

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, JANUARY 19, 2022 – 4:00 PM**

The meeting was called to order at 4:02 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and the Current on January 14, 2022. In addition, copies of notices were posted on the bulletin board and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, CFO Kelly, Engineer Dennis, Zoning Officer Funk, Library Director Gerhardt, and Municipal Clerk Kyle also present.

Mayor Russo stated the location of emergency exits.

Commissioner Lawler administered the Oath of Office and Thomas Kresz was sworn in as the new Chief of the Longport Beach Patrol.

Mayor Russo called for a short recess from 4:08 to 4:14 pm.

Administrator Porter:

Administrator Porter provided an update on the 2022 municipal budget process. He also discussed a stormwater management noncompliance violation that the Borough recently received from the New Jersey Department of Environmental Protection. He discussed the steps the Borough needs to take in order to be in compliance. Solicitor Affanato also discussed what needed to be done to ensure compliance.

Borough Solicitor Affanato:

Solicitor Affanato discussed a resolution on the regular meeting agenda to repair the bulkhead on Amherst Avenue at 36th Avenue. He said he reached out to Mr. Lamberti (the adjacent landowner who owns a portion of the bulkhead at 36th Avenue) and never received a response to his letters. He said he is moving forward on taking necessary steps to have Mr. Lamberti address his section of the bulkhead due to the serious deterioration of the bulkhead. He explained that this is a public safety issue.

Solicitor Affanato said he met with Zoning Officer Funk regarding significant changes to the Borough's Code Book regarding flooding. He explained that the NJ DEP is requiring significant changes to Chapter 99 of the Borough's Code Book. He explained that the State is requesting that municipalities send a draft ordinance to them for review prior to adoption by the Governing Body. There was further discussion on this topic.

He also discussed floodplain management review fees and that he would be drafting an ordinance to increase these fees for the next meeting.

Solicitor Affanato also discussed a request that the Borough received to refund a Planning and Zoning Board Application fee. The applicant decided not to appear before the Board and requested a refund of \$800. He explained that the Code was not clear on refunds. He suggested amending the Code Book to note that the application fee is nonrefundable or that it can be refunded up to a certain time. There was further discussion on this topic. It was determined that the fee should be non-refundable and that the application fees should be reviewed to see if an increase was warranted while revising this section of the Code.

Engineer Dennis:

Engineer Dennis provided an update on the Well #4 project. He said that a pre-construction meeting was held on January 11th with the contractor. He explained that construction was scheduled to begin mid-February. He provided an overview of the schedule for construction. He also noted that the contractor has provided samples of the outside wall of the well-house building and that the Borough would need to select a color.

He also added that the Borough is moving forward with addressing its section of the bulkhead on Amherst Avenue at 36th Avenue. He said he had been in contact with the USDA and noted that there might be potential outside funding for water sewer projects and that he would take the steps necessary to see if the Borough qualifies.

Mayor Russo:

Mayor Russo asked CFO Kelly about the library budget. CFO Kelly addressed his question stating that the amount is the minimum per statute. Commissioner Lawler questioned when the Borough could use monies set aside by the library. CFO Kelly noted that this could be done after 8 years. Library Director Gerhardt explained that there are four more years remaining.

(CFO Kelly left at 4:25 pm)

Commissioner Leeds:

Commissioner Leeds had nothing further to report.

Commissioner Lawler:

Commissioner Lawler had nothing further to report.

Municipal Clerk Kyle:

Municipal Clerk Kyle noted that there is a resolution on the regular meeting agenda to amend the 2022 Annual Meeting Calendar of the Board of Commissioners. She said the February meeting date was being changed from February 16th to February 9th.

Miscellaneous:

None.

Motion to Adjourn – Commissioner Leeds, seconded by Commissioner Lawler. All in Favor – Yes. None Opposed. Meeting adjourned at 4:30 pm.

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LONGPORT, NJ 08403
WEDNESDAY, JANUARY 19, 2022**

The meeting was called to order with the flag salute at 4:31 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and the Current on January 14, 2022. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted. Official action may be taken at this meeting.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, Engineer Dennis, Library Director Gerhardt, and Municipal Clerk Kyle also present.

Emergency Exits, Public Speaking Announcement information provided by Mayor Russo.

Approval of minutes-

Municipal Clerk Kyle requested a motion for approval of the minutes from the January 5, 2022, Reorganization Commission Meeting. Commissioner Lawler made a motion, seconded by Mayor Russo, to approve the minutes from the January 5, 2022, meeting. ALL AYES- none opposed.

ORDINANCES – SECOND READING/ PUBLIC HEARING on O2022-01 - An Ordinance Authorizing the Salaries, Wages and Compensation in Year 2022 for Employees Not Covered by Previous Ordinance or Union Contracts

No one wished to speak on this ordinance.

ORDINANCE

Number	Title
2022-01	An Ordinance Authorizing the Salaries, Wages and Compensation in Year 2022 for Employees Not Covered by Previous Ordinance or Union Contracts
Purpose	The purpose of this ordinance is authorize salaries, wages and compensation for employees not covered by any previous ordinances or union contracts for the year 2022.
Motion	Motion – Commissioner Leeds, seconded by Commissioner Lawler to adopt Ordinance #O2022-01.

