

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING  
MUNICIPAL BUILDING, 2305 ATLANTIC AVE  
LONGPORT, NJ 08403  
WEDNESDAY, SEPTEMBER 21, 2022 – 4:00 PM**

The meeting was called to order at 4:00 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and The Current on September 16, 2022. In addition, copies of notices were posted on the bulletin board and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, Engineer Dennis, CFO Kelly, Chief Culmone, CRS Coordinator Funk, Library Director Gerhardt, and Municipal Clerk Kyle also present.

Mayor Russo stated the location of the emergency exits and discussed opportunities for public comment.

Oath of Office – The Oath of Office was administered by Commissioner Dan Lawler to Officer Quinton Wright for his promotion to rank of Sergeant and to Jonathan Saggese as a Class II Special Enforcement Officer for the Longport Police Department. Remarks by Mayor Russo and Chief Culmone.

A short recess was motioned by Mayor Russo and seconded by Commissioner Lawler at 4:09 pm. Mayor Russo made a motion to reconvene that was seconded by Commissioner Leeds. The workshop meeting was reconvened at 4:17 pm.

Administrator Porter:

Administrator Porter said that the municipal budget is where it should be and that he has no concerns at this time as all departments are within budget. He said that the Longport Beach Patrol is finishing up its season this weekend. He added that it was a successful year for the beach patrol. He said that they would soon prepare a report for the Governing Body’s review. He said that the beach transport program went very well this year and he commended Recreation Supervisor Kennedy on the program. He said that there were a total of 228 transports. Mayor Russo discussed the policy regarding transports. Administrator Porter noted that he had some recommendations from Recreation Supervisor Kennedy regarding the tennis and basketball courts, including a tennis rate increase and ideas on how to improve the recreation facilities for next year. There was further discussion on this topic.

He said that Engineer Dennis is working on a street opening project and discussed potentially raising the permit fees to help cover the costs of repairs. He noted the costs are exceeding the fees charged.

Administrator Porter also discussed purchasing new playground equipment. Commissioner Leeds explained that one of the largest cost factors was the rubber matting that was required to be placed

under the equipment. There was further discussion on this topic. It was noted that Commissioner Leeds would work together with the Administrator, Engineer, and Recreation Supervisor on this project. Commissioner Lawler discussed potential donations for the playground equipment. Commissioner Leeds also discussed ideas for disposal of the current equipment.

Borough Solicitor Affanato:

Borough Solicitor Affanato noted that the Borough has been in negotiations with Margate to extend the shared services agreement for municipal court services. He discussed a resolution and ordinance on the regular meeting agenda regarding the new shared services court agreement. He reviewed the cost and changes from the initial agreement. He noted that the new agreement would end in 2024, which was a change from 2026.

Borough Engineer Dennis:

Borough Engineer Dennis provided several project updates. He noted that interior work continues at Well House #4. He said crews would be returning soon to complete construction work. He added that he did not have an update on the bulkhead project at Amherst Avenue as the Borough continues to wait for permit approval from the NJ Department of Environmental Protection. He explained that once the permit is approved, the Borough can go out to bid on this project. He said that there are two resolutions on the regular meeting agenda as a result of a recent bid opening. He discussed the bid opening results. He explained that one resolution was to award the Monmouth Avenue Project and the second was to reject all bids for the Water Tank Rehabilitation Project. He explained that the Water Tank bids came in over the estimated budget and that the low bid also had a flaw. He noted that the project would soon be re-bid and that a bid opening would also be held for the Atlantic Avenue project.

Engineer Dennis also discussed potentially widening the sidewalk area in front of the local businesses as part of the Atlantic Avenue project. He explained that the idea was a result of past discussion regarding outdoor dining. He noted that some parking spaces would be lost in the reconstruction because it is currently not compliant with current regulations, regardless if the sidewalk was widened or not. He added that if the Governing Body decided to widen the area by approximately eight feet that it would be more pedestrian and business friendly. It was noted that there could be space to add several additional spaces on Atlantic Avenue near 25<sup>th</sup> Avenue. There was further discussion on parking and public access. Solicitor Affanato said he did not believe that the loss of parking would pose a concern with the Borough's Municipal Public Access Plan as it was parking that would have to be eliminated anyway due to non-compliance. Mayor Russo noted that the Borough has allowed the use of the municipal lot behind Borough Hall to allow for additional parking on the weekends. He also asked about extending the street lights in the business area. Commissioner Leeds asked about bike lanes in that area. Engineer Dennis noted that the bike lanes currently stop in the business area, but in the upcoming Atlantic Avenue project they would go straight through. Commissioner Leeds also asked about including paving near the firehouse in the Atlantic Avenue project. Engineer Dennis explained that it was included as an alternate bid in the project.

