

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, OCTOBER 16, 2024 – 4:00 PM**

The meeting was called to order at 4:00 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City, The Ocean City Sentinel, the Star Ledger, and Courier Post on October 11, 2024. In addition, copies of notices were posted on the bulletin board, posted on the Borough of Longport website www.longportnj.gov, and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, CFO Kelly, Engineer Dennis, Chief Culmone, Library Director Gerhardt, and Municipal Clerk Kyle also present.

Mayor Russo stated the location of the emergency exits and discussed opportunities for public comment.

Hazard Mitigation Plan Update – Office of Emergency Management and Zoning Officer Funk was unavailable so Borough Solicitor Affanato provided the update on his behalf. He explained that Mr. Funk has been working with the Planning and Zoning Board planner to develop this plan. He noted that Mr. Funk had provided the Governing Body with notes regarding the Hazard Mitigation Plan. He highlighted the objectives that were achieved and noted that there were new objectives added. Providing the Governing Body with an update of activities is a compliance requirement, explained Engineer Dennis.

Stockton University Coastal Research – Dune Management Proposal – Borough Solicitor Affanato also discussed this proposal on behalf of Mr. Funk. He explained that the proposal included nine months of research and surveying of Longport’s dunes for a full analysis of the dune system, which would include the use of drones by Stockton University for an estimated \$26,000. Solicitor Affanato suggested waiting to discuss this project with Mr. Funk and the new administration to potentially avoid a duplication in services, as there is an upcoming Army Corps of Engineers project that might provide the Borough with a survey of the dunes that could be used for comparison to the original dune template. Engineer Dennis explained that the Borough is included in an upcoming ACOE beach replenishment project, although there might not be enough funding available for work in the Borough. It was decided that a list of questions would be put together for Stockton to address to see if there is any potential for overlap between Stockton’s proposal and future work by the ACOE before moving forward.

Administrator Porter:

Administrator Porter – absent.

Borough Solicitor Affanato:

Solicitor Affanato discussed a homeowner's request to use a portion of Borough-owned property for the installation of a fence. Solicitor Affanato explained that in some areas Borough-owned property goes beyond the sidewalk. He recommended that the Governing Body visit the property in discussion. He explained that this was the case at 105 S. 15th Avenue and the homeowner is requesting use of Borough property in order to install a fence. He noted that the Governing Body could allow it through a licensing and hold harmless agreement. He added that the Governing Body has approved this type of agreement in the past.

Solicitor Affanato noted that the date to swear-in newly elected members to the Governing Body was recently changed to January 15th instead of January 1st. Due to this change, he explained that professional service contracts will need to be extended to January 15th. During the reorganization meeting, the Governing Body can take action to appoint professionals for 2025, he added. He explained that with the Governing Body's permission, he would have this resolution prepared for the next meeting.

Solicitor Affanato discussed the appointment of a new Class II officer to the Longport Planning and Zoning Board. He explained that in the past, this appointment was someone who was both a resident and employee of the Borough. He added that being a resident was not a requirement. It was noted that stipend positions are considered as employees for the Borough. He said that a new Class II officer would need to be appointed to the Planning and Zoning Board.

Solicitor Affanato discussed two ordinances that were scheduled for introduction at the regular meeting. The first was a change requested by the Public Works Department regarding the installation of new water meter boxes. It was noted that they must be readily visible. He explained that the second is to revise Longport's towing ordinance fees so they are in line with current rates. He said that Chief Culmone has reviewed the proposed ordinance and amendments. He also explained that the ordinance was also sent to the NJ Department of Community Affairs for review.

Borough Engineer Dennis:

Borough Engineer Dennis discussed two resolutions on the regular meeting agenda for the Governing Body's approval. He said one is to continue the NJ Department of Transportation State aid project on Atlantic Avenue for road improvements from 27th to 32nd avenues. The second is to make improvements to the police holding cells. He explained that bids were received on October 9th for the projects. He noted that if approved, the Borough can move forward with preconstruction meetings and contracts.

Mayor Russo:

Mayor Russo said that he reviewed the Best Practices and asked if anyone had questions or if any discussion was required. Commissioner Leeds noted CFO Kelly worked hard on the project and thanked her for a job well done. Mayor Russo also noted he received a letter from the American Legion Post 469 thanking the Borough for its involvement with the Wounded Warrior program event. He also announced that the legion will be holding a Veterans Day ceremony on Nov. 11th at 11 am at the gazebo located near 28th and Oberon avenues. He also announced a paper shredding event for residents on Nov. 9th and the Clean Ocean Action Beach Sweeps this Saturday. He also announced that he received a letter from Judge Rosenberger regarding his plan to retire as Longport's Municipal Judge at the end of this year.

Commissioner Leeds:

Commissioner Leeds – nothing further to report.

Commissioner Lawler:

Commissioner Lawler – nothing further to report.

Municipal Clerk Kyle:

Municipal Clerk Kyle – noted that Early Voting in Atlantic County would begin October 26th. She added that the information containing times and locations is available on the Borough's website. She also discussed that on Nov. 5th there will be a General Election and Municipal Election in the Borough.

Miscellaneous:

None.

Motion to Adjourn – Commissioner Leeds, seconded by Commissioner Lawler. All in Favor – Yes. None Opposed. Meeting adjourned at 4:27 pm.

