of the CAFRA permit process. He suggested that maybe new mats or railings for beach access could be purchased for 12th Avenue. Mayor Russo had a question about beach access signage and Solicitor Affanato noted that the borough's current signage has been approved by the State.

Solicitor Affanato discussed a potential tax refund that might need to be addressed at the next commission meeting. He noted that the tax assessor discovered an error where a tax payer was paying taxes on a lot that no longer exists. He added that Mr. Agnellini is working on a court order to have the tax rolls corrected.

He also noted that due to a prior commitment that he would not be available to attend the next commission meeting, but he added that Mr. Agnellini may be able to cover the meeting.

MUNICIPAL ADMINISTRATOR'S REPORT

Administrator Porter stated that the remediation of the court room was mostly complete and that he was waiting for results of air quality samples. He noted that the next step is to replace the flooring and to order furniture for the room. He stated that the next phase of work is the remediation of the Centennial Room that should begin sometime by the end of this month. There was discussion on designing the court room in a way that it can serve as a multipurpose room. He also noted that the room could be used to host social luncheons and other events. It was also noted that the Longport Public Library may be able to commit funds towards the renovation of second floor room.

Commissioner Lawler requested an update regarding work at the police department. Administrator Porter noted he was in the process of moving the police department into trailers to address the issues with the HVAC system, but needed direction regarding the long-term / short-term plans of the governing body for borough hall. He noted that the governing body was in the process of discussing whether the building should be repaired or demolished and replaced. There was further discussion on a potential HVAC system for the Centennial Room. Mayor Russo discussed the police department and moving forward to help ensure a safe and healthy environment for all. Chief Culmone noted that a time frame and plan was needed. There was further discussion regarding the HVAC system for the police department.

Administrator Porter also discussed a new State law known as the NJ SAFE ACT that requires all public employers to have a domestic violence policy. He noted that he is working on a policy and added that two staff members must be trained and certified to handle any potential issues.

PUBLIC COMMENT

Tom McAllister of 20 N. 31st Avenue congratulated Solicitor Affanato on his appointment as Borough Solicitor. He said he is an asset to the borough. He also commended Mr. Agnellini on his great work as Borough Solicitor. He also congratulated Donna Affanato on her work as a member and Vice President of the Longport Board of Education.

He also suggested that the borough's risk management personnel could assist with the domestic violence policy.

ADJOURNMENT

MOTION- LEEDS, SECOND-LAWLER. All AYES- none opposed.

(12:40 pm)