Posted: 11/10/2021 Revised: 11/15/2021





BOROUGH OF LONGPORT COMMISSION WORKSHOP MEETING November 19, 2021 9:00 am

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Current and The Press of Atlantic City on November 10, 2021. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted.

Members of the public will have the option to listen to meeting audio only. *Remote public participation is not permitted.* The public can access meeting audio by calling:

United States (Toll Free): 1-877-309-2073

United States: +1 (646) 749-3129

And entering the access code: 464-810-189.

Or you can join from your computer, tablet or smartphone with the following link: https://global.gotomeeting.com/join/464810189. If you do not have the GoToMeeting Application, please access it with the following link: https://global.gotomeeting.com/install/464810189.

- 1. Meeting called to order/OPMA notice announced
- 2. Roll call taken
- 3. Emergency Exits
- 4. Municipal Administrator
- 5. Borough Solicitor
- 6. Borough Engineer
- 7. Mayor Russo
- 8. Commissioner Leeds
- 9. Commissioner Lawler
- 10. Municipal Clerk
- 11. Miscellaneous
- 12. Adjournment

Posted: 11/10/2021 Revised: 11/15/2021

THE FOLLOWING ITEMS ARE SCHEDULED FOR ACTION AT THE NOVEMBER 19, 2021 REGULAR COMMISSION MEETING:

BOROUGH OF LONGPORT COMMISSION MEETING AGENDA November 19, 2021

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Current and The Press of Atlantic City on November 10, 2021. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted. Official Action May be Taken at this Meeting.

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- 1. Flag Salute
- 2. Meeting called to order- OPMA notice announced
- 3. Roll Call
- 4. Emergency exit announcement/Public Speaking time limit
- **5.** Approval of Minutes October 20, 2021, Workshop Meeting and Regular Commission Meetings. Minutes have been previously distributed for Commissioners' Review.
- 6. Best Practices Inventory Discussion
- 7. ORDINANCES Second Reading/ Public Hearing:
 - <u>O2021-18</u> An Ordinance Amending Chapter 161 Vehicles and Traffic of the Code of the Borough of Longport, Atlantic County, New Jersey, as it Pertains to Handicapped Parking
- 8. RESOLUTIONS CONSENT AGENDA Resolutions R2021-150 through R2021-156 Public Comment Limited to 3 Minutes per Person, please state name and address.

- R2021-150 A Resolution Authorizing a Change Order to a Non Fair and Open Professional Services Contract for Special Labor Counsel
- <u>R2021-151</u> Resolution of the Borough of Longport, County of Atlantic, State of New Jersey, Authorizing the Disposal of Two Colt Rifles – Trade In
- R2021-152 Adoption of the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan
- R2021-153 Authorizing the Transfer of Ownership of a 1986 Five-Ton Military Truck from the Borough of Longport to the Longport Volunteer Fire Department
- <u>R2021-154</u> Resolution Awarding Professional Service Contract (Employee Assistance Program)
- **R2021-155** Authorizing Transfer of Appropriations
- R2021-156 Authorizing a Tax Refund Due to Overpayment
- 9. Bill List/ Financial Summary Report
- 10. Municipal Administrator's Report
- 11. Borough Solicitor's Report
- 12. Borough Engineer's Report
- 13. Commissioners' Reports
- 14. Public Comment
- 15. Adjournment

BOROUGH OF LONGPORT COUNTY OF ATLANTIC

ORDINANCE 2021-18 AN ORDINANCE AMENDING CHAPTER 161 - VEHICLES AND TRAFFIC OF THE CODE OF THE BOROUGH OF LONGPORT ATLANTIC COUNTY NEW JERSEY AS IT PERTAINS TO HANDICAPPED PARKING

Preface

The purpose of this Ordinance is to correct, add, and delete certain designated handicapped parking spaces for improved disabled person access at various locations within the Borough.

