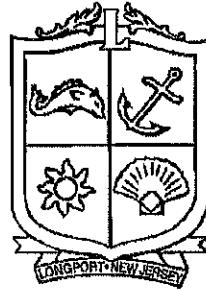


Posted: 7/16/2021

Revised:

DRAFT



**BOROUGH OF LONGPORT
COMMISSION WORKSHOP MEETING**

July 21, 2021

4:00 pm

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Current and The Press of Atlantic City on July 16, 2021. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted.

This meeting will be held inside Commission Chambers and is open to the public. Established guidelines for room capacity will be enforced in the event that the number of attendees exceeds permitted capacity.

The public is also invited to participate remotely by calling: **+1 (786) 535-3211** and entering the access code: **171-396-709**. Or you can join from your computer, tablet or smartphone with the following link: <https://global.gotomeeting.com/join/171396709>. If you do not have the GoToMeeting Application, please access it with the following link: <https://global.gotomeeting.com/install/171396709>. During the workshop meeting remote participants will be on mute and there is no opportunity for the public to speak. During the regular meeting phone participants will be on mute until the parts of the meeting designated for public comment as listed on the agenda. Remote members of the public will be asked to provide their name and address for the record. There will be a three minute public speaking limit. Those participating who exceed the limit or are found to be disruptive of meeting proceedings will have their microphone muted. Agendas will be made available online at www.longportnj.gov.

Members of the public that are attending remotely that wish to submit public comments and/or questions in advance of the meeting must provide that information by 12 noon the day preceding the Board of Commissioners Meeting. Comment/ questions must not exceed the three minute limitation when read aloud during the meeting. Duplicate questions will be addressed as one, and comments may be summarized. Comments and questions should be mailed, dropped off, or emailed to the Municipal Clerk at clerk@longport-nj.us.

All of the aforesaid complies with the Open Public Meetings Act N.J.S.A 10:4-6 et seq., as amended by A-3850, and in consideration of Executive Orders No. 103 and 107, issued by Governor Murphy

on March 9 and 21, 2020, respectively declaring a State of Emergency and a Public Health Emergency in the State of New Jersey.

To Participate via Teleconference:

Dial-In Number: +1 (786) 535-3211

Access code: 171-396-709

Or with a Computer, Tablet or Smartphone:

Or you can join from your computer, tablet or smartphone with the following link:

<https://global.gotomeeting.com/join/171396709>

If you do not have the GoToMeeting Application, please access it with the following link:

<https://global.gotomeeting.com/install/171396709>

1. Meeting called to order/OPMA notice announced
2. Roll call taken
3. Mayor Russo – Emergency Exits
4. Municipal Administrator
5. Borough Solicitor
6. Engineer
7. Mayor Russo
8. Commissioner Leeds
9. Commissioner Lawler
10. Municipal Clerk
11. Miscellaneous
12. Adjournment

Posted: 7/16/2021
Revised:

THE FOLLOWING ITEMS ARE SCHEDULED FOR ACTION AT THE JULY 21, 2021 REGULAR COMMISSION MEETING:

**BOROUGH OF LONGPORT
COMMISSION MEETING AGENDA
JULY 21, 2021**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Current and The Press of Atlantic City on July 16, 2021. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted. Official Action May be Taken at this Meeting.

This meeting will be held inside Commission Chambers and is open to the public. Established guidelines for room capacity will be enforced in the event that the number of attendees exceeds permitted capacity.

The public is also invited to participate remotely by calling: **+1 (786) 535-3211** and entering the access code: **171-396-709**. Or you can join from your computer, tablet or smartphone with the following link: <https://global.gotomeeting.com/join/171396709>. If you do not have the GoToMeeting Application, please access it with the following link: <https://global.gotomeeting.com/install/171396709>. During the workshop meeting remote participants will be on mute and there is no opportunity for the public to speak. During the regular meeting phone participants will be on mute until the parts of the meeting designated for public comment as listed on the agenda. Remote members of the public will be asked to provide their name and address for the record. There will be a three minute public speaking limit. Those participating who exceed the limit or are found to be disruptive of meeting proceedings will have their microphone muted. Agendas will be made available online at www.longportnj.gov.