Roll Call Vote	Mayor Russo – Yes Commissioner Leeds – Yes Commissioner Lawler – Yes ALL AYES. None opposed.
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First Reading/ Introduction of Ordinance O2022-02 – An Ordinance Amending Chapter 4 of the Borough of Longport Code Book. *A second reading and public hearing will be held at the February 9, 2022, Regular Commission Meeting that will follow the 4 pm workshop meeting.*

ORDINANCES

Number	Title
2022-02	An Ordinance Amending Chapter 4 of the Borough of Longport Code Book
Purpose	The purpose of this ordinance is to define the configuration of the Longport Beach Patrol, define the duties, qualifications and term of the beach patrol chief and the issuance of uniforms and equipment.
Motion	Motion – Commissioner Lawler, seconded by Mayor Russo to Introduce Ordinance #O2022-02.
All in Favor	ALL AYES. None opposed.

Public Comment or questions on listed resolutions:

There was no public comment or questions on the listed resolutions.

Mayor Russo made a motion to adopt the consent agenda, with the exception of Resolution 2022-14, he motioned that this resolution be removed from the Consent Agenda and voted upon individually, seconded by Commissioner Lawler. All in Favor – All Ayes - None Opposed.

RESOLUTIONS – CONSENT AGENDA (R2022-13 through R2022-21):

Number	Title
2022-13	A Resolution Appointing a Chief of the Beach Patrol for the Borough of Longport MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-14	A Resolution Appointing Officers of the Borough of Longport Volunteer Fire Department and Establishing Lines of Authority MOTION – RUSSO, SECOND- LAWLER, TWO AYES- ONE ABSTAINED. Commissioner Leeds – ABSTAINED.
2022-15	A Resolution Appointing Members to the Longport Volunteer Fire Department MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-16	A Resolution Amending Resolution 2021-147 – A Resolution of the Borough of Longport, County of Atlantic, State of New Jersey Setting the 2022 Board of Commissioners Meeting Schedule MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.

2022-17	A Resolution of the Borough of Longport Adopting the Atlantic County Multi-Jurisdictional Natural Hazard Mitigation Plan, 2021 MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-18	Approval of Change Order Number 1, Longport Well #4 Building Construction MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-19	Authorizing Execution of Shared Services Agreement Rider with the Atlantic County Utilities Authority for Solid Waste, Bulky Waste, and Recycling Collection Services MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-20	Authorizing a Non Fair and Open Professional Services Contract with Arthur W. Ponzio Co. & Associates of Atlantic City, NJ for Professional Surveying, Planning and Engineering Services, Amherst Avenue Bulkhead Replacement at 36 th Avenue MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-21	A Resolution Amending Resolution 2021-46 Issuing a Change Order for Profession Services Contract for Longport Municipal Engineer for Year 2021 MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.

BILL LIST

Commissioner Leeds, Commissioner of Revenue and Finance, asked if there were any questions on the Bill List. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

FINANCIAL SUMMARY REPORT

Commissioner Leeds, Commissioner of Revenue and Finance, asked if there were any questions on the Financial Summary Report. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

ADMINISTRATOR’S REPORT:

Nothing further to report.

SOLICITOR’S REPORT:

Nothing further to report.

ENGINEER’S REPORT:

Nothing further to report.

COMMISSIONERS REPORTS:

MAYOR RUSSO

Mayor Russo had nothing further to report.

COMMISSIONER LEEDS

Commissioner Leeds had nothing further to report.

COMMISSIONER LAWLER

Commissioner Lawler had nothing further to report.

PUBLIC COMMENT

John Stroebele of 107 S. 26th Avenue discussed his concern about excess sewerage charges applied to excess water bills. He noted that he was scheduled to meet with Engineer Dennis, Administrator Porter and CFO Kelly to discuss his concerns. He said he felt the charge for excess sewerage was an inappropriate charge and that the Code should be amended. There was further discussion on this topic.

Robert Gest and Pat Callahan of 41 N. Pelham Avenue came to discuss concerns with basketball nets and hockey nets in Borough streets. Mr. Gest explained that if the nets aren't being used, they should not be left in the street where they can interfere with street sweeping or snow removal operations and parking. He requested that an ordinance be enacted to address these concerns and to help identify the owners of these recreational items if they are left in the streets. There was further discussion on this topic. Mr. Gest also suggested that the ordinance should allow for these items to be placed in resident driveways and not the street. Solicitor Affanato said he would prepare an ordinance for the Governing Body's review. There was further discussion on what should be addressed in a potential ordinance.

Bob English of 130 N. 32nd Avenue questioned if there could be a scenario where the Borough would end up paying for Mr. Lamberti's section of the bulkhead at 36th Avenue. Solicitor Affanato addressed his question. Mr. English asked about the County provided Municipal Court Service proposal and questioned if the Borough has taken any steps to find out more about signing on for the service and what was the Borough's timeline on this. Mayor Russo noted that the Borough has not received a contract. There was further discussion on this topic. Solicitor Affanato explained that the Borough has until June to make a decision. He said that April might be a good time to request a formal proposal from the County. Commissioner Lawler also noted that Borough could then get feedback from those who were using the service. Mr. English was concerned that the Borough could miss the deadline. Mayor Russo requested that the Municipal Clerk schedule for a letter to be sent to the County sometime in March.

ADJOURNMENT

MOTION – COMMISSIONER LAWLER, SECOND – COMMISSIONER LEEDS. All AYES- none opposed.

Adjournment – 4:55 pm.