BE IT ORDAINED BY THE COMMISSIONERS OF THE BOROUGH OF LONGPORT that:

SECTION 14.1: Schedule 2A: Handicapped Parking is being deleted and replaced with the following Chapter 161-14.1 Schedule 2A Handicapped Parking:

The following locations are hereby designated as restricted parking spaces for use by persons who have been issued special vehicle identification cards by the Division of Motor Vehicles. No other person shall be permitted to park in these spaces:

Name of Street	Side	Location
16th Avenue	East	Beginning at a point 43 feet south of the southerly curbline of Atlantic Avenue and extending to a point 20 feet south thereof
16th Avenue	East	Beginning at a point 63 feet south of the southerly curbline of Atlantic Avenue and extending to a point 20 feet south thereof
18th Avenue	West	From a point 33 feet north of the northerly curbline of Beach Terrace and extending 25 feet to a point 58 feet northerly there from
20th Avenue	West	From a point 30 feet south of the southerly curbline of Atlantic Avenue and extending 25 feet to a point 55 feet southerly therefrom. Beginning at a point 55 feet south of the southerly curbline of Atlantic Avenue and extending 25 feet to a point 80 feet southerly therefrom.
28th Avenue	East	From a point 38 feet north of the northerly curbline of Ventnor Avenue and extending to a point 26 feet northerly therefrom. Then beginning at a point 64 feet north of the northerly curbline of Ventnor Avenue and extending to a point 26 feet northerly therefrom.
36 South 33rd Avenue	West	Beginning at a point 33 feet south of the southerly curbline of Pacific Avenue and extending to a point 25 feet south thereof
3300 Atlantic Avenue	South	Beginning at a point 397 feet west of the westerly curbline of 35th Avenue and extending to a point 21 feet west thereof. Beginning at a point 418 feet west of the westerly curbline of 35 th Avenue and extending to a point 20 feet west thereof.
3400 Atlantic Avenue	South	Beginning at a point 139 feet west of the westerly curbline of 35th Avenue and extending to point 21 feet west thereof.
2900 Longport Drive	South	Beginning at a point 19 feet east of the easterly curbline of 29th Avenue and extending to a point 20 feet east thereof

Name of Street	Side	Location
3104 Ventnor Avenue on Woodcrest Ave.	West	Beginning at a point 39 feet south of the southerly curbline of Ventnor Avenue and extending to a point 23 feet south thereof
28 South Woodcrest Avenue	West	Beginning at a point 81 feet north of the northerly curbline of Pacific Avenue and extending to a point 22 north thereof
121 North Woodcrest Avenue	East	Beginning at a point 207 feet south of the southerly curbline of Monmouth Avenue and extending to a point 23 fee south thereof
135 North Woodcrest Avenue	East	Beginning at a point 77 feet south of the southerly curbline of Monmouth Avenue and extending to a point 24 feet south thereof
Corner of South Woodcrest Avenue and Pacific Avenue	East	Beginning at a point 34 feet north of the northerly curbline of Pacific Avenue and extending to a point 21 feet north thereof on Woodcrest Avenue
3 South Woodcrest Avenue	East	Beginning at a point 90 fee south of the southerly curbline of Ventnor Avenue and extending to a point 20 feet south thereof
7 North Woodcrest Avenue	East	Beginning at a point 130 feet north of the northerly curbline of Ventnor Avenue and extending to a point 23 feet north thereof
19 South Manor Avenue	East	Beginning at a point 107 feet north of the northerly curbline of Atlantic Avenue and extending to a point 22 feet north thereof
3218 Ventnor Avenue on 33 rd Avenue	West	Beginning at a point 33 feet south of the southerly curbline of Ventnor Avenue and extending to a point 23 feet south thereof
14 North 34 th Avenue	West	Beginning at a point 194 feet south of the southerly curbline of Winchester Avenue and extending to a point 23 feet south thereof
213 North 35 th Avenue	East	Beginning at a point 205 feet south of the southerly curbline of Amherst Avenue and extending to a point 26 feet south thereof
10 North Evergreen Avenue	West	Beginning at a point 176 feet north of the northerly curbline of Ventnor Avenue and extending to a point 20 feet north thereof

Section of Chapter 161-10 Violations and Penalties is to be amended to read as follows:

§ 161-10 Violations and Penalties. In addition to any other penalties herein provided, any person violating any of the provisions of this article shall, upon the conviction thereof by the Municipal Court, be punishable by a penalty of \$100 first offense; subsequent offenses to be \$100 minimum and/or up to 90 days' community service.

