

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING  
MUNICIPAL BUILDING, 2305 ATLANTIC AVE  
LONGPORT, NJ 08403  
WEDNESDAY, March 16, 2022 – 4:00 PM**

The meeting was called to order at 4:00 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and The Current on March 11, 2022. In addition, copies of notices were posted on the bulletin board and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Alternate Solicitor Agnellini, Administrator Porter, CFO Kelly (via telephone), Engineer Dennis, Police Chief Culmone, Fire Chief Clayton, Library Director Gerhardt, and Municipal Clerk Kyle also present.

Mayor Russo stated the location of the emergency exits and discussed public comment periods.

The Governing Body presented a proclamation and plaque to former Beach Patrol Chief, Matthew Kelm, for 39 years of service as a member of the Longport Beach Patrol. Mr. Kelm thanked those who helped him throughout his career on the beach patrol.

A short recess was held from 4:09 to 4:12 pm.

Administrator Porter:

Administrator Porter said that he contacted the County regarding a proposal for municipal court services. He added that Mayor Russo also reached out to the County on this same topic. He explained that if the Borough decided to change its current agreement, it has a deadline of June 30<sup>th</sup> to notify the City of Margate City of any changes to the agreement with them. He also noted that the Borough received a notice from the NJ DEP regarding steps that the Borough needed to take for stormwater compliance. He added that there is a video that the Governing Body must watch by the end of the month for compliance.

Administrator Porter also discussed a resolution on the agenda commending Chief Culmone for his appointment as Chief of the Atlantic County Chiefs Association. He noted that the association was initially founded by Longport Chief of Police, Chief DePamphillis, in 1958. He also discussed a request by the Longport PBA to restore the fountain behind Borough Hall to a Koi pond in memory of Sgt. Tommy Adams. It is currently filled with soil and plantings. He explained that that the PBA will cover all costs involved in converting it back to a functioning water fountain/ pond.

He also noted that the Borough has applied for a Local Efficiency Achievement Program (LEAP) implementation grant and is hoping to have at least five communities on board. Administrator Porter

also discussed an ordinance on the agenda to make changes to several bus stop locations on Ventnor Avenue. Commissioner Leeds asked if bus stops were being added. It was noted that stops were not being added to the route.

Administrator Porter also discussed the Borough's capital budget and moving forward with the water/sewer component.

Borough Engineer Dennis:

Borough Engineer Dennis discussed a capital projects and water/sewer construction list he had prepared for the Governing Body's review. He reviewed various projects and potential funding sources, including several grants awarded for projects. Some of the projects discussed included: Well House #4, reconstruction of Atlantic Avenue from 22<sup>nd</sup> to 27<sup>th</sup> avenues, water tank rehabilitation, a water and sewer project, reconstruction of Monmouth Avenue from 32<sup>nd</sup> Avenue to the Margate City border, Winchester Avenue drainage improvement, Amherst Avenue Bulkhead Replacement, a new public works building, as well as several requests from individual departments for various items and equipment. A bond ordinance was discussed in the amount of \$1.5 million for the water and sewer component.

There was also discussion about potentially raising Well #1.

Administrator Porter noted that lead piping would be removed during the Atlantic Avenue reconstruction project. He explained that this area had some of the few remaining lead pipes in the Borough and this project would remove them.

Mayor Russo expressed his concern with the containment unit during a past project when painting the water tower. There was further discussion on this topic. Engineer Dennis noted that he has overseen the repainting of water towers in Margate and did not foresee any issues in Longport.

Administrator Porter also discussed replacing aging playground equipment as well as repairing/replacing the basketball and tennis courts.

Fire Chief Clayton discussed the need for a new fire ladder truck. He explained that repair/ replacement parts for the current fire truck often have to be custom made, which is very costly. He added that the truck is approaching being 25 years old. He also discussed that it could take up to 18 months to have a new truck made and delivered to the Borough. Chief Clayton also discussed insurance ratings of fire departments and how that affects homeowners' insurance policies. Commissioner Lawler discussed how fortunate Longport is to have a volunteer fire department and how it has saved the Borough a great deal of money. There was further discussion on this topic. Commissioner Leeds asked about EMT services in the Borough. Chief Clayton addressed his question.

Mayor Russo discussed the various projects and department requests and noted that water supply is a priority for the Borough. He said that the Governing Body would have to review all the projects and requests and make a decision.

Borough Solicitor Agnellini:

Solicitor Agnellini had nothing further to report.

Engineer Dennis provided an update on the Amherst Avenue streetend bulkhead project. He noted that the survey and NJ DEP application were nearly complete. He said that the Borough could expect to see more activity soon at the Well House #4 project as the contractor recently completed testing for piles.

