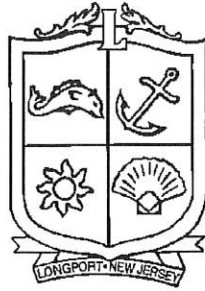


Posted: 12/15/2023

Revised: 12/18/2023, 12/19/2023

DRAFT



**BOROUGH OF LONGPORT
COMMISSION WORKSHOP MEETING
DECEMBER 20, 2023
4:00 Pm**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Ocean City Sentinel, The Press of Atlantic City, the Star Ledger and the Courier Post on December 15, 2023. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted.

Members of the public will have the option to listen to meeting audio only. *Remote public participation is not permitted.* The public can access meeting audio by calling:

United States (Toll Free): 1-877-309-2073

United States: +1 (646) 749-3129

And entering the access code: 464-810-189.

Or you can join from your computer, tablet or smartphone with the following link:
<https://global.gotomeeting.com/join/464810189>. If you do not have the GoToMeeting Application, please access it with the following link:
<https://global.gotomeeting.com/install/464810189>.

1. Meeting called to order/OPMA notice announced
2. Roll call taken
3. Emergency Exits
4. Municipal Administrator
5. Borough Solicitor
6. Borough Engineer
7. Mayor Russo
8. Commissioner Leeds
9. Commissioner Lawler
10. Municipal Clerk
11. Miscellaneous
12. Adjournment

Posted: 12/15/2023

Revised: 12/18/2023, 12/19/2023

THE FOLLOWING ITEMS ARE SCHEDULED FOR ACTION AT THE DECEMBER 20, 2023, REGULAR COMMISSION MEETING:

**BOROUGH OF LONGPORT
COMMISSION MEETING AGENDA
DECEMBER 20, 2023**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Ocean City Sentinel, The Press of Atlantic City, the Star Ledger and the Courier Post on December 15, 2023. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted. Official Action May be Taken at this Meeting.

Members of the public will have the option to listen to meeting audio only. *Remote public participation is not permitted.* The public can access meeting audio by calling:

United States (Toll Free): 1-877-309-2073

United States: +1 (646) 749-3129

And entering the access code: 464-810-189.

Or you can join from your computer, tablet or smartphone with the following link:

<https://global.gotomeeting.com/join/464810189>. If you do not have the GoToMeeting

Application, please access it with the following link:

<https://global.gotomeeting.com/install/464810189>.

1. Flag Salute
2. Meeting called to order- OPMA notice announced
3. Roll Call
4. Emergency exit announcement/Public Speaking time limit
5. Approval of Minutes – December 6, 2023, Board of Commissioners Workshop and Regular Meeting. Minutes have been previously distributed for Commissioners' Review.
6. **ORDINANCES – Second Reading/ Public Hearing:**

Public Comment – Limited to 3 minutes per person, please state your name and if you are a Longport resident for the record.

- **O2023-28** – An Ordinance Amending Chapter 78 Section 5
- **O2023-29** – An Ordinance Amending Chapter 57 Sections 18 and 19
- **O2023-30** – An Ordinance Amending Chapter 61 Sections 6 and 8
- **O2023-31** – An Ordinance Amending Chapter 129 Section 2

7. **RESOLUTIONS – CONSENT AGENDA – Resolutions R2023-167 through R2023-176**

Public Comment – Limited to 3 minutes per person, please state your name and if you are a Longport resident for the record.

- **R2023-167** – A Resolution of the Borough of Longport, County of Atlantic, State of New Jersey, Amending Resolution 2023-165 - Setting the 2024 Board of Commissioners Meeting Schedule
- **R2023-168** – Resolution Awarding a Professional Service Contract – Borough Bond Counsel
- **R2023-169** – Authorizing the Appointment of a Municipal Administrator
- **R2023-170** – A Resolution Authorizing the Disposal of Surplus Property
- **R2023-171** – Resolution Awarding Professional Service Contract – Website Annual Maintenance Contract
- **R2023-172** – Resolution of the Borough of Longport, County of Atlantic, State of New Jersey, Authorizing Tax and Interest Write Off
- **R2023-173** – Authorization of Contract to CBIZ Benefits & Insurance Services, Inc.
- **R2023-174** – A Resolution Reappointing Members to the Longport Planning and Zoning Board
- **R2023-175** – Atlantic County Municipal Joint Insurance Fund Resolution Appointing Fund Commissioner
- **R2023-176** – Authorizing Transfer of Appropriations