SECTION II:

All other Ordinances or parts of Ordinances which are inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies, are hereby repealed. Should any section, subsection, clause, or portion of this Ordinance be adjudged by a Court of competent jurisdiction as invalid, such judgement shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION III:

This Ordinance shall take effect immediately upon passage and publication as required by

RECORD (OF GOV	ERNING	G BODY	Y VOTI	E ON INT	RODUCT	ION (REVISED)
COMMISSION	AYE	NAY	N.V	AB.	MOT.	SEC.	
RUSSO	X				X		
LEEDS	X					X	
LAWLER	X						
X	X-Indica	tes Vote	NV-Not	Voting	AB-Absent	MOT-M	Motion SEC-Second
RECORD	OF GO	VERNIN	G BOL	Y VOT	E ON FIN	IAL PASS	SAGE
COMMISSION	AYE	NAY	N.V	AB.	MOT.	SEC.	_
RUSSO							
LEEDS							
LAWLER							
	X-Indica	tes Vote	NV-Not V	oting	AB-Absent	MOT-Mo	otion SEC-Second

This is a Certified True copy of the Original Ordinance 2021-18 on file in the Municipal Clerk's Office.

/s/ MONICA A. KYLE, RMC MUNICIPAL CLERK

1ST READING: 10-20-2021 PUBLICATION: 10-23-2021 2ND READING: 11-19-2021

PUBLICATION:

Mayor	Nicholas I	M. Russo,	Ed.D.
Comm	issioner D	aniel Law	ler

Monica A. Kyle, RMC CMR Municipal Clerk

BOROUGH OF LONGPORT Atlantic County - New Jersey Resolution 2021-150

AUTHORIZING A CHANGE ORDER TO A NON FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR SPECIAL LABOR COUNSEL

WHEREAS, on January 1, 2021 per Resolution 2021-19, the Borough of Longport awarded a Professional Services Contract to Russell Lichenstein, Esquire of Cooper Levenson Attorneys at Law for Special Labor Counsel.

WHEREAS, due to the extent of the work required as Special Labor Counsel, the amount will need to be increased an additional \$6,000 not to exceed \$21,000.00; and

WHEREAS, it is anticipated that an increase of \$6,000.00 will cover the expenses of the additional work requiring the services of a Special Labor Counsel; and

WHEREAS, this Resolution in conjunction with other awards to Cooper Levenson Attorneys at Law within a calendar year does exceed \$17,500.00 and the proper pay to play documentation has been received; and

WHEREAS, a Certificate of Availability of Funds has been issued by the Municipal Chief Financial Officer and is attached to this Resolution.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Longport that it hereby approves a Change Order of \$6,000.00 to the original Contract for **Cooper Levenson Attorneys at Law** for the providing Special Litigation Counsel bringing the total amount to \$21,000.00

BE IT FURTHER RESOLVED that a Notice of this Professional Services Change Order shall be published at least once in the Atlantic City Press pursuant to the requirements of Chapter 198 of the New Jersey Laws of 1971.

	RECORD O	F GOVE	RNING	BODY	VOTE ON	FINAL PASSA	AGE	
COMMISSION	AYE	NAY	N.V	A.B.	мот.	SEC.		
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LEEDS					j			
LAWLER								
	X-India	eates Vot	e N	V-Not V	oting	AB-Absent	MOT-Motion	SEC-Second

DATE OF ADOPTION:	 	
11/19/2021		/s/MONICA KYLE, RMC

BOROUGH OF LONGPORT COUNTY OF ATLANTIC STATE OF NEW JERSEY RESOLUTION 2021-151

Resolution of the Borough of Longport, County of Atlantic, State of New Jersey Authorizing the Disposal of Two Colt Rifles – Trade In

WHEREAS, the Borough of Longport has determined that the following Colt Rifles are in need of replacement and will be traded in:

(2) Used Colt M4 M16A2 .223/5.56 Rifles; and

WHEREAS, the Borough will receive a \$800.00 credit for a trade in for a two new Colt CQB .223/55.56 Rifles;

NOW, THEREFORE, BE IT RESOLVED by Board of Commissioners of the Borough of Longport that the equipment listed above is hereby authorized to be traded to Phoenix Distributors.