Mayor Russo:

Mayor Russo announced that the Borough would be dedicating a bench in memory of James Klinghoffer on March 17<sup>th</sup> at 11 am at the Thomas B. Reed Park. He added that there is a Boy Scout project ongoing at the park area to clean it up for Memorial Day.

Commissioner Leeds:

Commissioner Leeds noted that at a previous meeting he was asked to look at costs regarding Planning and Zoning Board applications and that he should have a recommendation prepared for the next commission meeting.

Commissioner Lawler:

Commissioner Lawler had nothing further to report.

Municipal Clerk Kyle:

Municipal Clerk Kyle noted a change in the regular meeting schedule from April 20, 2022, to April 13, 2022.

Miscellaneous:

Administrator Porter discussed a resident's request to maintain the height of the dune system. He asked the Governing Body if it wished to move forward with obtaining a maintenance permit for the dunes. Mayor Russo stressed the need for the project to be completed as a whole and not piecemeal. He asked Engineer Dennis look into this project. Commissioner Leeds also noted the need to replace dune grass in certain areas.

**Motion to Adjourn** – Commissioner Leeds, seconded by Commissioner Lawler. All in Favor – Yes. None Opposed. Meeting adjourned at 5:09 pm.

**BOROUGH OF LONGPORT COMMISSION MEETING  
MUNICIPAL BUILDING, 2305 ATLANTIC AVE  
LONGPORT, NJ 08403  
WEDNESDAY, March 16, 2022**

The meeting was called to order with the flag salute at 5:10 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and The Current on March 11, 2022. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted. Official action may be taken at this meeting.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Alternate Solicitor Agnellini, Administrator Porter, CFO Kelly (via telephone), Engineer Dennis, Police Chief Culmone, and Municipal Clerk Kyle also present.

Emergency Exits, Public Speaking Announcement information provided by Mayor Russo.

Approval of minutes-

Municipal Clerk Kyle requested a motion to approve the minutes from the February 9, 2022, Workshop and Regular Commission Meetings. Commissioner Leeds made a motion, seconded by Commissioner Lawler, to approve the minutes from the February 9, 2022, meeting. ALL AYES- none opposed.

The following ordinances were introduced for a first reading/ introduction:

First Reading/ Introduction of Ordinance O2022-03– An Ordinance to Exceed Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A 40A:4-45.14). *A second reading and public hearing will be held at the April 13, 2022, Regular Commission Meeting that will follow the 4 pm workshop meeting.*

First Reading/ Introduction of Ordinance O2022-04– An Ordinance Amending Chapter 161- Vehicles and Traffic of the Code of the Borough of Longport, Atlantic County, New Jersey. *A second reading and public hearing will be held at the April 13, 2022, Regular Commission Meeting that will follow the 4 pm workshop meeting.*

**ORDINANCES:**

Number	Title
2022-03	An Ordinance to Exceed Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A 40A:4-45.14)
Purpose	The purpose of this ordinance is to authorize the municipality as per N.J.S.A 40A:4-45.1 et seq. to increase its CY 2022 budget by up to 3.5% over the

Motion	previous year's final appropriation. Motion – Commissioner Leeds, seconded by Mayor Russo to Introduce Ordinance #O2022-03.
Roll Call Vote	Mayor Russo – YES. Commissioner Leeds – YES. Commissioner Lawler – YES. ALL AYES. None opposed.
2022-04	Ordinance O2022-04– An Ordinance Amending Chapter 161- Vehicles and Traffic of the Code of the Borough of Longport, Atlantic County, New Jersey
Purpose	The purpose of this ordinance is amend bus stops in the Borough of Longport by deleting several designated stops in the Borough along Ventnor Avenue.
Motion	Motion – Mayor Russo, seconded by Commissioner Lawler to Introduce Ordinance #O2022-04.
All in Favor	ALL AYES. None opposed.

Public Comment or questions on listed resolutions:

There was no public comment or questions on the listed resolutions.

**RESOLUTIONS**

Number	Title
2022-26	Proclamation Recognizing Frank Culmone, Chief of Police, Upon his Swearing-In as President of the Atlantic County Chiefs of Police Association MOTION – LAWLER, SECOND- RUSSO, All AYES- none opposed.
2022-27	A Resolution to Authorize Introduction of Year 2022 Municipal Budget. <i>A public hearing and second reading will be held April 13, 2022, following the 4 pm workshop meeting at Longport Borough Hall located at 2305 Atlantic Avenue, Longport, New Jersey.</i>
Motion	MOTION – LEEDS, SECOND- LAWLER.
Roll Call Vote	Mayor Russo – YES. Commissioner Leeds – YES. Commissioner Lawler – YES. ALL AYES. None opposed.

