

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, JANUARY 18, 2023 – 4:00 PM**

The meeting was called to order at 4:00 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and The Ocean City Sentinel on January 13, 2023. In addition, copies of notices were posted on the bulletin board and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Alternate Borough Solicitor Agnellini, Administrator Porter, Chief Culmone, CFO Kelly, Engineer Dennis, and Municipal Clerk Kyle also present.

Mayor Russo stated the location of the emergency exits and discussed opportunities for public comment.

Administrator Porter:

Administrator Porter discussed union contract agreements. He said that he had tentative agreements with the police and lifeguard associations. He explained that he hoped to have resolutions ready for the February 15th Commission Meeting. He also discussed an ordinance on the agenda for introduction that would amend the administrator's hours from '32 hours' to 'averaging 32 hours.'

Administrator Porter also noted that at the previous Commission Meeting the Governing Body gave him permission to offer a year renewal for the beach vending license. He said that the vendor declined the option to renew. He added that the Borough is planning on having a bid opening for the beach vending license on February 7th at 2 pm.

Alternate Borough Solicitor Agnellini:

Alternate Borough Solicitor Agnellini had nothing further to report.

Borough Engineer Dennis:

Engineer Dennis provided an update on several construction projects. He explained that there was a delay with the Atlantic Avenue road construction project as the contractor was waiting for structures to be delivered. He added that the tentative start was scheduled for next week. He added that a meeting had been held with the contractor to discuss traffic control. He added that construction related signage has gone up on Atlantic Avenue.

Engineer Dennis explained that the work on Monmouth Avenue was beginning to wind down and that everything east of Yarmouth Avenue had been completed. He noted that there was some additional work to be completed on Yarmouth and 32nd avenues. He added that work continues at the water tower, including structural and interior work.

He provided an update on Well House #4 adding that the Borough is waiting for Atlantic City Electric to complete an upgrade to the electrical service. He said that the delay was due to some issues Atlantic City Electric was having with equipment. He discussed a contingency plan that, if needed, would help to keep the project completed on time. Engineer Dennis also discussed the 36th Avenue bayside bulkhead repair. He said that the first round of permit comments from the NJ Department of Environmental Protection were favorable. Based on this, he hoped to be able to go forward with project bidding soon so it could be ready for award at the February meeting. Mayor Russo questioned if there were any recent water pressure issues with the ongoing renovation of the water tower. Engineer Dennis noted that he did not hear of any.

Library Director, Ricky Gerhardt, provided an update on upcoming programs at the Longport Public Library.

Mayor Russo:

Mayor Russo had nothing further to report.

Commissioner Leeds:

Commissioner Leeds asked if a meeting had been set with Jim Rutala to discuss available grant funding.

Commissioner Lawler:

Commissioner Lawler had nothing further to report.

Municipal Clerk Kyle:

Municipal Clerk Kyle – noted that work continues for the Borough's 125th Anniversary Celebration. Mayor discussed the beach tag design contest.

Miscellaneous:

None.

Motion to Adjourn – Commissioner Leeds, seconded by Commissioner Lawler. All in Favor – Yes. None Opposed. Meeting adjourned at 4:12 pm.

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ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Alternate Borough Solicitor Agnellini, Administrator Porter, CFO Kelly, Chief Culmone, Engineer Dennis, and Municipal Clerk Kyle also present. Library Director Gerhardt also present.

Emergency exits and public comment information provided by Mayor Russo.

Approval of Minutes:

Municipal Clerk Kyle requested a motion to approve the minutes from the January 4, 2023, Reorganization Commission Meeting. Mayor Russo made a motion, seconded by Commissioner Lawler, to approve the minutes from the January 4, 2023, meeting. ALL AYES- none opposed.

ORDINANCES – SECOND READING/ PUBLIC HEARING on Ordinance O2023-01 – An Ordinance Authorizing the Salaries, Wages and Compensation in Year 2023 for Employees Not Covered by Previous Ordinance or Union Contracts

There were no comments or questions from the public on Ordinance O2023-01.