Mayor Russo:

Mayor Russo said he would provide his comments during the regular meeting.

Commissioner Leeds:

Commissioner Leeds had nothing further to report.

Commissioner Lawler:

Commissioner Lawler had nothing further to report.

Municipal Clerk Kyle:

Municipal Clerk Kyle noted that a resident came in to Borough Hall last week and requested weekly recycling collection throughout the year and not just during the summer season.

Miscellaneous:

None.

**Motion to Adjourn** – Commissioner Leeds, seconded by Commissioner Lawler. All in Favor – Yes. None Opposed. Meeting adjourned at 4:40 pm.

**BOROUGH OF LONGPORT COMMISSION MEETING  
MUNICIPAL BUILDING, 2305 ATLANTIC AVE  
LONGPORT, NJ 08403  
WEDNESDAY, SEPTEMBER 21, 2022**

The meeting was called to order with the flag salute at 4:41 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and The Current on September 16, 2022. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted. Official action may be taken at this meeting.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, Engineer Dennis, CFO Kelly, Chief Culmone, CRS Coordinator Funk, Library Director Gerhardt, and Municipal Clerk Kyle also present.

Emergency exits and public comment information provided by Mayor Russo.

Proclamation for the Wounded Warrior 2022 – Staff Sergeant Trevor Brunell, U.S. Army. Mayor Russo explained that the proclamation would be presented to SSG. Brunell at a special event on Sunday.

Approval of minutes:

Municipal Clerk Kyle requested a motion to approve the minutes from the August 17, 2022, Workshop and Regular Commission Meetings. Commissioner Leeds made a motion, seconded by Mayor Russo, to approve the minutes from the August 17, 2022, meeting. ALL AYES- none opposed.

**ORDINANCES – SECOND READING/ PUBLIC HEARING on Ordinance O2022-13 – An Ordinance Authorizing the Salaries, Wages, and Compensation for Members of the Government Workers Union – Public Works**

No one wished to speak on this ordinance.

**ORDINANCE:**

Number	Title
2022-13	An Ordinance Authorizing the Salaries, Wages, and Compensation for Members of the Government Workers Union – Public Works
Purpose	The purpose of this ordinance is to establish the salaries, wages and compensation in years 2022, 2023, 2024 and 2025, for members of the Government Workers Union – Public Works.
Motion	Motion – Commissioner Leeds, seconded by Commissioner Lawler to Adopt

Roll Call Vote	Ordinance #O2022-13. Mayor Russo – YES. Commissioner Leeds – YES. Commissioner Lawler – YES. ALL AYES. None opposed.
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The following ordinances were introduced for a first reading/ introduction:

**First Reading/ Introduction of Ordinance O2022-14 – An Ordinance Amending Article I Chapter 4-1.** *A second reading and public hearing will be held at the October 19, 2022, Regular Commission Meeting that will follow the 4 pm workshop meeting.*

Mary Nugent of 2604 Oberon Avenue requested background information on Ordinance 2022-14. CFO Kelly and Solicitor Affanato addressed her question noting that the ordinance helped define what ‘a year of service’ was in the lifeguard pension plan.

