

Posted: 1/11/2024

Revised: 1/16/2024

DRAFT



**BOROUGH OF LONGPORT
COMMISSION WORKSHOP MEETING
JANUARY 17, 2024
4:00 Pm**

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were emailed to The Ocean City Sentinel, The Press of Atlantic City, the Star Ledger and the Courier Post on January 11, 2024. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk. Notices on the bulletin board have remained continuously posted.

Members of the public will have the option to listen to meeting audio only. *Remote public participation is not permitted.* The public can access meeting audio by:

Longport Board of Commissioners Meeting

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1. Meeting called to order/OPMA notice announced
2. Roll call taken
3. Emergency Exits
4. Municipal Administrator
5. Borough Solicitor
6. Borough Engineer
7. Mayor Russo
8. Commissioner Leeds
9. Commissioner Lawler
10. Municipal Clerk
11. Miscellaneous
12. Adjournment

Posted: 1/11/2024

Revised: 1/16/2024

THE FOLLOWING ITEMS ARE SCHEDULED FOR ACTION AT THE JANUARY 17, 2024, REGULAR COMMISSION MEETING:

**BOROUGH OF LONGPORT
COMMISSION MEETING AGENDA
JANUARY 17, 2024**

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1. Flag Salute
2. Meeting called to order- OPMA notice announced
3. Roll Call
4. Emergency exit announcement/Public Speaking time limit
5. Approval of Minutes – January 3, 2024, Board of Commissioners Reorganization Meeting. Minutes have been previously distributed for Commissioners' Review.
6. **ORDINANCES – Introduction and First Reading.** A Second Reading and Public Hearing is scheduled to be held on February 21, 2024, following the 4 pm workshop meeting for the following ordinances:
 - **O2024-04** – An Ordinance Amending Article I Chapter 61-2
7. **RESOLUTIONS – CONSENT AGENDA – Resolutions R2024-06 through R2024-11**

Public Comment – Limited to 3 minutes per person, please state your name and if you are a Longport resident for the record.

- **R2024-06** – A Resolution Appointing a Municipal Prosecutor for the Borough of Longport
- **R2024-07** – Authorizing the Disposal of Playground Equipment – No Longport Suitable or Needed for Public Use
- **R2024-08** – Resolution Authorizing a Municipal Services Fee
- **R2024-09** – A Resolution Accepting the Properties Willed to the Borough of Longport by Dorothy McGee
- **R2024-10** - Re-appointment of Municipal Engineer and Authorization of a Non-Fair and Open Contract to Edward D. Dennis, Jr., of Remington & Vernick Engineers for Professional Services as Longport Municipal Engineer
- **R2024-11** – Resolution of Support from Local Governing Body Authorizing the FY 2024 Local Recreation Improvement Grant (LRIG) Application funded by the New Jersey Department of Community Affairs

8. Bill List

9. Municipal Administrator's Report

10. Borough Solicitor's Report

11. Borough Engineer's Report

12. Commissioners' Reports

13. Public Comment

14. Adjournment

**BOROUGH OF LONGPORT
COUNTY OF ATLANTIC**

**ORDINANCE 2024-04
AN ORDINANCE AMENDING ARTICLE I CHAPTER 61-2**

**BE IT ORDAINED BY THE COMMISSIONERS OF THE BOROUGH OF LONGPORT
that:**

Article I CHAPTER 61-2 is hereby amended as follows:

§ 61-2 Beach fees.

