

## LONGPORT BOARD OF EDUCATION

Regular Meeting

May 4, 2020

In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this regular meeting has been provided. On April 23, 2020 written notice of this rescheduled regular meeting was posted in Longport Borough Hall. On that same date written notice was sent to The Press and the Current.

The meeting of the Longport Board of Education was called to order by Mr. Tripician, Board President, remotely via zoom, Meeting ID: 739 7615 6178 Monday May 4, 2020 7:00 PM.

**MEMBERS PRESENT:** Mr. Tripician, Mr. Schiavo, Mr. Schwegman

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** T. Weeks, School Business Administrator, G. Miller, Solicitor, K. Miller

Mr. Tripician led all present in a flag salute.

Public Comment - None

Motion to Open the Public Hearing on the 20-21 Budge made by Mr. Schwegman, seconded by Mr. Schiavo at 7::01 PM

Motion approve by roll call vote with all members voting yes.

*Motion approved*

Mrs. Weeks reviewed the budget as submitted to the county office. No changes are recommended.

Motion to close the Public Hearing on the 20-21 Budget made by Mr. Schiavo, seconded by Mr. Schwegman at 7:03PM.

Motion approve by roll call vote with all members voting yes.

*Motion approved*

**Minutes of the Regular and Executive Session Meetings - March 9, 2020-** Motion made by Mr. Schiavo, seconded by Mr. Schwegman, to approve the minutes of the Regular and Executive session meetings.

Motion approve by roll call vote with all members voting yes, except Mr. Tripician who abstained on the Executive Session meeting minutes.

*Motion approved.*

**March and April Board Secretary's Monthly Certification -** Motion made by Mr. Schiavo, seconded by Mr. Schwegman, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, that no major budgetary line item account the Board Secretary Monthly Certification that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

Motion approve by roll call vote with all members voting yes.

*Motion approved.*

**March and April Board of Education Monthly Certification-** Motion made by Mr. Schiavo, seconded by Mr. Schwegman, the Board of Education Monthly Certification, that after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion approve by roll call vote with all members voting yes.

*Motion approved.*

**Treasurer's Report and Board Secretary's Report- March and April -** Motion made by Mr. Schiavo, seconded by Mr. Tripician, to acknowledge receipt of the Treasurer's Reports, Statement of Cash Receipts and Disbursements and the Board Secretary's reports, which are in agreement.

Motion approve by roll call vote with all members voting yes.

*Motion approved.*

**Bills, Payrolls, Transfers-** Motion by Mr. Schiavo, seconded by Mr. Schwegman, to approve the Bills lists, Payrolls and Transfers

March and April	Bills & Payrolls	\$220,620.87
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Motion approve by roll call vote with all members voting yes.

*Motion approved.*

**2020-2021 Budget -** Motion made by Mr. Schiavo, seconded by Mr. Schwegman, to approve the 2020 - 2021 tentative School District budget. The total general fund budget is One Million, Six Hundred Eighty Six Thousand, Nine Hundred Seventy Three Dollars (\$1,686,973). The requested tax levy is One Million, Six Hundred One Thousand, Six Hundred Ninety. (\$1,601,960).

### RESOLUTION

**BE IT RESOLVED** to approve a school district budget for the FY 2020-21 School Year as follows:

	<b><u>Budget</u></b>	<b><u>Local Tax Levy</u></b>
General Fund	\$1,686,973	\$1,601,690

### **Regular General Fund Tax Levy-Base Budget**

**RESOLVED**, That there should be raised for General Funds \$1,601,690 for the ensuing FY 2020-2021 School Year.

Motion approve by roll call vote with all members voting yes.

*Motion approved.*

**SCHOOL BUSINESS ADMINISTRATOR CONTRACT** Motion made by Mr. Schiavo, seconded by Mr. Schwegman, to approve the 2020-2021 contract with Teri J. Weeks as School Business Administrator pending approval by the county office. There are no changes from last year.

Motion approve by roll call vote with all members voting yes.

*Motion approved.*

**TREASURER OF SCHOOL MONIES** Motion made by Mr. Schwegman, seconded by Mr. Schiavo to approve the 2020-2021 contract with Jenna Kelly as Treasurer of School Monies.

Motion approve by roll call vote with all members voting yes.

*Motion approved*

**Attorney Appointment** - Motion made by Mr. Schwegman, seconded by Mr. Schiavo to adopt the resolution appointing George Miller as attorney for the 2020-2021 school year and approve the contract for services in the amount of \$4,200.

Motion approve by roll call vote with all members voting yes.

