

Posted: 12/30/2022

Revised: 1/3/2023

 **DRAFT**

**BOROUGH OF LONGPORT
COMMISSION MEETING AGENDA**

January 4, 2023

4 pm

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Current and The Press of Atlantic City on December 30, 2022. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted. Official Action May be Taken at this Meeting.

Members of the public will have the option to listen to meeting audio only. *Remote public participation is not permitted.* The public can access meeting audio by calling:

United States (Toll Free): 1-877-309-2073

United States: +1 (646) 749-3129

And entering the access code: 464-810-189.

Or you can join from your computer, tablet or smartphone with the following link:

<https://global.gotomeeting.com/join/464810189>. If you do not have the GoToMeeting

Application, please access it with the following link:

<https://global.gotomeeting.com/install/464810189>.

1. Flag Salute
2. Meeting called to order- OPMA notice announced
3. Roll Call
4. Emergency exit announcement/Public Speaking time limit
1. **PROCLAMATION** – Richard B. Hirsch, Jr. – Retirement after 29 Years of Service
5. Approval of Minutes – December 21, 2022, Workshop Meeting and Regular Commission Meetings. Minutes have been previously distributed for Commissioners’ Review.
6. **ORDINANCES - Introduction and First Reading.** A Second Reading and Public Hearing is scheduled to be held on January 18, 2023, following the 4 pm workshop meeting.
 - **O2023-01** – An Ordinance Authorizing the Salaries, Wages and Compensation in Year 2023 for Employees Not Covered by Previous Ordinance or Union Contracts
7. **RESOLUTIONS – CONSENT AGENDA – Resolutions R2023-01 through R2023-11**
Public Comment – Limited to 3 Minutes per Person, please state name and address.
 - **R2023-01** – Resolution Designating Depository Banks for Funds of the Borough of Longport and Authorizing Officials of the Borough to Sign Necessary Banking Documents

- **R2023-02** – A Resolution Authorizing a Cash Management Plan
- **R2023-03** – A Resolution Designating Official Borough of Longport Newspapers for the Year 2023
- **R2023-04** – A Resolution Authorizing the Borough of Longport through the Longport Police Department to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Longport Police Department to Request and Acquire Excess Department of Defense Equipment
- **R2023-05** – A Resolution Authorizing Payment of Accumulated Sick, Vacation and Comp Time
- **R2023-06** – Temporary Budget for Year 2023
- **R2023-07** – Atlantic County Municipal Joint Insurance Fund Resolution Appointing Claims Coordinator
- **R2023-08** – Atlantic County Municipal Joint Insurance Fund Resolution Appointing Safety Coordinator
- **R2023-09** – Atlantic County Municipal Joint Insurance Fund Resolution Appointing Fund Commissioner
- **R2023-10** – Atlantic County Municipal Joint Insurance Fund Resolution Appointing Alternate Fund Commissioner
- **R2023-11** – Resolution Authorizing an Agreement for Shared Emergency and Non Emergency Dispatch Services for the Municipalities of the Borough of Longport and the Township of Egg Harbor

8. Bill List
9. Municipal Administrator's Report
10. Borough Solicitor's Report
11. Borough Engineer's Report
12. Commissioners' Reports
13. Public Comment
14. Adjournment

**BOROUGH OF LONGPORT
ORDINANCE 2023-01**

**AN ORDINANCE AUTHORIZING THE SALARIES, WAGES AND COMPENSATION IN YEAR 2023 FOR
EMPLOYEES NOT COVERED BY PREVIOUS ORDINANCE OR UNION CONTRACTS**

Section 1: The within described salaries, wages and compensation paid to the following officials, officers and employees shall be computed from January 1, 2023.

