

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING  
MUNICIPAL BUILDING, 2305 ATLANTIC AVE  
LONGPORT, NJ 08403  
WEDNESDAY, JULY 20, 2022 – 4:00 PM**

The meeting was called to order at 4:00 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and The Current on July 14, 2022. In addition, copies of notices were posted on the bulletin board and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, Engineer Dennis, Police Chief Culmone, and Municipal Clerk Kyle also present.

Mayor Russo stated the location of the emergency exits and discussed opportunities for public comment.

Administrator Porter:

Administrator Porter discussed a \$56,000 LEAP grant that the Borough was awarded to act as the lead agency in obtaining flood plain management software. He explained that there are a total of seven communities involved. He commended Zoning Officer Funk and County LEAP Grant Coordinator Kreisler for their work in obtaining this grant.

He said that he reviewed department budgets and that they are where they should be and that he found that encouraging.

Administrator Porter discussed the beach transport program. He noted that the Governing Body has requested that it be reinstated. He said that Recreation Supervisor Kennedy had implemented a program that was going very well. He said that there have been a total of 38 transports thus far, and that the number was expected to increase. He commended the success of the program in conjunction with the cooperation of both the Longport Police Department and Longport Beach Patrol.

Administrator Porter also discussed two resolutions on the regular meeting agenda to hire two new employees in the police department. One was for a new full-time police officer and the second was for a part-time special law enforcement officer class II. He noted that the resolutions have several conditions that must be met as part of the hiring process and the wording of the resolutions reflected these conditions.

Borough Solicitor Affanato:

Borough Solicitor Affanato said that he met with Zoning Officer Funk on several zoning issues. He also noted that he had worked with Recreation Supervisor Kennedy regarding the legal waiver for the Beach Transport program.

He also noted a resolution on the regular meeting agenda for a non-exclusive revocable license for use of Borough property. He explained that it is for a fence installation.

Borough Engineer Dennis:

Borough Engineer Dennis discussed several upcoming projects in the Borough scheduled to begin in the fall including the rehabilitation of the water tank, the Monmouth Avenue road project from 32<sup>nd</sup> Avenue to the Margate border, and the Atlantic Avenue roadway project (from 22<sup>nd</sup> to 27<sup>th</sup> Avenues). He said he is also working on flood elevation certificates for Borough-owned buildings, as well as required outfall maps per NJ Department of Environmental Protection regulations. He said he is also working on several miscellaneous items.

He added that he would have updates on the above mentioned projects once they are out for bid and construction begins.

Mayor Russo:

Mayor Russo discussed possibly adding the sale of a daily beach tag. He noted that the Borough currently only offers weekly and seasonal beach tags. He said he had been approached by several individuals requesting a daily beach badge. There was discussion regarding the need to change fees if a daily tag is provided. Solicitor Affanato said he would prepare an amending ordinance.

Mayor Russo also said he recently learned that there is a lack of donors to fund the annual fireworks display. He said he wrote a letter to the library board and spoke to its Chairman, Roy Law, to see if the library would be interested in funding the fireworks display. There was further discussion on this topic including various costs and steps that would need to be taken to coordinate the event. Steve O'Leary noted that Anthony Viccharelli would be able to provide information pertaining to the fireworks event.

Commissioner Leeds:

Commissioner Leeds noted that both the Longport Police Department and the Longport Public Library host a number of events and activities and commended them for their hard work in putting these programs together for residents and visitors to enjoy. He also noted that Zoning Officer Funk has put together a program for the community and also commended him for his hard work.

Commissioner Lawler:

Commissioner Lawler asked if Administrator Porter could provide an update regarding a proposal from Margate City regarding its shared service for municipal court services. Administrator Porter said he recently received an updated proposal from the City of Margate. He noted that the cost has been reduced, however, with the proposal Longport would be responsible for paying the salaries of the professionals, which would bring the cost to approximately \$80,000. Commissioner Leeds noted that some clarification would be needed for the last paragraph of the proposal. Commissioner Lawler said that the Governing Body would look over the proposal. Administrator Porter noted that Margate would like a decision by August 15<sup>th</sup> and that the County would like a decision by October 1<sup>st</sup>. Solicitor Affanato noted that the Borough has already provided Margate with notice. He also added that the Borough is under no legal requirement to provide a decision by the requested date.

Municipal Clerk Kyle:

Municipal Clerk Kyle – no reports.

Miscellaneous:

None.

**Motion to Adjourn** – Commissioner Lawler, seconded by Mayor Russo. All in Favor – Yes. None Opposed. Meeting adjourned at 4:21 pm.

**BOROUGH OF LONGPORT COMMISSION MEETING  
MUNICIPAL BUILDING, 2305 ATLANTIC AVE  
LONGPORT, NJ 08403  
WEDNESDAY, JULY 20, 2022**

The meeting was called to order with the flag salute at 4:22 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and The Current on July 14, 2022. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted. Official action may be taken at this meeting.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, Engineer Dennis, Police Chief Culmone, and Municipal Clerk Kyle also present.