8. Bill List/ Financial Summary Report

9. Municipal Administrator’s Report

10. Borough Solicitor’s Report

11. Borough Engineer’s Report

12. Commissioners’ Reports

13. Public Comment

14. Adjournment

BOROUGH OF LONGPORT

COUNTY OF ATLANTIC

ORDINANCE 2023-28

AN ORDINANCE AMENDING CHAPTER 78 SECTION 5

BE IT ORDAINED BY THE COMMISSIONERS OF THE BOROUGH OF LONGPORT that:

Borough of Longport Code Provision Chapter 78-5, addressing violation of the Borough Curfew, is hereby amended as follows:

§ 78-5 Violations and penalties.

~~For a first violation of this offense~~ [A violation of any of the provisions of this article shall constitute a breach of the peace], a person may be subject to a fine of up to \$1,000 and/or up to 90 days of community service, in the discretion of the Municipal Court Judge. For a second or subsequent offense, a person who violates this chapter may be subject to a fine of up to \$1,000 and/or community service of up to 90 days, in the discretion of the Municipal Court Judge.

Vote on First Reading: 11/17/2023

publication: 11/28/2023

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON 1 st Reading/Introduction						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo	X		X			
Leeds		X	X			
Lawler			X			
XX-indicates vote	NV-not voting	AB. - Absent				

Vote on Second Reading/Public Hearing: 12/20/2023

publication:

DO NOT USE SPACE BELOW
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE

COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote NV-not voting AB. - Absent						

Borough of Longport

Signature page for Ordinance 2023-28

Page 2 of 2

Monica Kyle, RMC, CMR
Municipal Clerk

Mayor Nicholas Russo

Commissioner James P. Leeds, Sr.

Commissioner Daniel Lawler

BOROUGH OF LONGPORT

COUNTY OF ATLANTIC

ORDINANCE 2023-29

AN ORDINANCE AMENDING CHAPTER 57 SECTIONS 18 and 19

BE IT ORDAINED BY THE COMMISSIONERS OF THE BOROUGH OF LONGPORT that:

Borough of Longport Code Provision Chapter 57 Sections 18 and 19, addressing alcoholic beverages in the Borough, is hereby amended as follows:

§ 57-18 Regulations.

[Amended 3-22-2017 by Ord. No. 2017-08]

No person shall, on any public or quasi-public property, in or not in a private conveyance, within the Borough of Longport:

- A.** Consume any alcoholic beverage.
- B.** Be in possession of an opened or unsealed container of any alcoholic beverage.
- C.** The foregoing restrictions shall not apply to alcoholic beverages sold or sampled at the Longport Farmer's Market [or at Longport Borough special events] provided all applicable permits and authorizations have been obtained.

§ 57-19 Violations and penalties.

[A violation of Sections 17 – 19 constitutes a breach of the peace.] Any person who shall violate any of the provisions of this article shall, upon conviction thereof, be subject to a fine not to exceed ~~\$500.00~~ \$1,000.00 or a jail term in the county jail not to exceed ~~90 days~~ 6 months, or both, at the discretion of the sentencing judge, and each day that the violation under this article shall continue shall be deemed a separate violation under this article.

Vote on First Reading: 11/17/2023

publication: 11/28/2023

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON 1 st Reading/Introduction						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo	X		X			
Leeds			X			
Lawler		X	X			
XX-indicates vote	NV-not voting	AB. - Absent				

Vote on Second Reading/Public Hearing: 12/20/2023

publication:

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote NV-not voting AB. - Absent						

Borough of Longport

Signature page for Ordinance 2023-29

Page 2 of 2

Monica Kyle, RMC, CMR
Municipal Clerk

Mayor Nicholas Russo

Commissioner James P. Leeds, Sr.