[Amended 3-7-1979; 3-18-1981; 3-19-1985; 2-19-1997 by Ord. No. 97-04; 3-2-2005 by Ord. No. 2005-02; 3-15-2023 by Ord. No 2023-05]

In order to provide the necessary funds to improve, maintain and police the beaches, the following fees shall be charged for such facilities:

A. No fees shall be charged to or collected from any person under the age of 12 years.

B. Preseason purchase: \$20.00 per person, per bathing season, provided that application is made to the proper authorities on or before the first Friday in the month of June; \$5 [~~\$10.00~~] per person for senior citizens 65 years of age or older, per bathing season, provided that application is made to the proper authorities on or before the first Friday in the month of June.
[Added 3-11-2009 by Ord. No. 2009-03; amended 2-17-2016 by Ord. No. 2016-02; 3-15-2023 by Ord. No 2023-05]

C. Daily: \$5.00 per day for any part of a single calendar day. Daily badges will not carry over to the next calendar day after purchase.

[Added 3-15-2023 by Ord. No 2023-05]

D. Weekly: \$15.00 per person per week for any week or fractional part thereof of the bathing season. Weekly badges will be valid from 12:00 noon on Friday until 12:00 noon of the following Friday.

[Amended 3-15-2023 by Ord. No 2023-05]

E. Season: \$35.00 per person, per bathing season; \$10 [\$15.00] per person for senior citizens 65 years of age or older, per bathing season.

[Added 3-11-2009 by Ord. No. 2009-03; amended 2-17-2016 by Ord. No. 2016-02; 3-15-2023 by Ord. No 2023-05]

F. Persons in active military service. Though such persons are required to display a badge, no fees shall be charged to or collected from persons in active military service in any of the Armed Forces of the United States or to their spouses or dependent children over the age of 12 years.

[Added 3-19-2014 by Ord. No. 2014-04]

G. Persons who are active members of the New Jersey National Guard. Though such persons are required to display a badge, no fees shall be charged to or collected from persons who are active members of the New Jersey National Guard who have completed initial active duty training and to their spouses or dependent children over the age of 12 years. As used in this subsection, "initial active duty training" means basic military training for members of the New Jersey Air National Guard and basic combat training and advanced individual training for members of the New Jersey Army National Guard.

[Added 3-19-2014 by Ord. No. 2014-04]

H. Persons who have served in any of the Armed Forces of the United States and who were discharged or released therefrom under conditions other than dishonorable and who either have served at least 90 days in active duty or have been discharged or released from active duty by reason of a service-incurred injury or disability (veterans). Though such veterans are required to display a badge, no fees shall be charged to or collected from such veterans. In order to obtain a badge with no fee, such veterans shall present to the Beach Supervisor documentation, consistent with law and the rules and regulations promulgated by the Adjutant General of the New Jersey Department of Military and Veterans Affairs, sufficient to establish entitlement to a badge with no fee.

Vote on First Reading: 1/17/2024

publication:

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON 1 st Reading/Introduction						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
XX-indicates vote NV-not voting AB. - Absent						

Vote on Second Reading/Public Hearing: 2/21/2024

publication:

DO NOT USE SPACE BELOW						
OFFICIAL RECORD OF GOVERNING BODY VOTING ON FINAL PASSAGE						
COMMISSIONERS	MOTION	SECOND	AYE	NAY	NV	AB
Russo						
Leeds						
Lawler						
X-indicates vote NV-not voting AB. - Absent						

Borough of Longport

Ordinance Page -3-

This is a Certified True Copy of the Original Ordinance on file in the Municipal Clerk's Office.

/s/ **MONICA A. KYLE, RMC, CMR**

This is a Certified True Copy of the Original Ordinance on file in the Municipal Clerk's Office.

/s/ **MONICA A. KYLE, RMC, CMR**
MUNICIPAL CLERK

Monica A. Kyle, RMC

Nicholas M. Russo, Mayor

James P. Leeds, Sr., Commissioner

Daniel Lawler, Commissioner

**BOROUGH OF LONGPORT
RESOLUTION #2024-06**

**A RESOLUTION APPOINTING THE PROSECUTOR
FOR THE BOROUGH OF LONGPORT**

WHEREAS, the Board of Commissioners of the Borough of Longport, Atlantic County, has determined that the following Municipal Court appointments are needed:
Municipal Prosecutor

NOW THEREFORE, be it resolved by the Board of Commissioners of the Borough of Longport that:

(1) In accordance with NJSA 2B:25-4(a) **Joseph Sayegh, Esq.** is hereby appointed Municipal Prosecutor for the Borough of Longport for a one-year term from January 1, 2024, to December 31, 2024. Salary is determined by Borough of Longport Salary and Wages Ordinance Year 2024. The Municipal Court Administrator will maintain and draw from a list of duly-authorized Municipal Prosecutors in the County of Atlantic, of attorneys qualified to act as alternate or substitutes when the need may arise.

I RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE:						
COMMISSION	AYE	NAY	N.V.	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION: 1/17/2024

/s/ MONICA KYLE, RMC, MUNICIPAL CLERK

**BOROUGH OF LONGPORT
RESOLUTION 2024-07**

**Authorizing the Disposal of Playground Equipment - No Longer Suitable or
Needed For Public Use**

WHEREAS, the Borough of Longport has determined that the following Playground Equipment was no suitable for public use and sent out for scrap metal:

**Deck/Bridge for Playground (Fixed Asset # 000736)
Moon Rock Climber (Fixed Assets # 000563)**

NOW, THEREFORE, BE IT RESOLVED by Board of Commissioners of the Borough of Longport that the Deck/Bridge and Moon Rock Climber listed above is hereby authorized to be disposed of in the proper manner.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION: 01-17-24

MONICA KYLE, RMC/MUNICIPAL CLERK

**BOROUGH OF LONGPORT
COUNTY OF ATLANTIC
STATE OF NEW JERSEY
R2024-08**

RESOLUTION AUTHORIZING A MUNICIPAL SERVICES FEE

WHEREAS, it is necessary for the efficient conduct of the business of the FREE PUBLIC LIBRARY OF THE BOROUGH OF LONGPORT that certain services be performed by the Borough of Longport for the FREE PUBLIC LIBRARY OF THE BOROUGH OF LONGPORT.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Longport that in exchange for the payment of Fifty-Seven Thousand Five Hundred (\$57,500.00) Dollars for the 2024 calendar year the following services shall be performed by the Borough of Longport:

1. Financial Services
2. Limited Maintenance Services by Public Works (limited to up to 3 hours per week for library projects and building maintenance issues)
3. Library Staff Access to Break Room, Staff bathroom
4. Use of the Postage Meter
5. Use of the Copier
6. Cleaning/Janitorial Services
7. Exterminator (Western)
8. Use of Library Room (No Charge)
9. Use of additional Borough facilities when available (Including, but not limited to Commission Chambers, Gazebo Area, Community Center)
10. Storage Space on third floor as well as closet by downstairs bathrooms for Library Materials
11. Snow removal
12. Utilities for Library and Historical Museum Building
13. Insurance for Library and Historical Museum Building

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	NV	AB	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office. foregoing resolution was adopted by not less than a two-thirds majority of the full membership.

DATE OF
ADOPTION: 01/17/2024

/s/ MONICA A. KYLE, RMC, MUNICIPAL CLERK

**BOROUGH OF LONGPORT
COUNTY OF ATLANTIC
STATE OF NEW JERSEY
R 2024-10**

**RE-APPOINTMENT OF MUNICIPAL ENGINEER AND
AUTHORIZATION OF A NON-FAIR AND OPEN CONTRACT TO
EDWARD D. DENNIS, JR. OF REMINGTON & VERNICK ENGINEERS
FOR PROFESSIONAL SERVICES
AS LONGPORT MUNICIPAL ENGINEER**

WHEREAS, Edward D. Dennis, Jr., P.E., P.P., CME, of Remington & Vernick Engineers, Inc. has served as the Municipal Engineer for the Borough of Longport since 2021; and

WHEREAS, the current three-year term for the Longport Municipal Engineer ends on February 29, 2024; and

