

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, March 18, 2020 – 4:00 PM**

The regularly scheduled March 18, 2020, workshop meeting was canceled. Notices of cancellation were sent to the Press of Atlantic City and The Current, posted on the Bulletin Board and the Borough Website on March 16, 2020.

**BOROUGH OF LONGPORT COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, March 18, 2020**

The meeting was called to order with the flag salute at 4:00 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. *The following was added after the Opening Statement: A notice of the relocation to Commission Chambers was posted on the borough website, the bulletin board, and doors of Commission Chambers and Centennial Room on March 3, 2020. Due to the Coronavirus, COVID-19 pandemic, this meeting was also held via teleconference to allow for members of the public to provide comment and ask questions. The meeting remained open to the public and proper precautions were implemented regarding social distancing.*

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, Zoning/ OEM Officer Funk, CFO Kelly, and Municipal Clerk Kyle also in attendance.

Emergency exit/fire drill/ public speaking limit – Mayor Russo.

Presentation – Michael Garcia, Municipal Auditor.

Mr. Garcia provided a brief overview of the municipal budget, noting that the municipal tax rate or local purpose tax will not increase. He noted that the budget is below the two required budget caps. Commissioner Leeds noted that the budget does not include the County or school tax.

Municipal Budget Public Hearing – No one wished to speak.

Approval of minutes- Municipal Clerk Kyle requested a motion for approval of the minutes from the February 19, 2020, combined Workshop and Regular Commission Meeting. Commissioner Leeds made a motion, seconded by Commissioner Lawler, to approve the minutes of the February 19, 2020 commission workshop and regular meetings. ALL AYES- none opposed.

Ordinances – Second Reading/ Public Hearing of Ordinance 2020-03 – An Ordinance to Exceed Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)

Number	Title
03	An Ordinance to Exceed Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)
Purpose	The purpose of this Ordinance is authorize an increase of 3.5% over the previous year’s municipal budgets appropriations for a total of \$62,264.07 in excess of the increase in final appropriations as permitted by the Local Government Cap Law
Public Hearing	No one from the public wished to speak.
Motion	Motion to Approve – Commissioner Leeds, seconded by Commissioner Lawler to approve Ordinance #O2020-03.
Roll Call Vote	Mayor Russo – Yes. Commission Leeds – Yes. Commission Lawler - Yes. ALL AYES. None opposed.

Public Comment or questions on listed resolutions:
There was none.

RESOLUTIONS

Number	Title
2020-45	A Resolution Authorizing Adoption of the Municipal Budget Year 2020 <i>*CFO Kelly read into the read the first paragraph of Resolution 2020-45.</i> MOTION - LEEDS, SECOND- RUSSO, Roll Call Vote: Mayor Russo – Yes. Commission Leeds – Yes. Commission Lawler - Yes. All AYES- none opposed.
2020-46	A Resolution Award of Contract to Leafy Green, PO Box 534, Buena, NJ 08310, for the 2020 and 2021 Lawn Care & Spring Clean Up at Various Locations MOTION - RUSSO, SECOND- LAWLER, All AYES- none opposed.
2020-47	A Resolution for the Establishment of an Emergency ‘No Parking’ Area for the Jewish Community Center’s April Fools Half Marathon event take place on April 26, 2020 MOTION – RUSSO, SECOND – LAWLER, ALL AYES – none opposed.
2020-48	A Resolution Renewing and Extending the 2019 Beach License for the 2020 Season

	MOTION-LAWLER, SECOND- RUSSO, All AYES- none opposed.
2020-49	A Resolution Authorizing Adoption of an Indoor Air Quality Program MOTION –RUSSO, SECOND- LAWLER, All AYES- none opposed.
2020-50	A Resolution Authorizing Award of Contract for Disaster Recovery Services Using the Education Services Commission of New Jersey Cooperative MOTION - RUSSO, SECOND- LAWLER, All AYES- none opposed.
2020-51	A Resolution Authorizing a Non Fair and Open Professional Services Contract with James M. Rutala Associates, LLC of Linwood, NJ for Planning and Grant Assistance MOTION to TABLE – RUSSO, SECOND- LAWLER, All AYES- none opposed. Resolution 2020-51 TABLED.
2020-52	A Resolution for the Adoption of Dedication Space for the Longport Public Library MOTION -RUSSO, SECOND- LAWLER, All AYES- none opposed.
2020-53	A Resolution Authorizing the Governing Body to Implement NJ, Section 1 of Public Law 2018 c. 11 (C.54:4-66.6) MOTION – RUSSO, SECOND – LAWLER, ALL AYES – none opposed.
2020-54	A Resolution Authorizing Execution of a Contract Between the Borough of Longport and the Borough Employees Association MOTION-LAWLER, SECOND- RUSSO, All AYES- none opposed.
2020-55	A Resolution Limiting Public Access to Borough Hall, Public Facilities, Authorizing Use of Drop Box MOTION -RUSSO, SECOND- LEEDS, All AYES- none opposed.

BILL PAY LIST/FINANCIAL SUMMARY REPORT

Commissioner of Finance and Revenue, Jim Leeds, Sr., asked if there were any questions on the Bill Pay List of March 18, 2020. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR- ALL AYES. NONE OPPOSED.

Commissioner of Finance and Revenue, Jim Leeds, Sr., asked if there were any questions on the Financial Summary Report. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR- ALL AYES. NONE OPPOSED.

COMMISSIONERS REPORTS:

MAYOR RUSSO

Mayor Russo - nothing further to report.

COMMISSIONER LEEDS

Commissioner Leeds – nothing further to report.

COMMISSIONER LAWLER

Commissioner Lawler - nothing further to report.

ENGINEER'S REPORT

Engineer – absent.

SOLICITOR'S REPORT

Borough Solicitor Affanato noted that he submitted a request for an emergency beach access permit to the NJ Department of Environmental Protection and that proper person in the department had received it. He added that he was not sure how COVID-19 crisis will affect the permit. He also said he is working on the easement access language for the Municipal Beach Access Plan and should have it ready for the next meeting. He explained that the borough will also need to work on Beach Maintenance Plan and that the Borough Engineer recommended hiring an outside professional to work on this.

MUNICIPAL ADMINISTRATOR'S REPORT

Administrator Porter – briefly discussed the COVID-19 pandemic and explained that key members of borough hall staff including police, fire, EMT and emergency management were all working together to get through this crisis.

PUBLIC COMMENT

No one wished to speak.

ADJOURNMENT

MOTION - LAWLER, SECOND - LEEDS. All AYES- none opposed.

(4:21 pm)