Commissioner Daniel Lawler

BOROUGH OF LONGPORT

COUNTY OF ATLANTIC

ORDINANCE 2023-30

AN ORDINANCE AMENDING CHAPTER 61 SECTIONS 6 and 8

BE IT ORDAINED BY THE COMMISSIONERS OF THE BOROUGH OF LONGPORT that:

Borough of Longport Code Provision Chapter 61 Sections 6 Q and 8, addressing the Borough's regulation of Beaches, Parks, Recreational Areas and Facilities, is hereby amended as follows:

§ 61-6 Rules and regulations.

[Amended 5-4-1983]

It shall be unlawful for any person to engage in any of the following acts or conduct during the bathing season or at other times if so specified herein:

Q. (Reserved)^[1] [add – Any gathering of 10 or more minors not accompanied by a parent or legal guardian of one of the minors between the hours of 8:00 PM and 5:00 AM. This provision is in addition to and supplements Code Chapter 78 Sections 1-6 – Curfew.]

[1] *Editor's Note: Former Subsection Q, regarding flying of kites, was repealed 5-17-2017 by Ord. No. 2017-12.*

§ 61-8 Violations and penalties.

~~Any person violating any of the provisions of this article or any of the rules and regulations adopted hereunder shall, upon conviction thereof, be subject to a fine of not more than \$500 or to imprisonment for not more than 90 days, or to both such fine and imprisonment.~~

[A violation of this Section constitutes a breach of the peace. Any person who shall violate any of the provisions of this article shall, upon conviction thereof, be subject to a fine not to exceed \$1,000.00 or a jail term in the county jail not to exceed 6 months, or both, at the discretion of the sentencing judge, and each day that the violation under this article shall continue shall be deemed a separate violation under this article]

Vote on First Reading: 11/17/2023

publication: 11/28/2023

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON 1 st Reading/Introduction						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo		X	X			
Leeds			X			

Lawler	X		X			
XX-indicates vote NV-not voting AB. - Absent						

Vote on Second Reading/Public Hearing: 12/20/2023

publication:

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote NV-not voting AB. - Absent						

Borough of Longport

Signature page for Ordinance 2023-30

Page 2 of 2

 Monica Kyle, RMC, CMR
 Municipal Clerk

 Mayor Nicholas Russo

 Commissioner James P. Leeds, Sr.

 Commissioner Daniel Lawler

BOROUGH OF LONGPORT

COUNTY OF ATLANTIC

ORDINANCE 2023-31

AN ORDINANCE AMENDING CHAPTER 129 SECTION 2

BE IT ORDAINED BY THE COMMISSIONERS OF THE BOROUGH OF LONGPORT that:

Borough of Longport Code Provision Chapter 129-2, addressing violation of the Borough Peace and Good Order, is hereby amended as follows:

§ 129-2 Violations and penalties.

[Amended 5-4-1983]

[A violation of any of the provisions of this article shall constitute a breach of the peace.] Any person who shall violate any of the provisions of this article shall, upon conviction thereof, be subject to a fine not to exceed ~~\$500.00~~ \$1,000.00 or a jail term in the county jail not to exceed ~~90 days~~ 6 months, or both, at the discretion of the sentencing judge, and each day that the violation under this article shall continue shall be deemed a separate violation under this article.

Vote on First Reading: 11/17/2023

publication: 11/28/2023

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON 1 st Reading/Introduction						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo			X			
Leeds	X		X			
Lawler		X	X			
XX-indicates vote NV-not voting AB. - Absent						

Vote on Second Reading/Public Hearing : 12/20/023

publication:

DO NOT USE SPACE BELOW
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE

COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote NV-not voting AB. - Absent						

Borough of Longport

Signature page for Ordinance 2023-31

Page 2 of 2

Monica Kyle, RMC, CMR

Municipal Clerk

Mayor Nicholas Russo

Commissioner James P. Leeds, Sr.

Commissioner Daniel Lawler

**BOROUGH OF LONGPORT
RESOLUTION 2023-167**

**A RESOLUTION OF THE BOROUGH OF LONGPORT, COUNTY OF ATLANTIC,
STATE OF NEW JERSEY AMENDING RESOLUTION 2023-165 SETTING THE 2024
BOARD OF COMMISSIONERS MEETING SCHEDULE**

WHEREAS, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975, it is necessary for the Board of Commissioners of the Borough of Longport to post and maintain a schedule of the meetings of the Borough Commissioners that will be held during the year 2024; and

WHEREAS, the following meetings will be held by the Board of Commissioners of the Borough of Longport for the year 2024:

1. Workshop Session of Meetings – begins at 4:00 p.m. or as otherwise advertised
3. Regular Session of Meetings - begins immediately following Workshop Meeting or as otherwise advertised
4. Special Session of Meetings - as needed and advertised according to the requirements of the Open Public Meetings Act.