**BOROUGH OF LONGPORT COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, OCTOBER 16, 2024**

The meeting was called to order with the flag salute at 4:28 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City, The Ocean City Sentinel, the Star Ledger and Courier Post on October 11, 2024. In addition, copies of notices were posted on the bulletin board in the Municipal Building, posted on the Borough website www.longportnj.gov, and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted. Official action may be taken at this meeting.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, CFO Kelly, Engineer Dennis, Chief Culmone, Library Director Gerhardt, and Municipal Clerk Kyle also present.

Mayor Russo noted that the emergency exit information had been previously announced and provided public comment opportunities.

Approval of Minutes:

Municipal Clerk Kyle requested a motion to approve the minutes from the September 18, 2024, Workshop and Regular Commission Meeting. Mayor Russo made a motion, seconded by Commissioner Lawler, to approve the minutes. All in Favor - ALL AYES. None opposed.

ORDINANCES:

The following ordinances were introduced for a first reading/ introduction:

Introduction and First Reading of Ordinance 2024-21 – An Ordinance Amending Chapter 144 Regarding the Installation of Water Meters and Curbstop Boxes in the Borough of Longport; Ordinance 2024-22 – An Ordinance Amending Chapter 158-10 Regarding Towing Fees in the Borough of Longport. A second reading and Public Hearing on these two (2) ordinances will be held on November 22, 2024, following the 9 am workshop meeting.

ORDINANCES:

Number	Title
2024-21	An Ordinance Amending Chapter 144 Regarding the Installation of Water Meters and Curbstop Boxes in the Borough of Longport
Purpose	The purpose of this ordinance is to amend regulations regarding the location of rearranged or realigned piping, requirements regarding outside installation of the meter pit and penalties.

Motion	Motion – Commissioner Lawler, seconded by Mayor Russo to Introduce Ordinance #O2024-21.
All in Favor	ALL AYES. None opposed.
2024-22	An Ordinance Amending Chapter 158-10 Regarding Towing Fees in the Borough of Longport
Purpose	The purpose of this ordinance is to amend the Borough of Longport’s towing and storage fee schedule, as well as add a Miscellaneous provision stating that the official tower must comply with the Borough’s ordinance and those of the State of New Jersey.
Motion	Motion – Commissioner Leeds, seconded by Commissioner Lawler to Introduce Ordinance #O2024-22.
All in Favor	ALL AYES. None opposed.

Public Comment or questions on listed Consent Agenda Resolutions: R2024-127 through R2024-131:

No one from the public had comments or questions on the Consent Agenda resolutions.

A motion was made by Mayor Russo, seconded by Commissioner Leeds, to adopt the Consent Agenda. All in Favor - All Ayes. None Opposed.

RESOLUTIONS – CONSENT AGENDA Resolution R2024-127 through R2024-131:

Number	Title
2024-127	Authorizing Jenna Kelly and A. Scott Porter to Serve on the Southern Coastal Regional Employee Benefits Fund as Fund Commissioners MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2024-128	A Resolution Setting the Price of the Borough of Longport Holiday Beach Tags MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2024-129	A Resolution Opposing the Proposed “Protecting Against Climate Threat (PACT) Resilient Environments and Landscape (REAL)” Rules MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2024-130	Award of Contract for the FY 2023 Municipal Aid Program Roadway Improvements to Atlantic Avenue – 27 th to 32 nd Avenue – to South State, Inc., of Bridgeton, NJ MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2024-131	Award of Contract for the Holding Cell Upgrades to Joseph Porretta Builders, Inc., of Hammonton, NJ MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.

BILL LIST

Commissioner Leeds asked if there were any questions on the Bill List. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

FINANCIAL SUMMARY REPORT

Commissioner Leeds asked if there were any questions on the Financial Summary Report. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

ADMINISTRATOR'S REPORT:

Absent.

SOLICITOR'S REPORT:

Nothing further to report.

ENGINEER'S REPORT:

Nothing further to report.

COMMISSIONERS REPORTS:

MAYOR RUSSO

Mayor Russo discussed a draft resolution for the employee holidays in 2025. Clerk Kyle explained that a draft resolution listing the 2025 employee holidays was placed in the Governing Body's mail boxes for consideration at the next meeting or a meeting in December. Commissioner Leeds stated that he would like to see the day after Christmas included as a holiday for employees. He felt it was an important day for family time. Commissioner Lawler and Mayor Russo agreed to adding the date to the resolution.

COMMISSIONER LEEDS

Nothing further to report.

COMMISSIONER LAWLER

Commissioner Lawler questioned if the other members of the Governing Body had received a letter from a vendor wishing to sell iced coffee on the beaches. It was noted that they did. There was brief discussion on this topic.

PUBLIC COMMENT

Kate Farrell of Longport came on behalf of the Farrell family to express their gratitude and thank the Longport Beach Patrol for honoring her late husband, Dr. Doug Farrell, by renaming the Capt. Turner Swim after him as well as refurbishing and rededicating a boat in his honor that they purchased in 1996. She added that all the work was done pro bono and she wanted to express their appreciation. Mayor Russo thanked Ms. Farrell for all of Dr. Farrell's contributions to the Borough of Longport.

ADJOURNMENT

MOTION – COMMISSIONER LEEDS, SECOND – COMMISSIONER LAWLER. All AYES- none opposed.
Adjournment – 4:37 pm.