

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING  
MUNICIPAL BUILDING, 2305 ATLANTIC AVE  
LONGPORT, NJ 08403  
WEDNESDAY, DECEMBER 15, 2021 – 4:00 PM**

The meeting was called to order. *The meeting begin at 4:04 pm due to a technical issue with the remote audio access.*

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and the Current on December 10, 2021. In addition, copies of notices were posted on the bulletin board and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	absent
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, CFO Kelly, Chief Culmone, Engineer Dennis, and Municipal Clerk Kyle also present.

Mayor Russo stated the location of emergency exits and explained that public comment is not permitted during workshop meetings. He added that there are several opportunities for public comment during the regular commission meeting.

Administrator Porter:

Administrator Porter provided an update on the 2022 municipal budget process. He also noted that the interview and hiring process had begun for a Longport Beach Patrol Chief. He discussed the completion of the street opening repair project. He explained that going forward, the project would be conducted on annual basis.

Administrator Porter also discussed a resolution on the regular meeting agenda for a beach vending license. He noted that the minimum bid is \$27,000 at that the bid opening would take place at 1 pm on January 11<sup>th</sup>. He also said he received a phone call from a potential bidder expressing concerns with ice-cream product pricing. There was further discussion on this topic. Solicitor Affanato explained that if the Governing Body wished to change the pricing, it could be done by resolution.

Administrator Porter also discussed on a resolution on the agenda that if adopted, would provide the municipal clerk with tenure.

Borough Solicitor Affanato:

Solicitor Affanato discussed repairing the bayside bulkhead on Amherst Avenue at the Margate City border. He said he recently received the proposal for the project. He discussed several options including a joint repair project with the adjoining property owner. He added that the repair of the bulkhead is an urgent issue.

He also discussed dune fencing work in the Borough. He said that he has been in contact with the New Jersey Department of Environmental Protection and that the DEP is OK with this work. He explained that the Borough is waiting for posts to be delivered to complete the dune fencing project.

Engineer Dennis:

In response to a question from Mayor Russo, Engineer Dennis noted that he would review the NJ DEP Beach maintenance permit plans to determine who has jurisdiction. He also provided an update on the Well #4 project and the bids received for the project. He discussed a resolution on the regular meeting agenda to award the project and the future execution of a “zero cost change order” resolution to balance a line item for a generator in the bid. He also discussed another resolution on the agenda for a change order for ARH, the engineering company that is handling this project. He explained that the reason for the change order included the need for additional engineering and inspection work.

Mayor Russo:

Mayor Russo had nothing further to discuss.

Commissioner Leeds:

Commissioner Leeds – absent.

Commissioner Lawler:

Commissioner Lawler had nothing further to discuss.

Municipal Clerk Kyle:

Municipal Clerk Kyle announced a reminder that entries for the 2022 Beach Tag Design Contest were due by January 21, 2022.

Miscellaneous:

None.

**Motion to Adjourn** – Commissioner Lawler, seconded by Mayor Russo. All in Favor – Yes. None Opposed. Commissioner Leeds – Absent. Meeting adjourned at 4:14 pm.

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MUNICIPAL BUILDING, 2305 ATLANTIC AVE  
LONGPORT, NJ 08403  
WEDNESDAY, DECEMBER 15, 2021**

The meeting was called to order with the flag salute at 4:15 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and the Current on December 10, 2021. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted. Official action may be taken at this meeting.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	absent
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, CFO Kelly, Chief Culmone, Engineer Dennis, and Municipal Clerk Kyle also present.

Emergency Exits, Public Speaking Announcement information provided by Mayor Russo.

Approval of minutes-

Municipal Clerk Kyle requested a motion for approval of the minutes from the November 19 and December 1, 2021, Workshop and Regular Commission Meetings. Mayor Russo made a motion, seconded by Commissioner Lawler, to approve the minutes. ALL AYES- none opposed. Commissioner Leeds – absent.

Public Comment or questions on listed resolutions:

There was no public comment or questions on the listed resolutions.

**RESOLUTIONS – CONSENT AGENDA (R2021-159 through R2021-182):**

Number	Title
2021-159	Authorizing the Appointment of a Municipal Administrator MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.
2021-160	Appointment of Michael S. Affanato, Esq., as Borough Solicitor for 2022 and Authorizing the Award of a Non-Fair and Open Professional Service Contract MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.
2021-161	Appointment of Pacifico S. Agnellini, Esq., as Tax Appeal Attorney/ Alternate Borough Solicitor for 2022 and Authorizing the Award of a Non-Fair and Open Professional Service Contract MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.
2021-162	Resolution Awarding a Professional Service Contract – Borough Special Labor