WHEREAS, the Commissioners recognize that some members of the public may be interested in remotely listening to the audio of meetings; therefore the public may listen only, no participation permitted, by calling:

Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/LongportBoardofCommissionersMeeting>
You can also dial in using your phone.
Access Code:
879-463-381
United States:
[+1 \(312\) 757-3121](tel:+13127573121)
Get the app now and be ready when your first meeting starts:
<https://meet.goto.com/install>

WHEREAS, the Commissioners reserve the right to take formal action at any meeting or portion thereof.

NOW THEREFORE, BE IT FURTHER RESOLVED, that Special Meetings of the Board of Commissioners of the Borough of Longport may be called by any of the following when all requirements of the Open Public Meetings Act have been met:

1. A majority of the City Commissioners acting by Resolution
2. Mayor

BE IT FURTHER RESOLVED, by the Board of Commissioners of the Borough of Longport that the 2024 Meeting Schedule, as noted below, for the Borough Commissioners is hereby approved and the Borough Clerk is hereby authorized to:

1. Post the Schedule of Meetings, as required by law
2. Post the schedule of Meetings on the Borough of Longport Website
3. Notify the Press of Atlantic City and the Ocean City Sentinel of the schedule of meetings, as approved

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Department Heads
2. Borough of Longport Web Service Provider

BE IT FUTHER RESOLVED that the April 14, 2024 meeting date be amended to April 17, 2024.

I, **MONICA A. KYLE**, **Borough Clerk** of the **BOROUGH OF LONGPORT**, do hereby certify that the foregoing resolution was duly adopted at a regular meeting of the **Borough of Longport Board of Commissioners** held this 20th day of December 2023 and in witness whereof I have hereunder set my hand and official seal on this date written.

	Motion	Second	Yes	Nay	Abstain	Absent
Russo						
Leeds						
Lawler						

Monica A. Kyle, RMC
Borough Clerk

**BOROUGH OF LONGPORT
2024 MEETING SCHEDULE**

WORKSHOP MEETINGS – 4:00 P.M.

All Workshop Meetings are held at Borough Hall, 2305 Atlantic Avenue, Longport, NJ on the dates listed below. Official action **MAY BE TAKEN** at these meetings. (Meetings will be held on Wednesday unless otherwise noted)

REGULAR/CLOSED SESSION MEETINGS IMMEDIATELY FOLLOWING WORKSHOP MEETING

All Regular Meetings/ Closed Session Meetings are held At Borough Hall, 2305 Atlantic Avenue, Longport, NJ on the dates listed below. Official action **SHALL BE TAKEN** at said meetings. (Meetings will be held on Wednesday unless otherwise noted)

**2024 MEETING SCHEDULE
BOROUGH OF LONGPORT**

***REORGANIZATION MEETING – JANUARY 3, 2024 at 4 PM**

WORKSHOP MEETING 4:00 PM	REGULAR COMMISSION MEETING- Immediately Following Workshop Meeting
	*January 3, 2024 at 4 PM
January 17, 2024	January 17, 2024
February 21, 2024	February 21, 2024
March 20, 2024	March 20, 2024
April 17, 2024	April 17, 2024
May 15, 2024	May 15, 2024
June 19, 2024	June 19, 2024
July 3, 2024	July 3, 2024
July 17, 2024	July 17, 2024
August 21, 2024	August 21, 2024
September 18, 2024	September 18, 2024
October 16, 2024	October 16, 2024
*November 22, 2024 at 9 AM	November 22, 2024
December 4, 2024	December 4, 2024
December 18, 2024	December 18, 2024

**BOROUGH OF LONGPORT
RESOLUTION #2023-168
RESOLUTION AWARDING PROFESSIONAL SERVICE CONTRACT
BOROUGH BOND COUNSEL**

WHEREAS, the Borough of Longport has the need for a Borough Bond Counsel; and,

WHEREAS, the local Public Contracts Law (N.J.S.A.40:11-1 et seq) exempts professional services from public advertising for bids which may be awarded by resolution of the governing body; and,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Longport, in the County of Atlantic and the State of New Jersey, as follows:

1. The Mayor of the Borough of Longport is hereby directed to execute and deliver a professional service contract for a one-year term commencing January 1, 2024, to December 31, 2024, as follows:

Description of Professional Service:	Bond Counsel
Name of Professional:	Fleishman Daniels Law Offices, LLC
Cost:	\$175/ per hour (attorney time) \$100.00/per hour (legal assistant time)
Not to Exceed:	\$10,000.00
Term:	One (1) Year

2. Funds are available for this purpose and the required certificate of availability of funds issued by the Borough’s Chief Financial Officer is annexed hereto.

3. A brief notice stating the nature, duration, service, reference to the contract regarding the amount and that this resolution and the contract are on file and available for public inspection in the Borough of Longport Clerk’s Office.

4. All resolutions inconsistent herewith are hereby repealed, and this resolution shall be effective immediately.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE:						
COMMISSION	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF ADOPTION:
12/20/2023

/s/ MONICA KYLE, RMC, MUNICIPAL CLERK

**BOROUGH OF LONGPORT
ATLANTIC COUNTY
NEW JERSEY**

RESOLUTION 2023-169

**AUTHORIZING THE APPOINTMENT OF A
MUNICIPAL ADMINISTRATOR**

WHEREAS, the Code of the Borough of Longport, Article XI, Chapter 31 – Section 26, provides for the appointment of a Municipal Administrator; and

WHEREAS, A. Scott Porter has served in the position of Municipal Administrator for Borough of Longport since October 1, 2019; and

WHEREAS, the Board of Commissioners of the Borough deem it necessary and advisable to reappoint A. Scott Porter to the position of Municipal Administrator for the Borough for a one-year term commencing January 1, 2024, at an hourly rate of \$50.51 per hour; and

WHEREAS, the duties and responsibilities shall be as enumerated in Article XI, Chapter 31, which chapter shall govern this appointment;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Longport, Atlantic County, New Jersey that A. Scott Porter shall be appointed as Municipal Administrator for the term commencing January 1, 2024, at an hourly rate of \$50.51 per hour.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSIONER	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF
ADOPTION:
12/20/2023

/s/ MONICA A. KYLE, RMC

**BOROUGH OF LONGPORT
RESOLUTION 2023-170
A RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY**

WHEREAS, the Borough of Longport is the owner of certain surplus property; and

WHEREAS, the property is no longer needed for public use; and

WHEREAS, the Governing Body of the Borough of Longport is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Longport, County of Atlantic, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals.com pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Borough Clerk.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold attached as Exhibit A:
- (5) The Borough of Longport reserves the right to accept or reject any bid submitted.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF ADOPTION:
12/20/2023

/s/ MONICA A. KYLE, MUNICIPAL CLERK

EXHIBIT A

INV #	DESCRIPTION	VIN NUMBER
1	1996 Dodge Utility Truck – Blue	1B6MF3653TS693082

**BOROUGH OF LONGPORT
RESOLUTION #2023-171
RESOLUTION AWARDING PROFESSIONAL SERVICE CONTRACT
Website Annual Maintenance Contract**

WHEREAS, the Borough of Longport has the need to enter into an Annual Maintenance Contract with City Connections, LLC of Hazlet, NJ who is the provider of our current website www.longportnj.gov ; and

WHEREAS, the local Public Contracts Law (N.J.S.A.40:11-1 et seq) exempts professional services from public advertising for bids which may be awarded by resolution of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Longport, in the County of Atlantic and the State of New Jersey, as follows:

1. The Mayor of the Borough of Longport is hereby directed to execute and deliver a professional service contract for a term of one year commencing January 1, 2024, to December 31, 2024, as follows:

Description of Professional Service: Website Annual Maintenance Contract

Name of Professional: CITY CONNECTIONS, LLC.

Cost: \$7500.00

2. Funds are available for this purpose and the required certificate of availability of funds issued by the Borough’s Chief Financial Officer is annexed hereto.
3. A brief notice stating the nature, duration, service, reference to the contract regarding the amount and that this resolution and the contract are on file and available for public inspection in the Borough of Longport Clerk’s Office.
4. All resolutions inconsistent herewith are hereby repealed, and this resolution shall be effective immediately.