ORDINANCE:

Number	Title
2023-01	An Ordinance Authorizing the Salaries, Wages and Compensation in Year 2023 for Employees Not Covered by Previous Ordinance or Union Contracts
Purpose	The purpose of this ordinance is to authorize the salaries, wages and compensation in the year 2023 for employees that are not covered by a previous ordinance or union contract.
Motion	Motion – Commissioner Lawler, seconded by Commissioner Leeds to Adopt Ordinance #O2023-01.
Roll Call Vote	Mayor Russo – YES. Commissioner Leeds – YES. Commissioner Lawler – YES. ALL

	AYES. None opposed.
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The following ordinances were introduced for a first reading/ introduction:

First Reading/ Introduction of Ordinance O2023-02 – An Ordinance Amending Part II Chapter 99-12. A second reading and public hearing will be held at the February 15, 2023, Regular Commission Meeting that will follow the 4 pm workshop meeting.

ORDINANCE:

Number	Title
2023-02	An Ordinance Amending Part II Chapter 99-12
Purpose	The purpose of this ordinance is to amend Chapter 99-12 of the Code of the Borough of Longport to add the establishment of a development permit and to establish fees for permits issued in this section of the Code.
Motion	Motion – Mayor Russo, seconded by Commissioner Lawler to Introduce Ordinance #O2023-02.
All in Favor	ALL AYES. None opposed.

First Reading/ Introduction of Ordinance O2023-03 – An Ordinance Amending Part I Chapter 31-31. A second reading and public hearing will be held at the February 15, 2023, Regular Commission Meeting that will follow the 4 pm workshop meeting.

ORDINANCE:

Number	Title
2023-03	An Ordinance Amending Part I Chapter 31-31
Purpose	The purpose of this ordinance is to amend part I of Chapter 31-31 to change the language from '32 hours per week' to 'an average of 32 hours per week' for the Municipal Administrator.
Motion	Motion – Commissioner Lawler, seconded by Commissioner Leeds to Introduce Ordinance #O2023-03.
All in Favor	ALL AYES. None opposed.

Public Comment or questions on listed resolutions:

There were no comments or questions on the listed resolutions.

RESOLUTIONS – CONSENT AGENDA (R2023-12 through R2023-18):

Number	Title
2023-12	A Resolution Setting Dates and Hours for Beach Picnicking and Barbecuing 2023 MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2023-13	A Resolution Appointing Members of the 125 th Anniversary Celebration Committee MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2023-14	Resolution Authorizing the Disposal of Surplus Property MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2023-15	A Resolution Adopting Rules and Regulations for Beach Vending, Adopting Terms and Conditions of Licensure and Giving Notice for the Sale of a Beach Vending License MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2023-16	Emergency Temporary Appropriation 2023 MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2023-17	A Resolution Authorizing Contracts with Certain Approved Cooperative Pricing Agreements for Contracting Units Pursuant to N.J.S.A 40A:11-12a and N.J.A.C 5:34-7.29 (c) MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.
2023-18	Authorizing a Refund for a Construction Permit MOTION – RUSSO, SECOND- LAWLER, All AYES- none opposed.

BILL LIST

Commissioner Leeds asked if there were any questions on the Bill List. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

FINANCIAL SUMMARY REPORT

Commissioner Leeds asked if there were any questions on the Financial Summary Report. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

ADMINISTRATOR’S REPORT:

Nothing further to report.

SOLICITOR’S REPORT:

Nothing further to report.

ENGINEER’S REPORT:

Nothing further to report.

COMMISSIONERS REPORTS:

MAYOR RUSSO

Mayor Russo requested the municipal clerk provide an update regarding the 125th Anniversary Committee meetings. Committee member Trish English helped provide an update regarding the status of the committee.

COMMISSIONER LEEDS

Commissioner Leeds - nothing further to report.

COMMISSIONER LAWLER

Commissioner Lawler – nothing further to report.

PUBLIC COMMENT

No one from the public wished to speak.

ADJOURNMENT

MOTION – COMMISSIONER LEEDS, SECOND – COMMISSIONER LAWLER. All AYES- none opposed.

Adjournment – 4:21 pm.