	<p>Counsel MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.</p>
2021-163	<p>Resolution Awarding a Professional Service Contract – General Litigation Counsel MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.</p>
2021-164	<p>A Resolution Appointing the Prosecutor for the Borough of Longport MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.</p>
2021-165	<p>Resolution Awarding Professional Service Contract – Public Defender MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.</p>
2021-166	<p>Risk Management Consultant – Atlantic County Municipal Joint Insurance Fund MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.</p>
2021-167	<p>Designation of Public Agency Compliance Officer MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.</p>
2021-168	<p>A Resolution Designating Official Borough of Longport Newspapers for Year 2022 MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.</p>
2021-169	<p>Resolution of the Borough of Longport, County of Atlantic, State of New Jersey, Authorizing the Tax Assessor as Agent in Filing Petition of Appeals and Roll-Back Complaint Forms MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.</p>
2021-170	<p>Resolution Authorizing a Municipal Services Fee MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.</p>
2021-171	<p>A Resolution Fixing the Rate of Interest and Year-End Penalty MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.</p>
2021-172	<p>Resolution Awarding Professional Service Contract for Municipal Auditor MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.</p>
2021-173	<p>Resolution Awarding Professional Service Contract – Website Annual Maintenance Contract MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.</p>
2021-174	<p>A Resolution Appointing a Code Enforcement Compliance Officer for the Borough of Longport MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.</p>
2021-175	<p>A Resolution Authorizing the Mayor to enter into an Agreement with Forerunner Industries, Inc. MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.</p>

2021-176	Authorizing Transfer of Appropriations MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.
2021-177	A Resolution Appointing Monica A. Kyle to the Position of Municipal Clerk and Establishment of Tenure MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.
2021-178	Award of Contract to Garden State Laboratories, Inc., Hillside New Jersey, for the Water Testing of the Longport Water System at Various Locations MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.
2021-179	Chapter 159 – Budget Insertion for 2021 American Rescue Act Funds MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.
2021-180	Authorizing a Change Order to a Non Fair and Open Professional Services Contract with ARH Associates of Hammonton, NJ, for Design and Construction Management Phase II – Installation of New Well and Well Building at the Public Works Complex – 31 <sup>st</sup> and Devon avenues MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.
2021-181	Award of Contract for the Longport Well #4 Building Construction to MBE Mark III Electric Inc. of Madison, NJ MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.
2021-182	A Resolution Adopting Rules and Regulations for Beach Vending, Adopting Terms and Conditions of Licensure and Giving Notice for the Sale of a Beach Vending License MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed. LEEDS – absent.

**BILL LIST**

Commissioner Lawler asked if there were any questions on the Bill List. There were none. MOTION – LAWLER, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED. LEEDS – ABSENT.

**FINANCIAL SUMMARY REPORT**

Commissioner Lawler asked if there were any questions on the Financial Summary Report. There were none. MOTION – LAWLER, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED. LEEDS – ABSENT.

**ADMINISTRATOR’S REPORT:**

Nothing further to report.

**SOLICITOR’S REPORT:**

Nothing further to report.

**ENGINEER’S REPORT:**

Nothing further to report.

**COMMISSIONERS REPORTS:**

**MAYOR RUSSO**

Mayor Russo – nothing further to report.

**COMMISSIONER LEEDS**

Commissioner Leeds – absent.

**COMMISSIONER LAWLER**

Commissioner Lawler – nothing further to report.

**PUBLIC COMMENT**

Allan Domb of 3007 Sunset Avenue discussed his concerns with an illuminated speed control sign installed in front of his home. He said that the blinking sign interferes with the enjoyment of his home. He added that he is willing to pay any expenses involved in relocating the sign or for a new sign with technology that would be less intrusive. There was further discussion on this topic. Commissioner Lawler said that the Borough is sensitive to Mr. Domb's situation and will look into what options are available.

John Stroebele of 107 S. 26<sup>th</sup> Avenue discussed what he described as a flaw in Ordinance 2019-20 regarding charges for excess water and sewerage. He said that he recently received an excess sewerage and water bill. He explained that he conducted research pertaining to excess sewerage and water fees charged to residents and shared his findings with the Governing Body. He recommended making changes to the ordinance to eliminate fees for excess sewerage and to potentially adjust the fees charged for excess water. Mayor Russo requested that Mr. Stroebele share his findings with Engineer Dennis and that the Borough would review the information.

Bob English of 130 N. 32<sup>nd</sup> Avenue discussed the bulkhead repair project on Amherst Avenue near the Margate City border. He discussed the repair costs and questioned if the Borough was given the land by the property owner and paid for the bulkhead repair costs, what would the benefit be to the Borough. It was explained that the land could potentially be used as a park area. Mr. English also asked when the water tower would be repainted. Engineer Dennis explained that the painting project is scheduled for the upcoming fall season.

Jerome DiPentino of 3005 Monmouth Avenue agreed with Mr. Domb that illuminated speed control devices can shine into nearby homes. He also recommended relocating the sign that is currently in front of Mr. Domb's house. There was further discussion on this topic.

Fran Kenny of 225 N. 36<sup>th</sup> Avenue had several questions regarding the bulkhead repair project on Amherst Avenue near the Margate City border including the financing for the project. Solicitor Affanato addressed her questions.

**ADJOURNMENT**

MOTION – COMMISSIONER LAWLER, SECOND – MAYOR RUSSO. All AYES- none opposed. Adjournment – 4:39 pm. COMMISSIONER LEEDS – absent.