	Motion	Second	Yes	Nay	Abstain	Absent
Russo						
Leeds						
Lawler						

ADOPTED: 12/20/2023

Monica Kyle, RMC
MUNICIPAL CLERK

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution 2023-172

RESOLUTION OF THE BOROUGH OF LONGPORT, COUNTY OF ATLANTIC, STATE OF NEW JERSEY, AUTHORIZING TAX AND INTEREST WRITE OFF

WHEREAS, The below homeowners in the Borough of Longport attempted make timely payment of their quarterly property tax bill and;

WHEREAS, It has been demonstrated the property owners timely placed their payment of property taxes on the below properties in a manner in which the United States Post Office should have delivered the payments timely to the Borough of Longport, and;

WHEREAS; For reasons unknown, the United States Postal Service returned the payments properly addressed to the Borough of Longport to the homeowners as “undeliverable” and;

WHEREAS, it is the desire of the Mayor and the Board of Commissioners of the Borough of Longport, County of Atlantic, State of New Jersey, to adjust the records of the Tax Collector’s Office so as to reflect the below homeowners timely made their payments and write off any tax balance or interest incurred due to the mistake by the United States Postal Service.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Borough of Longport, County of Atlantic, State of New Jersey, that the below tax bills shall be adjusted accordingly:

1. Block 15 Lot 1.01: \$249.95 in Principal and \$3.87 in interest – write off
2. Block 12 Lot 1.511: \$2.92 in Principal and \$.02 in interest – write off
3. Block 2 Lot 3.01: \$133.89 in Principal and \$2.14 in interest – write off
4. Block 2 Lot 24: \$53.94 in Principal and \$.86 in interest – write off

A copy of the resolution shall be forwarded to the Borough Tax Collector, Tax Assessor and Chief Financial Officer.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	AB.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

I, Monica Kyle, Clerk of the Borough of Longport, do hereby certify that the foregoing resolution was duly adopted by the Longport Board of Commissioners at a meeting held on the 20th day of December, 2023

DATE OF ADOPTION: _____
/s/ MONICA A. KYLE, RMC, Municipal Clerk

**BOROUGH OF LONGPORT
COUNTY OF ATLANTIC
STATE OF NEW JERSEY
AUTHORIZATION OF CONTRACT TO
CBIZ BENEFITS & INSURANCE SERVICES, INC.
RESOLUTION 2023-173**

WHEREAS, the Borough of Longport maintains, as required by State Law, a pension plan for its lifeguards as provided by Municipal Code Provision §4-1 and;

WHEREAS, The Borough of Longport wants to obtain an actuarial analysis of the pension in order to ensure its viability and determine the appropriate contributions required for the pension plan and;

WHEREAS, CBIZ Benefits and Insurance Services, Inc. has represented they have the required knowledge and expertise to perform an actuarial analysis of the pension plan and;

WHEREAS, CBIZ Benefits and Insurance Services, Inc. has submitted a Form of Contract, to provide the services required for the actuarial analysis of the pension plan at a cost not to exceed \$9,010.00 and;

WHEREAS, a Certificate of Available Funds as prepared by the Municipal Chief Financial Officer is hereby attached to this Resolution in accordance with Law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that the Mayor is authorized to execute the Contract for services with CBIZ Benefits and Insurance Services, Inc. to perform an actuarial analysis of the lifeguard pension as set forth above.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
	X-Indicates Vote SEC-Second	NV-Not Voting	AB-Absent	MOT-Motion		

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:
12/20/2023

/s/ MONICA KYLE, RMC

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution 2023-174

A RESOLUTION APPOINTING MEMBERS TO THE 2024 YEAR LONGPORT PLANNING AND ZONING BOARD

WHEREAS, NJSA 40:55D and Chapter 15-1(D) of the Borough of Longport Code mandates that Planning Board members shall be appointed to terms; and

WHEREAS, the following persons have been or are hereby appointed to serve on the Longport Combined Planning/Zoning Board for the following designated terms of office:

- CLASS I Nicholas Russo as Mayor – term of office
- CLASS II Patrick Armstrong Municipal Official 01-2025
(one year term – annual re-appointment)
- CLASS III Daniel Lawler Commissioner – term of office
- CLASS IV Thomas McAllister 01-2028
- CLASS IV Yale Steingard 01-2028
- CLASS IV Joseph Marcasciano 01-2028
- CLASS IV Steven O’Leary 01-2026 (not up for re-appointment)
- CLASS IV Leonard Geria 01-2027
- CLASS IV James Ulmer 01-2028
- CLASS IV ALTERNATE 1 ~~Richard Hirsch~~
Joseph Monteleone 01-2025
(Newly appointed filling unexpired term of Richard Hirsch)
- CLASS IV ALTERNATE 2 John Gligor 01-2025

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	AB.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

I, Monica Kyle, Clerk of the Borough of Longport, do hereby certify that the foregoing resolution was duly adopted by the Longport Board of Commissioners at a meeting held on the 20th day of December, 2023.

DATE OF ADOPTION:
12/20/2023

/s/ MONICA A. KYLE, RMC, Municipal Clerk

**Borough of Longport
Resolution R2023-175**

**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND RESOLUTION
APPOINTING FUND COMMISSIONER**

WHEREAS, the Borough of Longport is a member of the **Atlantic County Municipal Joint Insurance Fund**, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund commissioner to the Fund. Each Fund commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund commissioner for more than one (1) member; and

WHEREAS N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

WHEREAS, the Board of Commissioners of the Borough of Longport recommends the appointment of Pamela Tomassi to serve as Fund Commissioner in accordance with the FUND Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that it does hereby appoint Pamela Tomassi as Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

Signed this 20th day of December, 2023.

BY: _____

TITLE: _____

Elected or Appointed Official

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION:
12/20/2023

MONICA KYLE, RMC, MUNICIPAL CLERK

BOROUGH OF LONGPORT

RESOLUTION # 2023-176

AUTHORIZING TRANSFER OF APPROPRIATIONS

WHEREAS, the Chief Financial Officer of the Borough of Longport deems that it is in the best interest of the Borough to transfer appropriations from the specific line items in the 2023 Current Funds and Utility Funds; and

WHEREAS, transfers are permitted by N.J.S.A.40A:4;

NOW THEREFORE BE IT RESOLVED that the following transfers are made:

CURRENT FUND

FROM:

TO:

Group Insurance Premiums \$17,000.00

Police SW

\$10,000.00

Social Security

\$7,000.00

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						

X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second

I, Monica Kyle, Clerk of the Borough of Longport, do hereby certify that the foregoing resolution was duly adopted by the Longport Board of Commissioners at a meeting held on the 20th day of December, 2023.

DATE OF ADOPTION:

12/20/2023

/s/ MONICA A. KYLE, RMC, Municipal Clerk

**Longport Borough Financial Report
Current and Utility Fund-Summary Only**

November-23

(Misc. revenues and manual checks may not be included. Figures may not have been reconciled to bank or financial reports as of the reading date of this report. The previous monthly bank statements are reconciled and on file in the Finance Office)

Current Fund		
Beginning Balance	10/31/2023	\$8,030,071.75
Revenues		
Taxes		3,122,011.17
Fees and Permits		750.00
Construction Fees		20,650.00
Beach Fees		2,623.00
Municipal Court		2,637.18
Interest on Investments		16,318.11
Miscellaneous		15,941.00
State Aid/Grants		6,740.43
Surplus Recognized		0.00
Total Revenues	11/30/2023	\$3,187,670.89
Disbursements		
Checks/payroll/debt/ due to capital/grants		\$4,664,738.25
Non-cash Surplus		0.00
Total Disbursements	11/30/2023	\$4,664,738.25
Ending Balance	11/30/2023	\$6,553,004.39

Utility Fund		
Beginning Balance	10/31/2023	\$984,613.35
Revenues		
Water/Sewer Rents		\$134,417.05
Interest		1,707.20
Miscellaneous		1,125.00
Transfers from Current for Capital		0.00
Total Revenues	11/30/2023	\$137,249.25
Disbursements		
Checks/Payroll/Debt		\$32,879.25
Total Disbursements	11/30/2023	\$32,879.25
Ending Balance	11/30/2023	\$1,088,983.35