Public Comment or questions on listed resolutions:

There was no public comment or questions on the listed resolutions.

**RESOLUTIONS – CONSENT AGENDA (R2022-28 through R2022-42):**

Number	Title
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2022-28	A Resolution Granting a Non-Exclusive Revocable License for an Encroachment on Borough Property Right of Way MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-29	A Resolution Approving Application of the Longport Volunteer Fire Department for Conducting a Coin Drop on Ventnor Avenue, a County Road MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-30	A Resolution to Authorize Appointment of a Local Deputy Registrar for the Borough of Longport MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-31	A Resolution Authorizing Submission of a Strategic Plan for the Margate/ Longport Municipal Alliance and Acknowledging Terms and Conditions of Grant Administration MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-32	A Resolution Appointing Anthony Edge as the Clean Communities Coordinator for the Borough of Longport MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-33	A Resolution Setting the Dates and Hours for Beach Picnicking and Barbecuing 2022 MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-34	A Resolution Amending Resolutions 2022-16 and 2021-147 – A Resolution of the Borough of Longport, County of Atlantic, State of New Jersey, Setting the 2022 Board of Commissioners Meeting Schedule MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-35	A Resolution of the Borough of Longport, County of Atlantic, State of New Jersey, Authorizing the City of Ventnor to Apply for a LEAP Implementation Grant in the Amount of \$50,000 MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-36	A Resolution Authorizing the Commissioner of Public Safety and Public Affairs to Enter into an Agreement with ESO Solutions, Inc., for Fire Department Software MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-37	A Resolution Authorizing Adoption of Written Indoor Air Quality Program MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-38	A Resolution Authorizing a Contact Person for the Employment Practices Liability Attorney Consultation Service, Atlantic County Municipal Joint Insurance Fund MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-39	A Resolution Amending 2021-166 Appointing a Risk Management Consultant –

2022-40	Atlantic County Municipal Joint Insurance Fund MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-41	Local Unit Budget Examination MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-42	Award of Contract to Leafy Green, PO Box 534, Buena, NJ 08310, for the 2022 and 2023 Lawn Care and Spring Clean Up at Various Locations MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
	Establishment of an Emergency ‘No Parking’ Area, South Side of Atlantic Avenue from the Margate City Line to the South Easterly Corner of 24 <sup>th</sup> Avenue; also on the North Side of Atlantic Avenue from the Westerly Side of 35 <sup>th</sup> Avenue to the Easterly Side of 33 <sup>rd</sup> Avenue MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.

**BILL LIST**

Commissioner Leeds, Commissioner of Revenue and Finance, asked if there were any questions on the Bill List. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

**FINANCIAL SUMMARY REPORT**

Commissioner Leeds, Commissioner of Revenue and Finance, asked if there were any questions on the Financial Summary Report. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

**ADMINISTRATOR’S REPORT:**

Nothing further to report.

**SOLICITOR’S REPORT:**

Nothing further to report.

**ENGINEER’S REPORT:**

Nothing further to report.

**COMMISSIONERS REPORTS:**

**MAYOR RUSSO**

Nothing further to report.

*(Zoning Officer Funk in attendance at 5:23 pm.)*

**COMMISSIONER LEEDS**

Commissioner Leeds had nothing further to report.

**COMMISSIONER LAWLER**

Commissioner Lawler had nothing further to report.

**PUBLIC COMMENT**

Sam Fiocchi of 108 S. 23<sup>rd</sup> Avenue discussed increased construction in the Borough and contractors parking in alleyways and potentially blocking people in. He suggested that the installation of 'No Parking' or 'No Stopping or Standing' signs in the alley ways could help address the problem. There was further discussion on this topic. Mayor Russo requested that the police department conduct a survey of the area and provide a recommendation to the Governing Body.

John Stroebele of 107 S. 26<sup>th</sup> Avenue noted that he came to a previous meeting in December to discuss his concerns with the ordinance regulating excess water and sewerage billing. He explained that he met with the CFO, the Administrator, and Engineer to discuss his concerns. He noted that the Borough had a surplus in the water/sewer utility in 2020 and suggested that those with excess sewerage charges be refunded/ credited. There was further discussion on this topic.

**ADJOURNMENT**

MOTION – COMMISSIONER LEEDS, SECOND – COMMISSIONER LAWLER. All AYES- none opposed.

Adjournment – 5:41 pm.