All amounts are annual unless otherwise noted and shall not exceed the following:

DEPARTMENT OF PUBLIC AFFAIRS AND PUBLIC SAFETY

COMMISSIONER	13,982
POLICE CHIEF	100,000 to 175,000
OFFICE OF THE BOROUGH CLERK	
MUNICIPAL ADMINISTRATOR	40,000 TO 85,000 or 20.00 to 50.00
BOROUGH CLERK	45,000 TO 90,000
DEPUTY BOROUGH CLERK	1,000 TO 10,000
REGISTRAR	3,744
DEPUTY REGISTRAR	1,829
ALTERNATE DEPUTY REGISTRAR	582
MUNICIPAL COURT JUDGE	12,000 TO 17,500
PROSECUTOR	12,064
EMERGENCY MANAGEMENT COORDINATOR	3,000 TO 5,000
DEPUTY EMERGENCY MANAGEMENT COORDINATOR	1,500 TO 2,900
PLANNING BOARD ADMINISTRATIVE OFFICER	1,798
PLANNING BOARD RECORDING SECRETARY	1,798
ZONING/CODE OFFICER	45,000 TO 80,000
CLERK TYPIST (HOURLY)	15.00 TO 19.00
COMPLIANCE INSPECTORS (HOURLY)	16.82 to 28.85 or 35,000 to 60,000
UNIFORM CONSTRUCTION CODE COORDINATOR	45,000 TO 80,000
ZONING ASSISTANT	18.00 TO 25.00
BUILDING DEPARTMENT ADMINISTRATOR	50,000 TO 95,000
FIRE CHIEF	7,726
ASSISTANT FIRE CHIEFS	5,171
FIRE CAPTAINS	2,171
FIRE LIEUTENANTS	988
UNIFORM FIRE OFFICIAL	1,905
EMS Director	988
UNIFORM FIRE INSPECTOR	317
FIRE DEPT STIPEND	UP TO 2,250
COMMUNITY RATING SYSTEM DIRECTOR	3,000 TO 5,000
SPECIAL LAW ENFORCEMENT OFFICER I & II	15.00 TO 30.00
ADMINISTRATIVE ASSISTANT CLERK-POLICE DEPT	40,000 to 100,000
DOG LICENSE OFFICIAL	1,166
RECREATION SUPERVISOR	18.00 TO 25.00

BEACH PATROL

CHIEF	19,000 to 28,000
CAPTAIN (MAXIMUM OF 85 DAYS)	180.00-250.00
BOAT HOUSE MAINTENANCE	180.63 PER DAY **

** THE LIFEGUARD FORCE, INCLUDING THE OFFICERS LIMITED TO 120 BOATHOUSE MAINTENANCE DAYS IN TOTAL.

ANY OFFICERS AND LIFEGUARDS EMT-CERTIFIED MUST USE HIS/HER EMT SKILL AND TRAINING IN EVENT OF A BEACH EMERGENCY, MAY RECEIVED AN ADDITIONAL STIPEND OF \$550, IF THE INDIVIDUAL WORKS A MINIMUM OF 40 DAYS IN THE 2023 SEASON.

DEPARTMENT OF REVENUE AND FINANCE

COMMISSIONER	13,982
CHIEF FINANCIAL OFFICER	50,000 TO 100,000
TAX ASSESSOR	12,000 TO 22,000
TAX COLLECTOR	50,000 to 80,000
DEPUTY TAX/UTILITY COLLECTOR	1,000 to 10,000
JIF FUND COMMISSIONER	3,000
SAFETY COORDINATOR	3,000
CLAIMS COORDINATOR	3,000
ALTERNATE PAYROLL CLERK	1,166
QUALIFIED PURCHASING AGENT	3,683
⊗ REASSESSMENT COORDINATOR	9,000 TO 12,360
⊗ FIELD ASSESSOR-REASSESSMENT	5,150

⊗ **NOT REQUIRED EVERY YEAR**

DEPARTMENT OF PUBLIC WORKS

COMMISSIONER	13,982
LICENSE HOLDER	15,679
SUPERINTENDENT	34.00-45.00
WATER UTILITY & PUBLIC WORKS (HOURLY)	
ADMINISTRATIVE ASSISTANT	20,800 TO 45,000
Laborer (as needed)	15.00 to 20.00

SECTION II: The salaries of all officials and employees of the Borough shall be paid on a bi-weekly basis with the exception of those salaries paid *not less than quarterly* so as to conform with pension reporting procedures.