Members of the public that are attending remotely that wish to submit public comments and/or questions in advance of the meeting must provide that information by 12 noon the day preceding the Board of Commissioners Meeting. Comment/ questions must not exceed the three minute limitation when read aloud during the meeting. Duplicate questions will be addressed as one, and comments may be summarized. Comments and questions should be mailed, dropped off, or emailed to the Municipal Clerk at clerk@longport-nj.us.

Official action will be taken at this meeting. All of the aforesaid complies with the Open Public Meetings Act N.J.S.A 10:4-6 et seq., as amended by A-3850, and in consideration of Executive Orders No. 103 and 107, issued by Governor Murphy on March 9 and 21, 2020, respectively declaring a State of Emergency and a Public Health Emergency in the State of New Jersey.

To Participate via Teleconference:

Dial-In Number: +1 (786) 535-3211

Access code: 171-396-709

Or with a Computer, Tablet or Smartphone:

Or you can join from your computer, tablet or smartphone with the following link:

<https://global.gotomeeting.com/join/171396709>

If you do not have the GoToMeeting Application, please access it with the following link:

<https://global.gotomeeting.com/install/171396709>

1. Flag Salute
2. Meeting called to order- OPMA notice announced
3. Roll Call
4. Mayor- Emergency exit announcement/Public Speaking time limit
5. **ORDINANCES – Second Reading/ Public Hearing:**
 - **O2021-14** – An Ordinance Amending the Salaries, Wages and Compensation in Year 2021 for Seasonal Employees and Certain Temporary Employees
 - **O2021-15** – An Ordinance Adding Article X – Street Closures to Chapter 161 – Vehicles and Traffic of the Code of the Borough of Longport
6. **RESOLUTIONS –**
Public Comment – Limited to 3 Minutes per Person, please state name and address.
 - **R2021-111** – A Resolution for the Governing Body Certification of the Annual Audit
7. **RESOLUTIONS - CONSENT AGENDA – Resolutions R2021-112 through R2021-116**
 - **R2021-112** – A Resolution Granting a Non-Exclusive Revocable License for an Encroachment on Borough Property or Right of Way
 - **R2021-113** – A Resolution Authorizing the Borough of Longport to Renew a Concession Agreement with an Electronic Seller and Distributor of Beach Badges
 - **R2021-114** – Approval of Change Order Number 1 for the Construction of Potable Water Well Number 4 to A.C. Schultes, Incorporated of Woodbury, N.J.
 - **R2021-115** – Authorizing a Non Fair and Open Professional Services Contract with James M. Rutala Associates, LLC of Linwood, NJ for Planning and Grant Assistance
 - **R2021-116** – Approval of Change Order Number 1 for Award of Contract for the 2021 Various Street Repairs to Hackney Concrete Incorporate of Pleasantville, N.J.
8. Bill List/ Financial Summary Report
9. Municipal Administrator's Report
10. Borough Solicitor's Report
11. Borough Engineer's Report
12. Commissioners' Reports
13. Public Comment
14. Adjournment

**BOROUGH OF LONGPORT
COUNTY OF ATLANTIC
ORDINANCE #2021-14
AN ORDINANCE AMENDING THE SALARIES, WAGES AND
COMPENSATION IN YEAR 2021 FOR SEASONAL EMPLOYEES AND
CERTAIN TEMPORARY EMPLOYEES**

WHEREAS, the Borough of Longport has established the following salaries for specific employees;

NOW THEREFORE, the salaries are heretofore established for 2021 as follows:

DEPARTMENT OF PUBLIC AFFAIRS AND PUBLIC SAFETY:

Seasonal (Hourly)

Recreation Supervisor	\$18.00 – \$ 25.00
Beach Tag Supervisor	\$11.10 – \$18.50
Beach Tag Inspectors	\$11.10
Tennis Court Attendants	\$11.10

DEPARTMENT OF PUBLIC WORKS AND WATER/SEWER UTILITY:

Seasonal Help\hourly \$11.10 – \$15.00

Seasonal employees will be engaged annually.

Seasonal employee working in classifications that are governed by an hourly rate range will be placed on that range by the concurrence of the responsible Commissioner.

Service as a tennis court attendant or beach tag inspector will be cumulative for purpose of determining years of Borough service.

