

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, JUNE 21, 2023 – 4:00 PM**

The meeting was called to order at 4:00 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City, The Ocean City Sentinel, the Star Ledger, and Courier Post on June 16, 2023. In addition, copies of notices were posted on the bulletin board and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	absent

Borough Solicitor Affanato, Administrator Porter, CFO Kelly, Engineer Dennis, and Municipal Clerk Kyle also present.

Mayor Russo stated the location of the emergency exits and discussed opportunities for public comment.

Administrator Porter:

Administrator Porter noted that the beach patrol recently held tryouts for new lifeguards and that 18 applicants had been hired. He added that this is still a reduction in staff, but felt that coverage was adequate. He added that Borough is addressing recommendations by the NJ Department of Environmental Protection regarding lightning rods for sheds on the beach. Commissioner Leeds discussed having a contractor specialized in this type of work install the equipment. Mayor Russo asked if the Borough still had hand-held lightning detectors.

Administrator Porter said that he has received a lot of positive feedback regarding the recently resurfaced tennis and pickle ball courts. He added that there are some scheduling issues, but that they are being worked on. He discussed installing a net or a barrier to help reduce nuisance issues.

Administrator Porter noted that the police department is at full-staffing levels since the pandemic. He also commended the Public Works Department on all its hard work during large scale construction projects in the Borough. He added that the department has been stretched thin during this time period. Commissioner Leeds asked if seasonal help had been hired for the public works department. Administrator Porter noted that there were four applicants that were currently being reviewed.

He provided an update on the Town Party committee meetings as well as the number of tickets sold and sponsorships received.

Administrator Porter asked the Governing Body when it would like to hold the annual fireworks display. There was discussion regarding funding for the event and as Town Party tickets were sold, if more of the sponsorship money could be used towards the fireworks event. It was decided that the fireworks would be held the last Saturday in August with a wind/rain date the next day.

Borough Solicitor Affanato:

Borough Solicitor Affanato said he met with the Chief of Police and the Administrator to discuss potentially revising some ordinances regulating activity and certain behavior (smoking, drinking) on the beach. Commissioner Leeds expressed concern with the timing of a new ordinance as it was already June. Solicitor Affanato noted that the Borough has several ordinances already in effect that can help address any potential situations that could occur on the beach.

Borough Engineer Dennis:

Engineer Dennis discussed two resolutions on the regular meeting agenda for grant applications to the NJ Department of Transportation. He explained that one is for Phase 4 of Atlantic Avenue and the second is for traffic calming improvements on Amherst and Sunset avenues. He explained that the Borough had applied previously for grant funding for Amherst and Sunset avenues, but was unsuccessful in securing funding.

He noted that there was a recent pre-construction meeting regarding the resurfacing of the firehouse floors.

Commissioner Leeds asked about the traffic calming measures on Sunset and Amherst avenues. Engineer Dennis explained that there is a concept plan for the entire stretch of roadway, and that there is some funding available to start some of the project. Commissioner Leeds noted the importance of informing residents who may be living near a raised crosswalk that they are aware of the planned installation. Engineer Dennis explained that there would be a pilot area on Amherst Avenue before the entire roadway was addressed and that feedback would be sought from residents.

Mayor Russo:

Mayor Russo discussed landscapers and grass clippings that are ending up in storm drains. He reviewed the ordinance that regulates landscapers including that backpack blowers are not permitted. There was discussion on enforcement of the current ordinance. There was also discussion regarding the hours that landscapers are permitted to work in the Borough, including curtailing the hours and keeping them consistent with construction hours.

Commissioner Leeds:

Commissioner Leeds – nothing further to report.

Commissioner Lawler:

Commissioner Lawler – absent.

Municipal Clerk Kyle:

Municipal Clerk Kyle asked if it was OK to move forward with coordinating a fall meeting with the Atlantic County Prosecutor's Office. She also added that the Bureau of Ocean Energy Management (BOEM) was hold a public meeting on the Atlantic Shores South offshore wind project on Thursday, June 22, 2023, at 5 pm at the Atlantic City Convention Center.

Miscellaneous:

None.

Motion to Adjourn – Commissioner Leeds, seconded by Mayor Russo. All in Favor – Yes. None Opposed. Commissioner Lawler – absent. Meeting adjourned at 4:21 pm.

**BOROUGH OF LONGPORT COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, JUNE 21, 2023**

The meeting was called to order with the flag salute at 4:23 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City, The Ocean City Sentinel, the Star Ledger and Courier Post on June 16, 2023. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted. Official action may be taken at this meeting.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	absent

Borough Solicitor Affanato, Administrator Porter, CFO Kelly, Engineer Dennis, Library Director Gerhardt, and Municipal Clerk Kyle also present.

Emergency exits and public comment information provided by Mayor Russo.

Approval of Minutes:

Municipal Clerk Kyle requested a motion to approve the minutes from the May 17, 2023, Workshop and Regular Commission Meeting, the June 7, 2023, Workshop and Commission Meeting and the May 17, 2023, Executive Session. Commissioner Leeds made a motion, seconded by Mayor Russo, to approve the minutes. All in Favor - ALL AYES. None opposed. Commissioner Lawler – absent.