*Motion approved*

**PAYMENT OF BILLS** - Motion made by Mr. Schiavo, seconded by Mr. Schwegman to approve Teri Weeks, School Business Administrator to make payment of bills between Board Meetings and that such payments shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

Motion approve by roll call vote with all members voting yes.

*Motion approved*

**TRANSFERS BETWEEN BOARD MEETINGS** - Motion made by Mr. Schiavo, seconded by Mr. Schwegman approve pursuant to N.J.S.A 18A:22-8.1, as amended, that Teri J. Weeks, Business Administrator, is designated to approve line item budget transfers as are necessary between Board of Education of meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

Motion approve by roll call vote with all members voting yes.

*Motion approved*

**REQUISITION FOR SCHOOL TAXES** - Motion made by Mr. Schiavo, seconded by Mr. Schwegman to approve the Resolution for requisition of taxes schedule for the 2020-2021 school year, pursuant to R.S. 54:4-75

BE IT RESOLVED by the Board of Education of the Longport School District that the amount of district taxes, inclusive of school district paid debt service requirements, needed to meet the obligations of this Board for the 2020-2021 school year is \$1,601,690 and that the Longport Borough Council is requested to place in the hands of the Custodian of School Monies by the 10<sup>th</sup> of each month, that amount in accordance with the following schedule and statutes relating thereto.

**SCHEDULE FOR REQUISITION OF TAXES**

10-Aug-20	\$177,965.56
10-Sep-20	177,965.56
10-Oct-20	177,965.56
10-Nov-20	177,965.56
10-Dec-20	177,965.56
10-Jan-21	177,965.55
10-Feb-21	177,965.55

10-Mar-21 177,965.55

10-Apr-21 177,965.55

Total Payments \$1,601,690

Motion approve by roll call vote with all members voting yes.  
*Motion approved*

**Auditor Appointment -** Motion made by Mr. Schiavo, seconded by Mr. Schwegman to adopt the resolution appointing Ford Scott and Associate as auditor for the 2020-2021 school year and approve the contract for the 2019-2020 school year auditing services in the amount of \$6,000 and to accept the peer review audit conducted by Davie Kaplan dated November 2016.

Motion approve by roll call vote with all members voting yes.  
*Motion approved*

**COMPLIANCE WITH PL 2015 – CHAPTER 47** Motion made by Mr. Schwegman, seconded by Mr. Schiavo Approve to acknowledge the 2020/2021 Anticipated contracts to be renewed, awarded, or to expire during the school year- PL2015 -Chapter 47:

Pursuant to PL 2015, Chapter 47 the Longport Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts, not listed here, will be addressed prior to board action.

This is a list of contracts that the Board has awarded and memorialized in their board minutes during the past 12 months, ending June 30 that were in excess of the quote threshold or the board plans to approve in the ensuing school year that we anticipate will be in excess of the quote

Advertising – Newspapers

Attorney

Auditor

Insurance Agent – General

School Boards Association

Transportation Services

Tuition

Motion approve by roll call vote with all members voting yes.

*Motion approved.*

Motion approve by roll call vote with all members voting yes.

*Motion approved*

**IDEA CONSORITUM -** Motion made by Mr. Schiavo, seconded by Mr. Schwegman to approve to join the with Margate Board of Education in a consortium for the 2021 IDEA Basic and Preschool grant.

Motion approve by roll call vote with all members voting yes.

*Motion approved*

**RISK MANAGEMENT CONSULTANT RESOLUTION AND AGREEMENT** - Motion made by Mr. Schwegman, seconded by Mr. Schiavo to approve the Risk Management Consultant Agreement and Resolution naming Glenn Insurance the Broker of Record.

Motion approve by roll call vote with all members voting yes.

*Motion approved*

**20-21 TUITION CONTRACT - MARGATE** - Motion made by Mr. Schiavo, seconded by Mr. Schwegman to approve the tuition contract with Margate schools in the amount of \$833,695 for the 20-21 school year.

Motion approve by roll call vote with all members voting yes.

*Motion approved*

**ONLINE PAYMENTS** - Motion made by Mr. Schiavo, seconded by Mr. Schwegman to approve Online Payment of Bills procedures.

Motion approve by roll call vote with all members voting yes.

*Motion approved*

Communications- All included in packet

Public Comment - None

Board Comment - Mr. Tripician updated the Board on Ocean City School business. Mr. Schwegman updated the Board on the Margate City School business and budget.

Old Business - None

New Business - Next meeting to start at June, 2020 7:00 PM

**Motion to Adjourn** - Motion by Mr. Schiavo, seconded by Mr. Schwegman, to adjourn, 7:11 pm

Motion approve by roll call vote with all members voting yes.

*Motion approved.*

Respectfully Submitted,

Teri J. Weeks, School Business Administrator/  
Board Secretary