Temporary part-time workers shall not be engaged for greater than 750 hours per year.

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

1 ST READING / INTRODUCTION: 7/7/2021 PUBLICATION: 7/10/2021						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo		X	X			
Leeds			X			
Lawler	X		X			
X-indicates vote NV-not voting AB. – Absent						

2 ND READING/PUBLIC HEARING: 7/21/2021 PUBLICATION:						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote NV-not voting AB. – Absent						

This is a Certified True Copy of the Original Ordinance on file in the Municipal Clerk's Office.

Monica Kyle, Municipal Clerk

BOROUGH OF LONGPORT

COUNTY OF ATLANTIC

ORDINANCE #2021-15

**AN ORDINANCE ADDING ARTICLE X – STREET CLOSURES TO CHAPTER 161 – VEHICLES AND TRAFFIC OF
THE CODE OF THE BOROUGH OF LONGPORT**

ARTICLE X

Street Closures

§ 161-22 Authority Chief of Police to close streets; penalty.

The Chief of Police, or in his absence, disability, or inability to act, then the Chief's designee, is hereby authorized to provide by directive for the closing of any street or portion thereof to motor vehicle traffic on any day or days or during specified hours during any day or days whenever he finds that such closing is necessary for the preservation of the public safety, health or welfare.

§ 161-23 Authorizing and Regulating the Temporary Street Closing for the Purpose of a Block Party.

WHEREAS, the Borough of Longport in the County of Atlantic and State of New Jersey desire to establish and otherwise regulate the ability of its citizens to petition for a temporary street closing so as to allow community functions such as block parties and/or neighborhood festivals; and

WHEREAS, the Governing Body has determined in may be appropriate in limited circumstances to permit the temporary street closings for the purpose of aforesaid community functions;

NOW, THEREFORE, BE IT ORDAINED BY THE BOROUGH OF LONGPORT

SECTION 1. DEFINITION

The following term shall have the meanings indicated:

BLOCK – A designated area within which the public streets shall be closed for a neighborhood party.

PARTY – A neighborhood block party, celebration or event, but shall not include a garage sale, yard sale, bazaar, rummage sale or other similar activity having the principal purpose as fundraising for an individual or organization, nor shall it include a political meeting or rally, carnival or theatrical or musical performance such as rock concerts or similar events.

STREET – Any highway, road or public alley in the Borough of Longport.

SECTION 2. AUTHORIZATION TO ISSUE PERMIT;

A. The Chief of Police or designee shall be authorized to issue a permit for the temporary blocking of a street for the purpose of holding a party or festival. At least 30 days before the commencement of such party, a request for such permit shall be filed with the Police Department by a bona fide resident of the street to be blocked, who is over the age of 18, and such request shall contain at least the following information:

1. Copy of a letter sent or dropped off to all residents of the street providing notification of the planned event with a representation of service. Letter must inform the resident that they may object to the event by notice to The Police Chief.
2. Exact date and time of event.
3. Estimated amount of people to attend event.
4. Assure complete accessibility to area (roadways, etc.) for emergency vehicles.

B. If a permit is issued, notification by the Police Department shall be made to Public Works at least 72 hours prior to event to drop-off barricades based upon availability.

C. The application may require such additional information as the Borough Commissioners may prescribe by Resolution.

SECTION 3. FEE AND DETERMINATION OF APPROVAL OR DISAPPROVAL OF APPLICATION.

The permit shall be granted by the Chief of Police or designee upon determining that the party is requesting the same has complied with all requirements of this code and the event will not impact public health and/or safety. The permit may be denied at the sole discretion of The Chief of Police or designee for any reason whatsoever. The Chief of Police may consult with the Fire Chief, Public Works and the Administrator for input regarding any request.

SECTION 4. VALIDITY OF PERMIT.

A permit issued pursuant to this Ordinance shall be valid only for the date and the hours specified thereon, which shall not be before 8:00AM or after 10:00PM.

SECTION 5. CLEAN-UP AFTER BLOCK PARTIES.

The Applicant shall be responsible for removal of litter, debris and other materials from the street or portion thereof used for the party, which is attributable to or caused by the party.

SECTION 6. OBSTACLES BLOCKING STREETS TO BE MOVABLE.

