

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, April 15, 2020 – 4:00 PM**

The regularly scheduled April 15, 2020, workshop meeting was canceled. Notices of cancelation were sent to the Press of Atlantic City and The Current, posted on the Bulletin Board, Borough Hall Front and Back Door, and the Borough Website on April 10, 2020.

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MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, April 15, 2020**

The meeting was called to order with the flag salute at 4:00 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. In addition, the following statement was included: A notice of this meeting scheduled to be held via **teleconference** due to the Coronavirus, COVID-19 pandemic was advertised in the Press of Atlantic City on April 11, 2020, and posted on the front and back door of Borough Hall and on the Borough website on April 10, 2020.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Borough Administrator Porter, Engineer Carter, Alternate Borough Solicitor Pat Agnellini, Police Chief Culmone, CFO Kelly, and Municipal Clerk Kyle also present (via telephone).

Public speaking limit announcement – Mayor Russo.

Approval of minutes- Municipal Clerk Kyle requested a motion for approval of the minutes from the March 18, 2020, Regular Commission Meeting. Commissioner Leeds made a motion, seconded by Commissioner Lawler, to approve the minutes of the March 18, 2020, regular meeting. ALL AYES- none opposed.

Public Comment or questions on listed resolutions:

Mr. Phil Rosenzweig, Esq., questioned what resolutions were on the agenda as he had a comment regarding the resolution pertaining to the Deed of Easements – listed as Resolution 2020-61 – A Resolution Granting the State of New Jersey a Deed of Dedication and Perpetual Public Access Easement as Required in the Municipal Access Plan. Borough Solicitor Affanato addressed his question. Mr.

Rosenzweig explained that he is the attorney representing a group of homeowners in the borough concerned with the easement deed resolution. Mr. Rosenzweig asked if the resolution is the same as the one that Solicitor Affanato had sent to him earlier that morning. Solicitor Affanato assured Mr. Rosenzweig that it is the same document, with the exception to a change to the number of streets. Mr. Rosenzweig thanked the borough for working with the residents on this resolution.

Nick Bozzi of Pelham Avenue questioned the six-foot easement and how cars would travel through the street with the easement. Solicitor Affanato addressed Mr. Bozzi’s question, by explaining that the easement maintains beach access and prohibits the sale of street ends to private property owners. He asked if it changed current access. Solicitor Affanato noted that it does not change current access.

David Kessler, of 1101 Atlantic Avenue, asked how the easement would affect his property because he does not have a street end. Solicitor Affanato explained that the easements only affect streets that end at the water’s edge and that it would not affect an area that does not have a street end the accesses either ocean or bay waters.

Mr. Rosenzweig asked how the easement is measured. Solicitor Affanato explained that it is measured from the center of the street and goes three feet on either side for a total of six feet.

RESOLUTIONS

Number	Title
2020-51	A Resolution Authorizing a Non Fair and Open Professional Services Contract with James M. Rutala Associates, LLC of Linwood, NJ for Planning and Grant Assistance MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2020-56	A Resolution for a Chapter 159 – Budget Insertion for an Optional Safety Incentive Grant MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed.
2020-57	A Resolution Approving the Application of the Longport Volunteer Fire Department for Conducting a Coin Drop on Ventnor Avenue, A County Road MOTION – LAWLER, SECOND- LEEDS, All AYES- none opposed.
2020-58	A Resolution Authorizing Award of Contract to Systems for You, Inc., of Millville, NJ for Server Support and Networking Service MOTION – LEEDS, SECOND- LAWLER, All AYES- none opposed.
2020-59	A Resolution Authorizing a Non Fair and Open Professional Services Contract with ARH Associates of Hammonton, NJ for Design and Construction Management – Phase II – Installation of New Well and Well Building at the Public Works Complex at 31 st and Devon Avenue MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2020-60	A Resolution Authorizing the Municipal Tax Collector to Prepare and Mail Estimated Property Tax Bills MOTION - LEEDS, SECOND- LAWLER, All AYES- none opposed.

2020-61	A Resolution Granting the State of New Jersey a Deed of Dedication and Perpetual Public Access Easement as Required in the Municipal Public Access Plan MOTION – RUSSO, SECOND – LAWLER, ALL AYES – none opposed.
2020-62	A Resolution Authorizing Award of Contract for Disaster Recovery Services Using the Educational Services Commission of New Jersey Cooperative MOTION-RUSSO, SECOND- LAWLER, All AYES- none opposed.
2020-63	A Resolution Authorizing Work to Falasca Mechanical of Vineland, NJ for Repairs to the HVAC in the Police Department MOTION –LAWLER, SECOND- LEEDS, All AYES- none opposed.

BILL PAY LIST/FINANCIAL SUMMARY REPORT

Commissioner of Finance and Revenue, Jim Leeds, Sr., asked if there were any questions on the Bill Pay List of April 14, 2020. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR- ALL AYES. NONE OPPOSED.

Commissioner of Finance and Revenue, Jim Leeds, Sr., asked if there were any questions on the Financial Summary Report. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR- ALL AYES. NONE OPPOSED.

COMMISSIONERS REPORTS:

MAYOR RUSSO

Mayor Russo explained that what was previously shared in commissioners’ reports is now presented in the Borough Administrator’s report. He commended OEM Coordinator Bruce Funk for work during a recent storm that involved power outages, flooding, downed telephone poles, and a fire on a telephone pole.

COMMISSIONER LEEDS

Commissioner Leeds – discussed the need to focus on COVID-19 and social distancing and adhering to rules and guidelines. Mayor Russo also discussed the CDC guidelines for social distancing and some of the challenges involved.

COMMISSIONER LAWLER

Commissioner Lawler - nothing further to report.

ENGINEER’S REPORT

Engineer – nothing further report.

SOLICITOR’S REPORT

Borough Solicitor Affanato discussed new construction regulations during the COVID-19 pandemic and a checklist created that had to be met before construction could continue in the borough. He added that the recently approved easement resolution will be added to the Municipal Public Access Plan. The plan will then be submitted to the NJ Department of Environmental Protection for approval. Upon approval,

the borough can move forward with retaining an engineering firm regarding the Beach Maintenance Plan.

MUNICIPAL ADMINISTRATOR'S REPORT

Administrator Porter – discussed the COVID-19 pandemic and daily operations on-going in borough hall to address the pandemic. He thanked police, fire and emergency management personnel for their hard work during this time.

PUBLIC COMMENT

Mr. Roy Law of 28 N. Evergreen had a question about beach tag sales. Mayor Russo noted that the borough did not have beach tags, yet, and would make an announcement when the borough was ready to sell them.

No further public comment.

ADJOURNMENT

MOTION - LAWLER, SECOND - LEEDS. All AYES- none opposed.

(4:30 pm)