SECTION III: Each full-time employee, except for those employees covered by a collective bargaining agreement or a management contract shall receive longevity pay, according to and in compliance with the Borough of Longport Personnel Policies and Procedures Manual and Employee Handbook, in addition to their regular salary.

SECTION IV: Firefighters and Emergency Medical Technicians (EMT) may receive a stipend. The Fire Chief shall develop criteria for payment of an annual stipend to certain Firefighters/EMT's of the

Longport Volunteer Fire Department. A stipend may also be given for individuals who handle administrative duties through the year. Those criteria shall be presented to the Director of Public Safety and Public Affairs on an annual basis for the Director’s approval. In no event shall any such stipend paid by the Borough of Longport in accordance with this ordinance be considered as salary or other remuneration. The payments set forth herein shall not be considered salary, nor shall such payments be considered to in any way construe the creating of a paid or partially paid fire department or ambulance squad with the Borough of Longport. No person receiving such stipend shall be considered by virtue of that stipend alone an employee of the Borough. Payments of stipends are subject to production of adequate documentation of current certification. No individual may receive fire department stipends totaling more than \$2250.

SECTION V: EMS Duty Crew Stipends: The dates for the EMS Duty Crew program shall be determined by the Chief of the Fire Department annually.

The following stipends will be paid on a bi-weekly or monthly basis. All stipends will be in compliance with the EMS Duty Crew SOP. The range for the following titles are as follows per shift:

- Driver: Non Firefighter - \$ 75.00 - \$160.00
- Certified FFI by NJ Division of Fire Safety -\$75.00 - \$ 160.00
- EMT: Non Firefighter -\$75.00 - \$ 160.00
- Certified FFI by NJ Division of Fire Safety - \$75.00 - \$ 160.00

The Longport Volunteer Fire Department will provide a per call stipend for all EMS Responses not part of the EMS Duty Crews. All Stipends will be in compliance with Fire Department EMS Response Plan SOP. The range for this payment for the following titles as follows:

- Driver: \$ 20.00 - \$ 45.00 per call
- Certified EMT: \$30.00 - \$ 65.00 per call
- Additional Responders on an EMS Call may receive - \$ 10.00 per call

Duty Crew Payment and EMS Call Responses Payment will be tracked by the Fire Chief and/or his designee and submitted for payment on a biweekly to monthly basis.

*The cumulative amount for any paid fire department stipend and/or duty crew may not exceed \$17,235.00 per year.

All ordinances or parts of ordinances, inconsistent herewith are hereby repealed.

Vote on First Reading: 1/4/2023

Publication Date:

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON 1 st Reading/Introduction						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
XX-indicates vote NV-not voting AB. - Absent						

Vote on Second Reading: 1/18/2023

Publication Date:

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote		NV-not voting	AB. - Absent			

Borough of Longport
Signature page for Salary Ordinance 2023-01
Page 4 of 4

Monica Kyle, RMC, CMR
Municipal Clerk

Mayor Nicholas Russo

Commissioner James P. Leeds, Sr.