**First Reading/ Introduction of Ordinance O2022-15 – An Ordinance Amending Ordinance 2021-07 – Providing for an Amended Agreement Between the City of Margate City and the Borough of Longport for Shared Municipal Court Services Pursuant to N.J.S.A. 2B:12-(c).** *A second reading and public hearing will be held at the October 19, 2022, Regular Commission Meeting that will follow the 4 pm workshop meeting.*

**ORDINANCES:**

Number	Title
2022-14	An Ordinance Amending Article I Chapter 4-1
<b>Purpose</b>	The purpose of this ordinance is to amend the definition of “A Year of Service”
Motion	Motion – Commissioner Lawler, seconded by Mayor Russo to Introduce Ordinance #O2022-14.
All in Favor	ALL AYES. None opposed.
2022-15	An Ordinance Amending Ordinance 2021-07 – Providing for an Amended Agreement Between the City of Margate City and the Borough of Longport for Shared Municipal Court Services Pursuant to N.J.S.A. 2B:12-(c)
<b>Purpose</b>	The purpose of this ordinance is to amend the terms and conditions regarding a shared services agreement with the City of Margate City for Municipal Court Services.
Motion	Motion – Mayor Russo, seconded by Commissioner Leeds to Introduce Ordinance #O2022-15.
All in Favor	ALL AYES. None opposed.

Public Comment or questions on listed resolutions:

Bob English of 130 N. 32<sup>nd</sup> Avenue discussed resolution R2022-111, A Resolution Authorizing the Amendment to the Shared Services Agreement for Municipal Court Services with the City of Margate. He noted that the Borough has the option to enter into a shared services agreement with the County of Atlantic for the same service. He said that the County is willing to install a kiosk at Borough Hall that could make the service even more convenient and that court is mostly virtual. He also said that he reached out to Jim Ferguson, County Counsel, at the County to discuss the services provided by the County. He noted that Mr. Ferguson said that the County has experienced some 'growing pains,' but that it has hired more staff and that the level of service is continually improving. There was further discussion on operational concerns and who the Borough discussed this with. Administrator Porter addressed his question. Mr. English recommended that the Borough reach out to Mr. Ferguson to discuss any concerns it may have. Mr. English noted that Margate is providing the service at \$80,000 a year, and the County is proposing approximately \$43,000 for the same service. He said he did not understand why the Borough would pay 85% to 90% more for a service that is not police, fire, or EMT related, or not an emergency or life-saving service. The Governing Body noted that they would take his comments into consideration. Commissioner Lawler noted that a decision on the ordinance had not been made. He explained that there would be a second reading on Ordinance 2022-15 and at that time, residents would have the opportunity to speak in favor or against the proposal.

**RESOLUTIONS – CONSENT AGENDA (R2022-101 through R2022-111):**

Number	Title
2022-101	A Resolution Awarding Professional Service Contract – Fire Department Medical Examinations MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-102	Knock Out Opioid Abuse Day – October 6, 2022 MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-103	A Resolution Adopting the Borough of Longport Floodplain Management Plan, Repetitive Loss Area Analysis; Transmitting this Plan to the Federal Emergency Management Agency; Authorizing the Borough Clerk to Initiate Activities as Recommended in this Plan; and Providing an Effective Date MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-104	A Resolution to Appoint Jonathan A. Saggese as a Class II Special Officer for the Borough of Longport Police Department MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-105	Award of Contract to Clean and Green Cleaning, 199 Edgewood Avenue, Suite I, West Berlin, NJ 08091 for Janitorial Services at Longport Borough Hall and Historical Society MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-106	Authorizing the Borough’s Participation in the Sourcewell (NJPA) CO-OP for contract #032119-CNH, Construction Equipment Contract MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.

2022-107	A Resolution Authorizing Contracts with Certain Approved Cooperative Pricing Agreements for Contracting Units Pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c) MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-108	A Resolution Authorizing the Disposal of Surplus Property MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-109	Rejecting All Bids for the Water Tank Rehabilitation Project MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-110	Award of Contract for the Reconstruction of Monmouth Avenue to Lexa Concrete, LLC, of Hammonton, NJ MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2022-111	A Resolution Authorizing the Amendment to the Shared Services Agreement for Municipal Court Services with the City of Margate MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.

**BILL LIST**

Commissioner Leeds asked if there were any questions on the Bill List. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

**FINANCIAL SUMMARY REPORT**

Commissioner Leeds asked if there were any questions on the Financial Summary Report. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

**ADMINISTRATOR’S REPORT:**

Administrator Porter discussed a virtual meeting he attended regarding a Downbeach Community Plastic Film Pilot Program to recycle plastic film bags. He noted that it was a program that SC Johnson was proposing. He said it would be free the first year, but after that the Borough would have to pay for it. He noted that there were several options for consideration and he would conduct research on this.