ORDINANCES – SECOND READING/ PUBLIC HEARING on **Ordinance O2023-17** – An Ordinance Amending Chapter 82-8 – Dogs on Beaches

There were no comments or questions from the public on Ordinance O2023-17.

ORDINANCE:

Number	Title
2023-17	An Ordinance Amending Chapter 82-8 – Dogs on Beaches
Purpose	The purpose of this ordinance is to extend hours that dogs can be on beaches during the summer season to include evening hours from 7:00 to 8:30 pm.
Motion	Motion – Mayor Russo, seconded by Commissioner Leeds to adopt Ordinance #O2023-17.
Roll Call Vote	Mayor Russo – YES. Commissioner Leeds – YES. Commissioner Lawler – ABSENT. ALL AYES. None opposed.

ORDINANCE:

The following ordinances were introduced for a first reading/ introduction:

First Reading/ Introduction of the following Ordinances: O2023-18 – An Ordinance Amending Part II Article IX Section 161-14 and O2023-19 – An Ordinance Amending Part II Article IX Section 162-20. *A second reading and public hearing will be held at the July 19, 2023, Regular Commission Meeting that will follow the 4 pm workshop meeting.*

ORDINANCE:

Number	Title
2023-18	An Ordinance Amending Part II Article IX Section 161-14
Purpose	The purpose of this ordinance is amend the ordinance from angled parking on a section of Atlantic Avenue to parallel parking near the business district.
Motion	Motion – Mayor Russo, seconded by Commissioner Leeds to Introduce Ordinance #O2023-18.
All in Favor	ALL AYES. None opposed. Commission Lawler – absent.
2023-19	An Ordinance Amending Part II Article IX Section 162-20
Purpose	The purpose of this ordinance is to amend the location of the loading zone on 24 th Avenue due to the expansion of the sidewalk located in front of the business district.
Motion	Motion – Mayor Russo, seconded by Commissioner Leeds to Introduce Ordinance #O2023-19.
All in Favor	ALL AYES. None opposed. Commissioner Lawler – absent.

Public Comment or questions on listed resolutions: R2023-86 through R2023-90:

Bob English of Longport asked if Winchester Avenue could be added to the project scope for traffic calming measures.

A motion was made by Mayor Russo, seconded by Commissioner Leeds, to adopt the Consent Agenda. All in Favor - All Ayes. None Opposed. Commissioner Lawler – absent.

RESOLUTIONS – CONSENT AGENDA (R2023-86 through R2023-90):

Number	Title
2023-86	Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Roadway Improvements to Atlantic Avenue – Phase 4
	MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed. Commissioner Lawler – absent.

2023-87	Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Bayfront East Traffic Calming Improvements MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed. Commissioner Lawler – absent.
2023-88	A Resolution Authorizing Renewal of the Liquor License for Oriental Gourmet, T/A Catch 2401 Restaurant and Bar MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed. Commissioner Lawler – absent.
2023-89	Resolution Authorizing Award of Contract to SHI for SDL Municipal Management Software Using the Bergen County Cooperative Pricing System MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed. Commissioner Lawler – absent.
2023-90	Establishment of an Emergency ‘No Parking’ Area, Closure, and Detouring During 2023 July 4 th American Mile MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed. Commissioner Lawler – absent.

BILL LIST

Commissioner Leeds asked if there were any questions on the Bill List. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED. COMMISSIONER LAWLER – ABSENT.

FINANCIAL SUMMARY REPORT

Commissioner Leeds asked if there were any questions on the Financial Summary Report. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED. COMMISSIONER LAWLER – ABSENT.

ADMINISTRATOR’S REPORT:

Nothing further to report.

SOLICITOR’S REPORT:

Nothing further to report.

ENGINEER’S REPORT:

Nothing further to report.

COMMISSIONERS REPORTS:

MAYOR RUSSO

Mayor Russo - nothing further to report.

COMMISSIONER LEEDS

Commissioner Leeds - nothing further to report.

COMMISSIONER LAWLER

Commissioner Lawler - absent.

PUBLIC COMMENT

Vicky Magid of Longport discussed a section of Beach Terrace Avenue where cars park very close to the corner making it difficult to see as you pull out. Borough officials noted that they would check the area in question to see if it needed to be restriped.

Solicitor Affanato reminded members of the public that it was no longer necessary to provide their home address during public comment, only if they were a resident or not.

Barry Stein of Longport expressed concern with trash around construction sites and areas with high grass. He noted that some sites had chicken bones strewn about, which are dangerous for dogs to consume. Administrator Porter addressed his questions. Mayor Russo suggested that he speak to the Administrator to provide specific locations for Borough officials to look at. Commissioner Leeds also noted that he could send photographs of sites, too.

Bob English of Longport noted that at a previous meeting he questioned if contractors had to provide the Borough with Certificates of Insurance when doing work. He questioned if there was a renewal process for those COIs and if the rules applied to all contractors (not necessarily if a permit is pulled), not just new construction. Administrator Porter will follow up with the Building Department regarding his questions.

ADJOURNMENT

MOTION – COMMISSIONER LEEDS, SECOND – MAYOR RUSSO. All AYES- none opposed. Adjournment – 4:41 pm. Commissioner Lawler – absent.