Date: 11/19/2021

RECORD OF GOVE	ERNING BO	DY VOI	E ON F	INAL P	ASSAGE		-		
COMMISSION	AYE	NAY	N.V	AB	MOT.	SEC.			
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LEEDS									
LAWLER									
	X-Ind	licates '	Vote	N.V-1	Not Voti	ng A	B-Absent	MOT-Motion	SEC-Second

DATE OF ADOPTION:	
11/19/2021	
	/s/ MONICA KVI E RMC MUNICIPAL CLERK

BOROUGH OF LONGPORT Atlantic County - New Jersey Resolution 2021-152

Adoption of the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan

WHEREAS, the Borough of Longport in Atlantic County, New Jersey, has experienced natural hazards that result in public safety hazards and damage to private and public property and;

WHERAS, the hazard mitigation planning process set forth the by State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk and:

WHEREAS, the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan and;

WHEREAS, a Hazard Mitigation Plan has been developed by the Mitigation Planning Committee and;

WHEREAS the Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and;

WHEREAS the draft plan was provided to each participating jurisdiction and was posted on the County Office of Emergency Management website so as to introduce the planning concept and to solicit questions and comments; and to present the Plan and request comments, as required by law, and

NOW THEREFORE BE IT RESOLVED by the Mayor and Commissioners of the Borough of Longport:

- The Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan second update, as approved by the New Jersey Office of Emergency Management and the Federal Emergency Management Agency, is hereby adopted as an official plan of the Borough of Longport in the County of Atlantic.
- The Municipal departments identified in the Plan are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
- Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Mayor

and Council and this resolution shall not be interpreted so as to mandate any such appropriations.

- 4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the Atlantic County Office of Emergency Management according to the predetermined timeline and procedures outlined in the Plan's Section 7: Plan Maintenance and Integration.
- 5. That the Municipal Clerk is authorized to date and certify this resolution immediately upon approval by the New Jersey Office of Emergency Management and the Federal Emergency Management Agency.

I, Monica Kyle, Municipal Clerk for the Borough of Longport, do hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Governing Body of the Borough of Longport held this 19th November, 2021 and in witness whereof I have hereunder set my hand and official seal of this date written.

	Motion	Second	Yes	Nay	Abstain	Absent
Russo						
Leeds						
Lawler						

MONICA KYLE, RMC Municipal Clerk

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF
ADOPTION:

11/19/2021

BOROUGH OF LONGPORT

RESOLUTION 2021-153

AUTHORIZING THE TRANSFER OF OWNERSHIP OF A 1986 FIVE-TON MILITARY TRUCK FROM THE BOROUGH OF LONGPORT TO THE LONGPORT VOLUNTEER FIRE DEPARTMENT

WHEREAS, a 1986 Five-Ton Military Truck was purchased by the Longport Volunteer Fire Department for use by the Borough of Longport; and

WHEREAS, the Borough of Longport wishes to transfer ownership of the 1986 Five-Ton Military Truck (VIN # 1NLOJODC52306601) to the Longport Volunteer Fire Department; and

WHEREAS, the Longport Volunteer Fire Department will use the sale proceeds to equip a new fire rescue vehicle.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Longport is hereby authorized to transfer ownership of the aforementioned vehicle to the Longport Fire Department for the purpose of disposal.

RECO	RD OF GOV	/ERNIN	G BOD	Y VOTE	ON FINA	L PASSAG	Е			
COMMISSION	AYE	NAY	N.V	AB	мот.	SEC.				
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LAWLER										
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DATE OF ADOPTION:	
11/19/2021	
	/e/ MONICA A KVIE RMC

BOROUGH OF LONGPORT RESOLUTION #2021-154

RESOLUTION AWARDING PROFESSIONAL SERVICE CONTRACT (EMPLOYEE ASSISTANCE PROGRAM)

WHEREAS, the Borough of Longport has the need for a Borough Employee Assistance Program; and

WHEREAS, the local Public Contracts Law (N.J.S.A.40:11-1 et seq) exempts professional services from public advertising for bids which may be awarded by resolution of the governing body.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Longport, in the County of Atlantic and the State of New Jersey, as follows:

1. The Mayor of the Borough of Longport is hereby directed to execute and deliver a professional service contract for a one-year term commencing January 1, 2022 to December 31, 2022 as follows:

<u>Description of Professional Service</u>: Employee Assistance Program <u>Name of Professional</u>: Seaside Serenity Counseling, LLC, of Northfield, NJ Cost: \$255.00 per month

- 2. Funds are available for this purpose and the required certificate of availability of funds issued by the Borough's Chief Financial Officer is annexed hereto.
- 3. A brief notice stating the nature, duration, service, reference to the contract regarding the amount and that this resolution and the contract are on file and available for public inspection in the Borough of Longport Clerk's Office.
- 4. All resolutions inconsistent herewith are hereby repealed, and this resolution shall be effective immediately.