**SOLICITOR’S REPORT:**

Nothing further to report.

**ENGINEER’S REPORT:**

Nothing further to report.

**COMMISSIONERS REPORTS:**

**MAYOR RUSSO**

Mayor Russo discussed the recent Wounded Warrior Parade and program sponsored by the American Legion Post 469. He noted the collaboration of Borough departments including police, fire, and public works, as well as other departments from Margate and Ventnor, and other American Legions all working together to make the event successful. He said that the Borough is very proud of the program and discussed the symbolism of the wounded warrior who represents many who returned with injuries both mental and physical. Commissioner Leeds and Commissioner Lawler also commended all those involved in the program and parade. Commissioner Leeds noted that last year the wounded warrior stayed at his

home and that he looks forward to spending some time with this year's wounded warrior family. Commissioner Lawler noted the need to increase advertising of the event next year.

#### **COMMISSIONER LEEDS**

Commissioner Leeds discussed an upcoming Hazard Mitigation meeting organized CRS Coordinator Bruce Funk. He said that the meeting will be held next Friday, September 30, at 9:30 am. He encouraged the public to attend. CRS Coordinator Funk provided an overview of the meeting's program.

#### **COMMISSIONER LAWLER**

Commissioner Lawler – nothing further to report.

#### **PUBLIC COMMENT**

Trish English of 130 N. 32<sup>nd</sup> Avenue commended the Mayor on the fireworks program this year and for collecting the needed funding. She noted that some people were not aware of the fireworks. She added that some said it was the best fireworks show they ever saw. She also noted that there are people who are interested in donating funds for the playground equipment. Ms. English thanked Engineer Dennis for his proposal that would widen the sidewalk in front of several businesses on Atlantic Avenue. She questioned if the new project would continue the bike lanes past the stone wall on Atlantic Avenue. Engineer Dennis said that it would not, but maybe in a future phase of reconstruction.

Mary Nugent of 2604 Oberon Avenue asked Engineer Dennis about the use of polyurea for the water tank. Engineer Dennis noted that the industry standards for painting the water tower have been updated. She said that polyurea would outlast paint by approximately 20 years.

She also noted that angled parking and a bike lane proposed for Atlantic Avenue should be reconsidered due to drivers not having proper visibility when backing out because of the angled parking. Engineer Dennis explained that there would be 10 feet of maneuverability to help address her concerns. Ms. Nugent asked if a traffic study had been conducted since the traffic change on Amherst Avenue. She noted that more traffic was now pulling out of Sunset Avenue onto the John F. Kennedy Bridge.

Ms. Nugent asked about the first responder flags she requested over two years ago. Solicitor Affanato said that first responder flags were placed on Atlantic Avenue. Ms. Nugent clarified that she had requested one flag to be placed in Thomas Reed Park. Solicitor Affanato explained that the flags had been installed on the telephone poles and that the Borough had received complaints that certain individuals found the flags offensive. He further explained that the Borough received a phone call from Atlantic City Electric to take the flags down, adding that they were on their poles without their permission. There was further discussion on this topic. She expressed that the flags are a means to show appreciation to Longport's first responders.

Levon Clayton of 3016 Winchester Avenue discussed dogs on the beach during the summer season. He said he felt that the dog ordinance change worked well. He noted that he is on the beach almost every day and only had to clean up after irresponsible dog owners twice. He also said he only noted dogs off leashes once or twice. Commissioner Leeds said that he still had concerns regarding dogs on the beach. Commissioner Lawler also felt that the change was successful and that he did not hear of any complaints regarding the change. Chief Culmone noted that Police Department did have to write several summonses pertaining to dogs off leashes and dog bites.



Al Puggi of 3002 Devon Avenue came to discuss parking on his street. He explained that due to his street being very narrow it is difficult for him to access his driveway. He was requesting that the Borough make some changes to on-street parking to help him get his vehicle in and out of his driveway. It was noted that Commissioner Lawler and Engineer Dennis would take a look at the situation.

Mary Nugent of 2604 Oberon Avenue said that at the last outdoor concert there was an unleashed dog.

**ADJOURNMENT**

MOTION – COMMISSIONER LAWLER, SECOND – COMMISSIONER LEEDS. All AYES- none opposed.

Adjournment – 5:30 pm.