Commissioner Daniel Lawler

BOROUGH OF LONGPORT

RESOLUTION #2023-01

RESOLUTION DESIGNATING DEPOSITORY BANKS FOR FUNDS OF THE BOROUGH OF LONGPORT AND AUTHORIZING OFFICIALS OF THE BOROUGH TO SIGN NECESSARY BANKING DOCUMENTS

WHEREAS, it is necessary for the efficient conduct of the business of the Borough of Longport that suitable banks and institutions be designated as official investment depositories of the Borough; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Longport as follows:

That the banks and institutions listed below, any branches of same whether or not specifically listed by location, and/or their successors in the event of merger or acquisition of any such institution by another, be and hereby are designated as official depositories or investment banks of the funds of the Borough of Longport

NAME	ADDRESS
<i>OCEAN FIRST BANK</i>	7806 Ventnor Avenue, Margate, NJ
<i>NEW JERSEY ASSET & REBATE MANAGEMENT PROGRAM</i>	821 Alexander Road, Princeton, NJ
<i>MERRILL LYNCH WEALTH MANAGEMENT</i>	3100 Hingston Ave, Egg Harbor Twp, NJ
<i>UBS FINANCIAL SERVICES</i>	1337 Tilton Road, Northfield, NJ

New Jersey Asset & Rebate Management Program (NJ/ARM), to the extent authorized pursuant to applicable bond resolutions and the provisions of the New Jersey Arbitrage Rebate Management Trust Agreement associated therewith.

New Jersey Class Program (CLASS), to the extent authorized pursuant to applicable bond resolutions and the provisions of the New Jersey CLASS program.

State of New Jersey Cash Management Fund

That checks drawn on any account in which the Borough's funds are deposited hereunder be negotiable only upon signature by each of the following duly appointed or elected officials of the Borough for their terms of office. Chief Financial Officer; Clerk of the Borough; Mayor of the Borough, and Commissioners of the Borough. Each of said officials of the Borough be and hereby is authorized to execute checks drawn on such accounts, provided that at all times, one of the required signatures for signing checks consist of the Chief Financial Officer or the Borough Clerk.

The Chief Financial Officer of the Borough be and hereby is authorized to execute such documents as may be necessary to open accounts in such institutions on the Borough's behalf. The Chief Financial Officer of his or her designee is authorized to effectuate any transfer of funds as required for the payment of debt service, immediate need payments, payroll, health benefits, pension payments and regular payments approved by Commissioners at their formal commission meeting.

4. This resolution shall take effect only upon review and approval by the Borough of Longport Commissioners.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:
01/4/2023

MONICA KYLE, RMC, MUNICIPAL CLERK

**BOROUGH OF LONGPORT
RESOLUTION #2023-02**

A RESOLUTION AUTHORIZING A CASH MANAGEMENT PLAN

WHEREAS, it is the desire of the governing body to adopt a cash management plan to comply with the requirements of NJSA 40A:5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement of all funds of the municipality.

WHEREAS, the following requirement shall be adhered to:

I. Statement of Purpose

The Cash Management Plan is prepared pursuant to the provisions of NJSA 40A:5-14 in order to set forth the basis for the deposit and investment of certain public funds of the Borough of Longport, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits, Transfers and the Permitted Investments will be done to insure the safety, liquidity, and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. Authorized Depositories

The Municipality shall annually designate the legal depositories, funds in certificates of deposits, and other time deposits in banks by resolution in accordance with NJSA 40A: 5-15.1, that must be covered by the Governmental Unit Depository Protection Act, NJSA 17:9-14 et seq. (GUDPA). The Municipality is also authorized to invest its assets in the New Jersey Cash Management Fund and the New Jersey Asset and Rebate Management program. This resolution may be amended or supplemented from time to time, as the Municipality deems necessary. Such resolution shall be deemed a part of the Cash Management Plan.

III. Authorized Signatures

The Municipality shall annually establish by resolution and adopted at its annual reorganization meeting the required signatories to all bank accounts.

IV. Identification of Funds and Accounts to be Covered by the Plan

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough of Longport:

Current Fund
Utility Fund

The following funds shall not be required to be maintained in interest bearing accounts:

Change Funds

Petty Cash Funds

Payroll Funds

Trust Funds – to the extent that the deposit of such funds to an interest bearing account would require by law the payment of interest to the provider of funds.

Checking Accounts – established for the express purpose of paying bills approved by the governing body. The balances in these funds shall be kept at the minimum amount required for the orderly operation of the account.