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LEEDS							1		
LAWLER							1		
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This is a Certifie	d True o	copy of	the Or	iginal l	Resolutio	n on file	in the M	[unicipal	

DATE OF ADOPTION: 11/19/2021		
	/s/ Monica Kyle, Municipal Clerk	

BOROUGH OF LONGPORT

RESOLUTION # 2021-155

AUTHORIZING TRANSFER OF APPROPRIATIONS

WHEREAS, the Chief Financial Officer of the Borough of Longport deems that it is in the best interest of the Borough to transfer appropriations from the specific line items in the 2021 Current Funds and Utility Funds; and

WHEREAS, transfers are permitted by N.J.S.A.40A:4;

NOW THEREFORE BE IT RESOLVED that the following transfers are made:

CURRENT FUND

FROM:		TO:	
Legal OE -	\$20,000.00	Clerk SW -	\$3,200.00
Beach Patrol SW -	\$50,000.00	Tax SW -	\$1100.00
		Tax Assessor SW -	\$600.00
		Municipal Land Use SW -	\$2000.00
		Construction OE -	\$1000.00
		Other Insurance Premiums -	\$2,500.00
		CRS OE -	\$6,000.00
		Public Works OE -	\$49,900.00
		Building & Grounds OE -	\$2,500.00
		PERS -	\$200.00
		Maintenance of Parks OE -	\$1000.00

RECOR	D OF GOVE	ERNING	BODY	VOTE C	N FINAL	PASSAGE			
COMMISSION	AYE	NAY	N.V	A.B.	мот.	SEC.			
RUSSO									
LEEDS									
LAWLER	***								
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DATE OF ADOPTION:	 	
11/19/2021		/s/MONICA KYLE RMC

BOROUGH OF LONGPORT

RESOLUTION 2021-156

AUTHORIZING A TAX REFUND DUE TO OVERPAYMENT

WHEREAS, the below listed overpayment for the year designated is held in reserve by the Borough of Longport; and

WHEREAS, the 4^{th} quarter of 2021 was paid by Aron Bloom & Corelogic creating an overpayment; and

WHEREAS, Aron Bloom has requested the overpayment be refunded.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the Borough of Longport that the following overpayment be refunded to Aron Bloom.

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the Tax Collector and the Finance Officer by the Borough Clerk.

REFUND TO:	BLOCK	LOT	AMOUNT	YEAR
Aron Bloom	46	7.02	6553.18	2021

	X-Ind	icates	Vote	NV-N	lot Votir	ig /	\B-Absent	MOT-Motion	SEC-Second
LAWLER									
LEEDS									
RUSSO									
COMMISSION	AYE	NAY	N.V	AB.	MOT.	SEC.			
RECORD OF G	OVERNII	NG BO	DY VO	TE ON	FINAL P	ASSAC	iΕ		

DATE OF ADOPTION:	11-19-2021	
		/s/ MONICA A. KYLE, RMC

Longport Borough Financial Report Current and Utility Fund-Summary Only

October-21

(Misc. revenues and manual checks may not be included. Figures may not have been reconciled to bank or financial reports as of the reading date of this report. The previous monthly bank statements are reconciled and on file in the Finance Office)

Current Fund		
Beginning Balance	9/30/2021	\$6,173,172.26
Revenues		
Taxes		1,641,684.65
Fees and Permits		300.00
Construction Fees		18,498.00
Beach Fees		72.00
Municipal Court		2,223.10
Interest on Investments		1,338.40
Miscellaneous		16,412.56
State Aid/Grants		18,179.85
Surplus Recognized		0.00
Total Revenues	10/31/2021	\$1,698,708.56
Disbursements		
Checks/payroll/debt/ due to cap	pital/grants	\$687,237.98
Non-cash Surplus		0.00
Total Disbursements	10/31/2021	\$687,237.98
Ending Balance	10/31/2021	\$7,184,642.84
YARRAN YANG A		
Utility Fund Beginning Balance	9/30/2021	\$2 172 <i>4</i> 70 20
beginning balance	9/30/2021	\$2,172,479.39
Revenues		
Water/Sewer Rents		\$44,388.96
Interest		430.60
Miscellaneous		8,400.00
Transfers from Current for Ca	~	0.00
Total Revenues	10/31/2021	\$53,219.56
Disbursements		
Checks/Payroll/Debt		\$98,840.52
Total Disbursements	10/31/2021	\$98,840.52
Ending Balance	10/31/2021	\$2,126,858.43