A street or portion thereof blocked off for a party shall not be obstructed by obstacles which cannot be readily moved to allow emergency and hazard vehicles to enter it in response to an emergency.

SECTION 7. LIABILITY.

The persons, organization or association to whom the permit is issued shall be liable for all losses, damages or injuries sustained by any person, whether a participant or spectator at the block party or recreational event, whether or not said losses, damages or injuries arise by reason of the negligence of the person, persons or organization to whom such permit shall have been issued. The Chief of Police or designee shall require the Applicant to enter into a Hold Harmless Agreement.

SECTION 8. PENALTIES FOR OFFENSES.

Any person, firm or corporation who shall violate any provision of this chapter shall, upon conviction, be subject to a penalty of not more than \$1,000.00

SECTION 9.

Should any section, clause, sentence, phrase provision or application of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, such a decision shall not affect the remaining portions of this Ordinance.

SECTION 12. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon its final passage and publication as provided by law.

1 ST READING / INTRODUCTION: 7/7/2021 PUBLICATION: 7/10/2021						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo			X			
Leeds	X		X			
Lawler		X	X			
X-indicates vote	NV-not voting	AB. – Absent				

2ND READING/PUBLIC HEARING: 7/21/2021 PUBLICATION:

OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE

COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote	NV-not voting	AB. – Absent				

This is a Certified True Copy of the Original Ordinance on file in the Municipal Clerk's Office.

Monica Kyle, Municipal Clerk

**BOROUGH OF LONGPORT
COUNTY OF ATLANTIC
R2021-111**

**A RESOLUTION FOR THE GOVERNING BODY
CERTIFICATION OF THE ANNUAL AUDIT**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2020 has been filed by a Registered Municipal Accountant with the "*Municipal Clerk*" pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the **BOARD OF COMMISSIONERS** of the **BOROUGH OF LONGPORT**, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF
ADOPTION: 7-21-2021

/s/ **MONICA A. KYLE, MUNICIPAL CLERK**

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON JULY 21, 2021:

Monica A. Kyle, Municipal Clerk

**CERTIFICATION OF GOVERNING BODY OF THE ANNUAL AUDIT
GROUP AFFIDAVIT FORM
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF *ATLANTIC*

We, members of the governing body of the BOROUGH OF LONGPORT, in the County of ATLANTIC, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the BOARD OF COMMISSIONERS of the BOROUGH OF LONGPORT in the county of ATLANTIC;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2020;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____

Sworn to and subscribed before me this
_____ day of _____
Notary Public of New Jersey

Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution
2021-112

A RESOLUTION GRANTING A NON-EXCLUSIVE REVOCABLE LICENSE FOR AN ENCROACHMENT ON BOROUGH PROPERTY OR RIGHT OF WAY

WHEREAS, Metropolitan Longport LLC (Licensee) are the owners of Lot 12.01, Block 21 known as 112 South 25th Avenue, Longport, NJ (the "Licensee's Property").

WHEREAS, Licensee has requested permission to use and maintain an approximately 450 square foot section of Borough controlled property abutting the Licensee's Property between such property and the bulkhead ("Licensed Borough Property") which is not currently utilized by the Borough.

WHEREAS, Licensing of this property is controlled by Code Provision §109-1 through 10 and the Licensee has agreed to make payments for the licensed property as required by the Code and abide by the other requirements and restriction as set forth in the Code and the License agreement.

WHEREAS, The Borough has evaluated Licensee's request and determined that, subject to the terms of this License Agreement, the Licensed Borough Property is not currently utilized and Licensee's continued use will not in any manner impact the Borough's use of any of its other property or negatively impact the public at large and will aesthetically enhance the area.