Compensating Balances – maintained for the purpose of obtaining specific services from financial institutions. Such accounts shall be established only under terms of written agreements approved by the governing body.

V. Designation of Officials of the Borough of Longport Authorized to Make Deposits, Transfers and Investments Under the Plan.

The Chief Financial Officer of The Borough of Longport and the CFO's designee are hereby authorized and directed to deposit, transfer and/or invest the funds referred to in the Plan. The CFO or CFO designee shall each have the authority to transfer and invest funds in excess of requirement in accordance with this plan in insured obligations, overnight repurchase agreements, collateralized repurchase agreements and certificates of deposit with eligible public depositories qualified by this plan.

In the absence of the Chief Finance Officer, the CFO's designee is authorized to transfer required funds to the payroll and checking accounts for the purposes of, and to the extent necessary for, issuance of required payroll and payment of claims and payables.

Prior to making any such Deposits, Transfers, or any Permitted Investments, such officials of the Borough of Longport are directed to supply to all active depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan.

No municipal funds shall be disbursed by any municipal official prior to approval of the governing body except for:

Debt Service payments

Investments and/or Transfers to/from Longport Current, Utility or Trust Funds.

Payroll turnovers to agencies

Discount vouchers or immediate needs

Pension Payments

Health Benefit Payments

Debt Service payments, health benefit payments, discount vouchers and immediate needs must be ratified after payment.

VI. Responsibilities

The Chief Finance Officer or Designee of the Chief Finance Officer:

- a. Shall ensure that all funds held by the Borough are safeguarded in accordance with these procedures and applicable law.

- b. Shall maximize the Borough’s interest income by prudently investing funds in excess of immediate needs in assets providing a high level of security for both principal and interest earnings, and in accordance with the rules and regulations of the State of New Jersey and the Borough’s Bond Documents.
- c. Shall maintain records of all Borough bank accounts, investments, and certificate of deposits.
- d. Shall insure adequate separation of duties between authority to transfer or invest funds and the responsibility for recording in, accounting for and reconciling the Borough’s ledgers and other books of account.
- e. Shall provide a monthly report that provides the summary of financial balances for revenues and appropriations.
- f. Shall provide a report that summarizes investment made or redeemed in the past month, each organization holding local unit funds, and the amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date, and any other information that the governing body may request or the CFO deems prudent to report.

VII. Liability

Provided that local unit funds are deposited or invested as designated or authorized by this cash management plan, the Chief Financial Officer and the CFO designee is relieved of any liability for any loss of such moneys due to the insolvency or closing of any depository designated by, or for the decrease in value of any investment authorized by, the cash management plan.

VIII. Audit

This plan, and all matters pertaining to the implementation of it, shall be subject to the Municipality’s annual audit.

NOW, THEREFORE, BE IT RESOLVED, that the above cash management plan be adopted by the governing body of the Borough of Longport, effective for the 2023 calendar year.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF ADOPTION:
01/4/2023

MONICA KYLE, RMC, MUNICIPAL CLERK

**BOROUGH OF LONGPORT
RESOLUTION #2023-03**

**A RESOLUTION DESIGNATING OFFICIAL BOROUGH OF LONGPORT
NEWSPAPERS FOR THE YEAR 2023**

WHEREAS, N.J.S.A. 40:53-2 requires that all ordinances or other public notices which any municipality, except cities, may be required by any law to publish, where the manner of publication is not otherwise specifically provided for, shall be published in at least one official newspaper published and circulating in the municipality; and

WHEREAS, N.J.S.A. 40:53-1 provides that the governing body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by the municipality; and,

WHEREAS, “Official Newspapers” as defined by N.J.S.A. 10:4 means paid, published and circulated in the municipality, and if there be no such newspaper, then in at least one published in the county in which the municipality is located and said newspaper is circulated; and,