WHEREAS, the Borough of Longport desires to reappoint a Municipal Engineer for the term 2024 - 2026, and execute a Contract for said services for the year March 1, 2024 to February 28, 2026 as a Non-fair and Open Contract for 2021 pursuant to the provisions of N.J.S.A. 19-44-20.4; and

WHEREAS, the value of the services for the Calendar Year 2024 will not exceed \$40,000; and

WHEREAS, Edward D. Dennis, Jr. of Remington & Vernick Engineers, Inc. submitted a Form of Contract, dated January 11, 2024, they will provide the services as Municipal Engineer As set forth in the proposal dated December 20, 2023; and

WHEREAS, Remington & Vernick Engineers has completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political or candidate committee of the members of the Borough of Longport Commission in the previous one (1) year, and that the Contract will prohibit them from making any reportable contributions through the term of this Contract; and

WHEREAS, a Certificate of Available Funds as prepared by the Municipal Chief Financial Officer is hereby attached to this Resolution in accordance with Law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of Longport that Remington & Vernick Engineers is hereby appointed as Longport Municipal Engineer for the years 2024, 2025, and 2026 as required by Statute and hereby authorizes the Mayor to enter a Contract with Remington & Vernick Engineers for the 2024 year as described herein; and

BE IT FURTHER RESOLVED that a Notice of this Contract Award shall be published at least once in the Atlantic City Press pursuant to the requirements of Chapter 198 of the Laws of 1971.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	NV	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
	X-Indicates Vote SEC-Second	NV-Not Voting	AB-Absent	MOT-Motion		

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DATE OF ADOPTION:
1/17/2024

/s/ MONICA KYLE, RMC, MUNICIPAL CLERK

**RESOLUTION
Of the
Borough of Longport**

Resolution 2024-11

**Resolution of Support from Local Governing Body Authorizing the
FY 2024 Local Recreation Improvement Grant (LRIG) Application funded by the New
Jersey Department of Community Affairs**

WHEREAS, the New Jersey Department of Community Affairs is offering the Local Recreation Improvement Grant (LRIG); and

WHEREAS, The Local Recreation Improvement Grant is a competitive grant that supports improvement and repair of public recreation facilities including local parks, municipal recreation centers, and local stadiums.; and

WHEREAS, ensuring public access to community facilities is imperative given the current strain on communities confronting the COVID-19 pandemic; and

WHEREAS, access to outdoor recreation and community resources is critical for mental and physical health, particularly for those residents with limited or no other access to quality outdoor space or private recreational opportunities. Assisting local units in achieving unmet recreational obligations addresses these equity considerations, meeting the needs of communities that have been placed under substantial stress due to the lack of quality recreational facilities and spaces; and

WHEREAS, Local Recreation Improvement Grant funds will be allocated to each grant recipient to help cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; one-time personnel costs directly related to improvements; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use; and

WHEREAS, the Local Recreation Improvement Grant (LRIG) exists to: Fund improvements to recreational facilities; Provide quality outdoor recreational space to underserved, communities, particularly in this time of heightened need; and assist local units in achieving unmet recreational obligations; and

WHEREAS, the Borough of Longport strives to save tax dollars, assure clean land, air, and water, improve working and living environments; and

WHEREAS, the Borough of Longport wishes to apply for funding through the NJDCA Local Recreation Improvement Grant; and

WHEREAS, the NJDCA Local Recreation Improvement Grant prioritizes unfunded projects and those that include a local match component; and

WHEREAS, the Borough of Longport is qualified to apply for this funding; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Longport formally supports this NJDCA Local Recreation Improvement Grant application.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit a grant application for the NJDCA Local Recreation Improvement Grant on behalf of the City of Somers Point.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Longport and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	NV	A.B.	MOT.	SEC.
RUSSO						
LEEDS						
LAWLER						
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

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**DATE OF
ADOPTION:
1/17/2024**

/s/ MONICA KYLE, RMC, MUNICIPAL CLERK