NOW, THEREFORE BE IT RESOLVED:

The Mayor and Clerk are authorized to execute and deliver a Revocable Non-Exclusive License and Hold Harmless Agreement to Licensee in conformity with agreement attached hereto.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:

7-21-2021

**BOROUGH OF LONGPORT
COUNTY OF ATLANTIC
STATE OF NEW JERSEY
Resolution 2021-113**

**A RESOLUTION AUTHORIZING THE BOROUGH OF LONGPORT
TO RENEW A CONCESSION AGREEMENT WITH AN ELECTRONIC
SELLER AND DISTRIBUTOR OF BEACH BADGES**

WHEREAS, as per R2016-36 adopted 3-23-2016, R2019-55, R2020-105, and the VIPLY Proposal dated March 1, 2018, the Borough of Longport enter into an agreement with a company “VIPLY” in regard to selling beach badges electronically; and

WHEREAS, the Borough of Longport recognizes a need for a way for residents to purchase beach tags with a credit card or debit card in a manner that allows the Borough to pass any processing fees on to the consumer; and

WHEREAS, the Borough of Longport wishes to extend the agreement for 2021 with VIPLY for the purpose of granting them the right to provide those services to the citizens and visitors to the Borough of Longport who wish to use the Longport beaches nunc pro tunc to April 19, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that the Borough hereby extends this concession contract with VIPLY, LLC nunc pro tunc to April 19, 2021, and that sales of beach tags can commence as of such date with the mobile application.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE:						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF ADOPTION: 7-21-2021

/s/ MONICA KYLE, MUNICIPAL CLERK

This is a Certified True Copy of the Original Resolution on file in the Municipal Clerk’s Office.

/s/ Monica A. Kyle, MUNICIPAL CLERK

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution 2021 - 114

APPROVAL OF CHANGE ORDER NUMBER 1
FOR THE CONSTRUCTION OF POTABLE WATER WELL NUMBER 4
TO A.C. SCHULTES, INCORPORATED OF WOODBURY, N.J.

WHEREAS, the Borough of Longport previously executed a Contract on October 26, 2020 to **A.C. Schultes** of Woodbury, N.J. in the amount of **\$684,480.00** for the **Construction of Potable Water Well Number 4**; and

WHEREAS, the Municipal Engineer had recommended relocation of the Well Number 4 and additional funds were needed for the relocation ; and

WHEREAS, the cost of this additional work will result in an increase of \$ 11,135.35 to the Contract Amount of \$684,480.00 bring the new **Total Adjusted Contract Amount** to **\$695,615.35**, which amounts to a **1.63% increase** in the Original Contract Amount.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Longport that it hereby accepts the recommendation of the Special Projects Engineer and Municipal Administrator and hereby approves and authorizes Change Order Number 1 resulting in Total Adjusted Contract Amount of **\$695,615.35**; and

BE IT FURTHER RESOLVED, that a Certificate of Availability of Funds issued by the Municipal Chief Financial Officer shall be attached hereto as a condition of approval.

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote NV-not voting AB. - Absent						

This is a Certified True Copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION: July 21, 2021

 /s/ **MONICA KYLE, RMC**
 MUNICIPAL CLERK

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution 2021-115

**AUTHORIZING A NON FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT
WITH JAMES M. RUTALA ASSOCIATES, LLC OF LINWOOD, NJ FOR PLANNING AND
GRANT ASSISTANCE**

WHEREAS, the Governing Body of the Borough of Longport wishes to enter into a contract with JAMES M. RUTALA ASSOCIATES, LLC ("Rutala Associates") of Linwood, NJ which will retain Rutala Associates for the purpose of assisting the Borough of Longport in the completion and submission of grant applications related to Federal Emergency Management Agency available grants for house elevation and additional grant opportunities; and

WHEREAS, **Rutala Associates** has been engaged by, and has prepared grant applications for Federal Emergency Management Agency grant funds to elevate properties in Brigantine, Atlantic City, Ventnor, Margate, Pleasantville and Cape May City; and

WHEREAS, Rutala Associates submitted an initial contract for which the Professional Services are outlined in a Proposal dated July 16, 2021 and shall not exceed \$10,000; and

WHEREAS, the contract is terminable by either party with seven days' notice and continues in full force and effect; and

WHEREAS, **Rutala Associates** has previously completed and submitted a Business Entity Disclosure Certification which certifies that **Rutala Associates** has not made any reportable contributions to a political or candidate committee in the Borough of Longport within the previous one year and, further, that this Contract will prohibit **Rutala Associates** from making any reportable contributions through the term of this Contract; and

WHEREAS, this Resolution in conjunction with other awards to **Rutala Associates** within this calendar year does exceed \$17,500.00; and