WHEREAS, P.L. 1975 c. 231 provides that a public body may provide electronic notice of any meeting of the public body through the Internet and defines “Electronic Notice” as advance notice available to the public via electronic transmission of at least forty-eight (48) hours, giving the time, date, location and, to the extent known, the agenda of any Regular, Special or Rescheduled Meeting, which notice shall accurately state whether formal action may or may not be taken at such meeting; and,

WHEREAS, Nothing in P.L. 1975 c. 231 shall be construed as affecting or superseding the adequate notice requirements that are imposed by the “Open Public Meetings Act” and no electronic notice issued pursuant to this act shall be deemed to substitute for, or be considered in lieu of, such adequate notice,

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Longport, in the County of Atlantic, State of New Jersey, that the Press of Atlantic City, be designated as the official newspaper for the Borough of Longport for all advertisements and notices to be published.

BE IT FURTHER RESOLVED that the Press of Atlantic City and Ocean City Sentinel be additionally designated to receive notices as required by the Open Public Meetings Act.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE:						
COMMISSION	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

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DATE OF ADOPTION: 1/4/2023

/s/ MONICA KYLE, RMC, MUNICIPAL CLERK

**BOROUGH OF LONGPORT
RESOLUTION 2023-04**

A RESOLUTION AUTHORIZING THE BOROUGH OF LONGPORT THROUGH THE LONGPORT POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE LONGPORT POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPEMENT

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAS); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAS to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program.

NOW THEREFORE BE IT RESOLVED by the Mayor and Commissioners of the Borough of Longport, County of Atlantic, that the Longport Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Longport Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include: office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Longport Police Department, without restriction; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Longport Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes; and

BE IT FUTHER RESOLVED that the "DEMIL B through Q" controlled 3-page property list in its entirety is hereby approved and hereto attached to this resolution; and

BE IT FURTHER RESOLVED that the Longport Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Longport Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2023 to December 31, 2023.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION: 1-4-2023

/s/ Monica A. Kyle, RMC

Borough of Longport

Resolution 2023-05

A RESOLUTION AUTHORIZING PAYMENT OF ACCUMULATED SICK, VACATION AND COMP TIME

Whereas, the Borough of Longport (the "Borough") has received notice from UCC Coordinator, Richard Hirsch that he will retire effective December 31, 2022 ("Retirement Effective Date"); and

Whereas, the Borough is obligated to pay Richard Hirsch for accumulated time at the rate of \$44.45 per hour; and

Whereas, Richard Hirsch has a current accumulated unused sick, vacation and comp time balance that is equal to 671.25 hours which only 499.25 hours is payable per the Personnel Policies and Procedures Manual creating a projected total payout obligation to Richard Hirsch equal to \$22,191.66; and

Whereas, the amount of accumulated time paid out to Richard Hirsch, anticipated to be \$22,191.66, will be paid out of the Construction Salary and Wage line item; and

Now Therefore Be It Resolved, that the Board of Commissioners of the Borough of Longport authorizes the Borough Chief Financial Officer to pay Richards Hirsch his accumulated time as of the Retirement Effective Date which total amount is anticipated to be \$22,191.66.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						

X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second

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DATE OF ADOPTION: 1-4-2023

/s/ Monica A. Kyle, RMC

**BOROUGH OF LONGPORT
RESOLUTION #2022-06
TEMPORARY BUDGET FOR YEAR 2023**

WHEREAS, the total appropriations in the 2022 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is the sum of \$8,220,362.65 in the Current Fund and \$909,900.00 in the Water/Sewer Utility Fund;

WHEREAS, twenty six and one quarter percent (26.25%) of the total appropriations in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2022 budget is the sum of \$2,157,845.20 for the Current Fund and \$238,848.75 for the Water/Sewer Utility Fund;

THEREFORE, BE IT RESOLVED that the following appropriations shall constitute the temporary current and water and sewer budgets of the Borough of Longport for 2023:

