

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, DECEMBER 1, 2021 – 4:00 PM**

The meeting was called to order.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and the Current on November 24, 2021. In addition, copies of notices were posted on the bulletin board and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	absent

Borough Solicitor Affanato, Administrator Porter, CFO Kelly, Engineer Dennis, and Municipal Clerk Kyle also present.

Mayor Russo stated the location of emergency exits and explained that public comment is not permitted during workshop meetings. He added that there are several opportunities for public comment during the regular commission meeting.

Administrator Porter:

Administrator Porter said that the Borough is in the process of hiring a new Beach Patrol Chief and that interviews would occur during the week of December 13, 2021. He also noted that he provided a draft ordinance for the Governing Body's review regarding the role and terms of service of the Beach Patrol Chief. He explained that department budget proposals were due today and that he would be reviewing them soon. He also discussed the two resolutions on the agenda including one for a towing license for years 2022 and 2023 and another to purchase a new truck for the Public Works Department.

Administrator Porter anticipated having all professional services appointment resolutions prepared for the December 15, 2021, Board of Commissioners Meeting. He also discussed having the beach vending license bid ready and questioned what the minimum bid should be. It was decided that the minimum bid should be set at \$27,000. He was hoping to award the bid at either the first or second meeting in January. There was further discussion on this topic.

He noted that the NJ Department of Environmental Protection came to Longport to do an inspection regarding Stormwater Management. He explained that there is a video that the Governing Body and Planning/ Zoning Board must watch.

Borough Solicitor Affanato:

Solicitor Affanato noted that he did not have an independent report, but would comment as needed during the Engineer's report.

Engineer Dennis:

Engineer Dennis provided an update on the street repair project and said that it would be completed by the end of the year. He discussed the bulkhead repair project on Amherst Avenue near the Margate border. He said he is waiting on a proposal from Mr. Ponzio. He explained that the Borough and Mr. Lamberti would pay separately for their part of the project. Solicitor Affanato explained that costs would be based on linear square footage.

Engineer Dennis also provided an update on the well house building for Well #4. He said that bids were opened on November 23, 2021. He said that two bids were received. He said he is working with the CFO and Administrator regarding funding for the project. He also discussed an irregularity in the lowest bid regarding the price for a generator. He discussed this topic further and explained that this is termed an “unbalanced bid.” He explained that the cost of the generator is in the bid, just not listed in that specific estimate. He discussed his concerns and need for clarification in this aspect of the bid. He explained that a “zero cost change order” could be done to balance out the bid. Mayor Russo asked if the generator was custom-made for the Borough. It was noted that the generator is custom made. There was further discussion on this topic.

Mayor Russo:

Mayor Russo had nothing further to discuss.

Commissioner Leeds:

Commissioner Leeds asked if there was a tree lighting event this year. Municipal Clerk Kyle was not aware of a date scheduled for a tree lighting event. There was further discussion on this topic.

Commissioner Lawler:

Commissioner Lawler – absent.

Municipal Clerk Kyle:

Municipal Clerk Kyle had nothing further to report.

Miscellaneous:

None.

Motion to Adjourn – Commissioner Leeds, seconded by Mayor Russo. All in Favor – Yes. None Opposed. Commissioner Lawler – Absent. Meeting adjourned at 4:20 pm.

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The meeting was called to order with the flag salute at 4:20 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and the Current on November 24, 2021. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted. Official action may be taken at this meeting.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	absent

Borough Solicitor Affanato, Administrator Porter, CFO Kelly, Engineer Dennis, and Municipal Clerk Kyle also present.

Emergency Exits, Public Speaking Announcement information provided by Mayor Russo.

Public Comment or questions on listed resolutions:

There was no public comment or questions on the listed resolutions.

RESOLUTIONS – CONSENT AGENDA (R2021-157 through R2021-158):

Number	Title
2021-157	A Resolution Authorizing Approval of Official Towers for the Borough of Longport Calendar Years 2022 and 2023 MOTION – LEEDS, SECOND- RUSSO, All AYES- none opposed. Lawler – absent.
2021-158	Award of Contract to Gentilini Ford, Inc., 2703 Fire Road, Egg Harbor Township, NJ 08234, for the Purchase of a 2022 F-350 Ford Super Duty at Longport Public Works MOTION – LEEDS, SECOND- RUSSO, All AYES- none opposed. Lawler – absent.

BILL LIST

Commissioner Leeds, Commissioner of Revenue and Finance, asked if there were any questions on the Bill List. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED. LAWLER – ABSENT.

ADMINISTRATOR’S REPORT:

Nothing further to report.

SOLICITOR’S REPORT:

Nothing further to report.

ENGINEER'S REPORT:

Nothing further to report.

COMMISSIONERS REPORTS:

MAYOR RUSSO

Mayor Russo noted that the Longport Volunteer Fire Department would be participating in the Ventnor Holiday Parade on Saturday beginning at 5 pm.

COMMISSIONER LEEDS

Commissioner Leeds had nothing further to report.

COMMISSIONER LAWLER

Commissioner Lawler - absent.

PUBLIC COMMENT

Trish English of 130 N. 32nd Avenue asked about the tree-lighting event and wanted to know who had coordinated it in the past. Mayor Russo addressed her question. Ms. English also complimented the Borough on the Veterans Day event.

Bob English of 130 N. 32nd Avenue discussed the beach vending license. He also discussed the background checks performed for ice cream vendors. He recommended doing similar background checks for those using Borough facilities, such as those running basketball clinics for children. Solicitor Affanato addressed Mr. English's question. There was further discussion on this topic.

ADJOURNMENT

MOTION – COMMISSIONER LEEDS, SECOND – MAYOR RUSSO. All AYES- none opposed. Adjournment – 4:26 pm. COMMISSIONER LAWLER – absent.