WHEREAS, a Certificate of Availability of Funds has been issued by the Municipal Chief Financial Officer and is attached to this Resolution.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Longport that it hereby accepts the Proposal dated July 16, 2021 for the 2021 year with **Rutala Associates** for one year at a cost not to exceed \$10,000 and hereby directs the Emergency Management Coordinator to authorize **Rutala Associates** to begin work as outlined in said Proposal, as necessary; and

BE IT FURTHER RESOLVED that a Notice of this Contract Award shall be published at least once in the Atlantic City Press pursuant to the requirements of Chapter 198 of the New Jersey Laws of 1971.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION: 07-21-21

/s/ Monica A. Kyle, RMC, Municipal Clerk

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution 2021-116

APPROVAL OF CHANGE ORDER NUMBER 1 FOR
AWARD OF CONTRACT FOR THE
2021 VARIOUS STREET REPAIRS
TO HACKNEY CONCRETE INCORPORATED OF PLEASANTVILLE, N.J.

WHEREAS, the Municipal Purchasing Agent received one (1) informal negotiated bid on December 18, 2020 due to 6 no responses on informal bids sent out on October 27, 2020 for the **2021 VARIOUS STREET REPAIRS**; and

WHEREAS, the Municipal Administrator with the recommendation of the previous Municipal Engineer has reviewed the Informal Bid and determined that it is within budget; and is recommending award to the apparent lowest responsible bidder, price and other factors being considered, **Hackney Concrete, Inc. of Pleasantville, N.J.** for their **Total Amount Bid of \$31,000.00**,

WHEREAS, the Municipal Administrator during a preconstruction meeting with **Hackney Concrete, Inc. of Pleasantville, N.J.** made necessary adjustments to work that was to be performed by Hackney Concrete, Inc. that resulted in an additional cost of \$ 1,292.00 and as a result of that work an additional \$ 500.00 materials were needed to complete the project,

WHEREAS, the cost of this additional work will result in an increase of \$ 1,792.00 to the Contract Amount of \$ 31,000.00 bringing the **Total of Adjusted Contract Amount to \$ 32,792.00**, which amounts to a **5.8 % increase** in the Original Contract Amount.

NOW, THEREFORE, BE IT RESOLVED by the Longport Borough Board of Commissioners that the recommendation of the Municipal Administrator is hereby accepted and that said Governing Body hereby approves and authorizes Change Order Number 1 resulting in Total Adjusted Contract Amount of \$ 32,792.00; and

BE IT FURTHER RESOLVED that the Municipal Engineer has contacted the Chief Financial Officer as to the availability of funds and that a Certificate of Available Funds will be issued and attached to this Resolution upon her return as required by Law.

RECORDED VOTE OF GOVERNING BODY						
Commissioner	Motion	Second	Aye	Nay	Not Voting	Absent
RUSSO						
LAWLER						
LEEDS						

Date of Adoption: 7/21/2021

MONICA KYLE, RMC
MUNICIPAL CLERK

**Longport Borough Financial Report
Current and Utility Fund-Summary Only**

June-21

(Misc. revenues and manual checks may not be included. Figures may not have been reconciled to bank or financial reports as of the reading date of this report. The previous monthly bank statements are reconciled and on file in the Finance Office)

Current Fund		
Beginning Balance	5/31/2021	6,865,346
Revenues		
Taxes		167,472
Fees and Permits		725
Construction Fees		3,917
Beach Fees		92,125
Municipal Court		2,329
Interest on Investments		1,430
Miscellaneous		9,861
State Aid/Grants		0
Other - JIF Refund/Comcast Franchise Fee		0
Total Revenues	6/30/2021	277,858
Disbursements		
Checks/payroll/debt/ due to capital/grants		608,950
Transfer to Water & Sewer		0
Total Disbursements	6/30/2021	608,950
Ending Balance	6/30/2021	6,534,255

Utility Fund		
Beginning Balance	5/31/2021	2,515,837
Revenues		
Water/Sewer Rents		108,445
Interest		521
Miscellaneous		2,820
Transfers from Current for Capital		0
Total Revenues	6/30/2021	111,786
Disbursements		
Checks/Payroll/Debt		37,834
Total Disbursements	6/30/2021	37,834
Ending Balance	6/30/2021	2,589,788