CURRENT FUND

General Admin	SW	28,000
General Admin	OE	8,000
Human Resources	SW	12,000
Human Resources	OE	4,500
Mayor & Commissioners	SW	10,500
Mayor & Commissioners	OE	4,500
Clerk	SW	32,000
Clerk	OE	10,000
Finance	SW	17,000
Finance	OE	4,700
Audit		33,500
Data Processing		14,500
Tax Collection	SW	23,000
Tax Collection	OE	4,000
Tax Assessment	SW	8,000
Tax Assessment	OE	3,500
Legal	OE	90,000
Engineer	OE	45,000
Land Use	SW	24,000
Land Use	OE	6,500
Uniform Construction	SW	72,000
Uniform Construction	OE	47,500

Other Code Enforcement	SW	500
Other Code Enforcement	OE	1000
Liability Insurance		100,000
Joint Insurance Fund		3,600
Workers Compensation		120,000
Group Insurance		200,000
Health Benefit Waiver		6800
Police	SW	420,845.20
Police	OE	85,000
Dispatch	OE	75,000
Emergency Mgmt	SW	5000
Emergency Mgmt	OE	5000
Community Rating System	SW	2000
Community Rating System	OE	5500
Fire	SW	10,000
Fire	OE	20,000
Prosecutor	SW	4,000
Public Works	SW	110,000
Public Works	OE	38,000
Solid Waste Collection		50,000
Solid Waste Tip Fees		25,000
Buildings & Grounds	OE	55,000
Animal Control	OE	5,700
Recreation	SW	2,000
Recreation	OE	9,000
Parks	OE	10,000
Beach	SW	10,000
Beach	OE	7,000
Beach Control	OE	8,500
Celebration of Sp Events	OE	1,000
Electric		55,000
Street Lights		25,000
Telephone		12,000
Natural Gas		12,000
Fuel		20,000
Social Security		75,000
Municipal Court	SW	15,000
Municipal Court	OE	40,000
Public Defender	SW	1,500
DCRP		2200
Disability		2000
Subtotal Current Fund		2,157,845.20

Debt Service	
Bond Payment	870,000.00
Bond Interest	<u>207,356.26</u>
Note Interest	<u>125,400.00</u>
Note Principal	50,000.00
Subtotal Debt Service	<u>1,252,756.26</u>
Total Current Fund	<u>3,410,601.46</u>

UTILITY FUND

Utility	SW	100,000.00
Utility	OE	113,848.75
Social Security		<u>25,000.00</u>
Subtotal Utility Fund		<u>238,848.75</u>

Debt Service	
Note Principal	
Note Interest	64,000.00
Bond Payment	170,000.00
Bond Interest	<u>83,562.50</u>
Subtotal Debt Service	<u>317,562.50</u>
Total Utility	<u>556,411.25</u>

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE: 1/4/2023						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF ADOPTION:
1/4/2023

MONICA KYLE, Municipal Clerk

**Borough of Longport
Resolution R2023-07**

**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND
RESOLUTION APPOINTING CLAIMS COORDINATOR**

WHEREAS, the Borough of Longport is a member of the **Atlantic County Municipal Joint Insurance Fund**, hereinafter referred to as the FUND; and

WHEREAS, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Claims Coordinator to coordinate and oversee the Member claims reporting and record keeping efforts, and act as a liaison between the municipality, the JIF Claims Administrator, and other outside agencies.

WHEREAS, the Board of Commissioners of the Borough of Longport recommends the appointment of Pam Tomassi to serve as Claims Coordinator in accordance with the FUND requirements;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Longport does hereby appoint Pam Tomassi as Municipal Claims Coordinator.

Signed by: _____
Elected or Appointed Official

Date: _____

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:
01/4/2023

MONICA KYLE, RMC, MUNICIPAL CLERK

Borough of Longport

Resolution 2023-08

**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND RESOLUTION
APPOINTING SAFETY COORDINATOR**

WHEREAS, the Borough of Longport is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Safety Coordinator to chair the Member Safety Committee, coordinate and oversee the Member safety efforts, and act as a liaison between the municipality, the JIF Safety Director, and other outside agencies.