Emergency exits and public comment information provided by Mayor Russo.

Approval of minutes-

Municipal Clerk Kyle requested a motion to approve the minutes from the July 6, 2022, Workshop and Regular Commission Meetings. Commissioner Leeds made a motion, seconded by Commissioner Lawler, to approve the minutes from the July 6, 2022, meeting. ALL AYES- none opposed.

**ORDINANCES – SECOND READING/ PUBLIC HEARING on Ordinance O2022-11 – An Ordinance Amending the Salaries, Wages and Compensation Year 2022 for Seasonal Employees and Certain Temporary Employees.**

No one wished to speak on this ordinance.

**ORDINANCES – SECOND READING/ PUBLIC HEARING on Ordinance O2022-12 – An Ordinance Authorizing the Salaries, Wages and Compensation in Year 2022 for Employees Not Covered by Previous Ordinance or Union Contracts.**

No one wished to speak on this ordinance.

**ORDINANCE**

Number	Title
2022-11	An Ordinance Amending the Salaries, Wages and Compensation Year 2022 for Seasonal Employees and Certain Temporary Employees.
Purpose	The purpose of this ordinance is to establish the salaries, wages and

Motion	compensation in year 2022 for seasonal employees and certain temporary employees.  Motion – Mayor Russo, seconded by Commissioner Lawler to Adopt Ordinance #O2022-11.
Roll Call Vote	Mayor Russo – YES. Commissioner Leeds – YES. Commissioner Lawler – YES. ALL AYES. None opposed.
2022-12	An Ordinance Authorizing the Salaries, Wages and Compensation in Year 2022 for Employees Not Covered by Previous Ordinance or Union Contracts.
Purpose	The purpose of this ordinance is to authorize the salaries, wages and compensation in year 2022 for employees not covered by previous ordinance or union contracts.
Motion	Motion – Commissioner Leeds, seconded by Mayor Russo to Adopt Ordinance #O2022-12.
Roll Call Vote	Mayor Russo – YES. Commissioner Leeds – YES. Commissioner Lawler – YES. ALL AYES. None opposed.

Public Comment or questions on listed resolutions:

There was no public comment on the listed resolutions.

**RESOLUTIONS – CONSENT AGENDA (R2022-82 through R2022-88):**

Number	Title
2022-82	A Resolution Authorizing Payment of School Tax Levy to Longport Board of Education MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-83	A Resolution Appointing Members of the Green Team Advisory Committee MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-84	A Resolution to Appoint Liam Nolan as a Full-Time Police Officer for the Borough of Longport Police Department MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-85	A Resolution to Appoint Owen Kramer as a Class II Special Officer for the Borough of Longport Police Department MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-86	A Resolution Granting a Non-Exclusive Revocable License for an Encroachment on Borough Property or Right of Way MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.

2022-87	Chapter 159 – Budget Insertion for the LEAP Grant MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-88	Resolution Authorizing the Mayor to Approve a Renewal of a Contract with ONSOLVE for Emergency Communication Services MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.

**BILL LIST**

Commissioner Leeds asked if there were any questions on the Bill List. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

**FINANCIAL SUMMARY REPORT**

Commissioner Leeds asked if there were any questions on the Financial Summary Report. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

**ADMINISTRATOR’S REPORT:**

Nothing further to report.

**SOLICITOR’S REPORT:**

Nothing further to report.

**ENGINEER’S REPORT:**

Engineer Dennis provided an update regarding construction at Well House #4. He explained that work has continued at the site. He noted that the project is currently on schedule for completion in the fall.

**COMMISSIONERS REPORTS:**

**MAYOR RUSSO**

Mayor Russo – nothing further to report.

**COMMISSIONER LEEDS**

Commissioner Leeds – nothing further to report.

**COMMISSIONER LAWLER**

Commissioner Lawler – nothing further to report.

**PUBLIC COMMENT**

Steve O’Leary of 36 S. 32<sup>nd</sup> Avenue discussed his concerns with a property located at 3110 Pacific Avenue. He noted that there have been numerous building code violations and disturbances though out the day that have required police and EMT calls. He said that there have been concerns with that property for decades. He wanted to know what steps the Borough was taking to address the situation. Solicitor Affanato addressed Mr. O’Leary’s questions and concerns. He said the Borough is aware of the situation and discussed steps that have been taken. He explained the difficulties involved in addressing his concerns.

Commissioner Leeds noted past discussion on rental regulations in the Borough. He explained that some studies have been done on the topic, adding that it might be a good time to revisit rental rules and regulations.

There was a remote caller who wished to comment, however, Solicitor Affanato reminded remote attendees that remote access is for listening purposes only.

**ADJOURNMENT**

MOTION – COMMISSIONER LAWLER, SECOND – COMMISSIONER LEEDS. All AYES- none opposed.

Adjournment – 4:45 pm.