WHEREAS, the Board of Commissioners of the Borough of Longport recommends the appointment of Al Maiorani to serve as Safety Coordinator in accordance with the FUND requirements;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that it does hereby appoint Al Maiorani as Municipal Safety Coordinator.

Signed this 4th day of January, 2023.

BY: _____

TITLE: _____

Elected or Appointed Official

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:
01/4/2023

MONICA KYLE, RMC, MUNICIPAL CLERK

**Borough of Longport
Resolution R2023-09**

**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND RESOLUTION
APPOINTING FUND COMMISSIONER**

WHEREAS, the Borough of Longport is a member of the **Atlantic County Municipal Joint Insurance Fund**, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund commissioner to the Fund. Each Fund commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund commissioner for more than one (1) member; and

WHEREAS N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

WHEREAS, the Board of Commissioners of the Borough of Longport recommends the appointment of Monica Kyle to serve as Fund Commissioner in accordance with the FUND Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that it does hereby appoint Monica Kyle as Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

Signed this 4th day of January, 2023.

BY: _____

TITLE: _____

Elected or Appointed Official

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:
01/4/2023

MONICA KYLE, RMC, MUNICIPAL CLERK

Borough of Longport

Resolution R2023-10

**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND RESOLUTION
APPOINTING ALTERNATE FUND COMMISSIONER**

WHEREAS, the Borough of Longport is a member of the **Atlantic County Municipal Joint Insurance Fund**, hereinafter referred to as the **FUND**; and

WHEREAS, the Bylaws of the **FUND** require that in the manner generally prescribed by law, each Member shall be permitted to appoint an Alternate Fund Commissioner to the Fund. The Alternate Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and shall represent the Member in the absence of the Fund Commissioner; and

WHEREAS N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is an employee of the appointing Member shall hold office at the pleasure of the Member and can be removed by the Member at any time without cause; and

WHEREAS the Board of Commissioners of the Borough of Longport recommends the appointment of Debra Kelly to serve as Alternate Fund Commissioner in accordance with the **FUND** Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that it does hereby appoint Debra Kelly as Alternate Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

Signed this 4th day of January, 2023.

BY: _____

TITLE: _____

Elected or Appointed Official

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						

X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:

01/4/2023

MONICA KYLE, RMC, MUNICIPAL CLERK

**BOROUGH OF LONGPORT
RESOLUTION 2023-11**

**RESOLUTION AUTHORIZING AN AGREEMENT FOR SHARED EMERGENCY AND NON EMERGENCY
DISPATCH SERVICES FOR THE MUNICIPALITIES OF THE BOROUGH OF LONGPORT AND THE TOWNSHIP
OF EGG HARBOR**

WHEREAS, N.J.S.A. 40A:65-1 provides in part that two or more municipalities may enter into an agreement to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Borough of Longport and Township of Egg Harbor have negotiated and agreed upon the terms and conditions of such an agreement; and

WHEREAS, a written agreement, specifying those terms and conditions, has been prepared and has been reviewed, which agreement is entitled "Shared Services Agreement between Township of Egg Harbor and Borough of Longport for Dispatch Services"; and

WHEREAS, the term of this agreement shall be in effect from January 1, 2023, to December 31, 2025, and compensation will be made as indicated in the agreement (#4); and

WHEREAS, the Governing Body of the Borough of Longport is desirous of ratifying this agreement and authorizing its execution;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Longport that the agreement entitled "Shared Services Agreement between the Township of Egg Harbor and Borough of Longport for Dispatch Services" be and hereby is ratified; and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk be and are hereby duly authorized, empowered and directed to execute this Agreement with the Township of Egg Harbor for the shared emergency and non-emergency dispatch services.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION: 1/4/2023 /s/ Monica A. Kyle, RMC