

## LONGPORT BOARD OF EDUCATION

Regular Meeting  
November 9, 2020

In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this regular meeting has been provided. On February 6, 2020 written notice of this scheduled regular meeting was posted in Longport Borough Hall. On that same date written notice was sent to The Press and the Current.

The meeting of the Longport Board of Education was called to order by Mr. Tripician, Board President, in the Commissioner Chambers, Borough of Longport, 2020 7:00 PM.

**MEMBERS PRESENT:** Mr. Tripician, Mr. Schiavo, Mr. Schwegman

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** T. Weeks, School Business Administrator

Mr. Tripician led all present in a flag salute.

Public Comment - None

**Minutes of the Regular Meeting – September 16, 2020-** Motion made by Mr. Schiavo, seconded by Mr. Schwegman, to approve the minutes of the Regular meeting.

Motion approve by roll call vote with all members voting yes,  
*Motion approved.*

**September and October Board Secretary's Monthly Certification -** Motion made by Mr. Schiavo, seconded by Mr. Schwegman, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, that no major budgetary line item account the Board Secretary Monthly Certification that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

Motion approve by roll call vote with all members voting yes.  
*Motion approved.*

**September and October Board of Education Monthly Certification-** Motion made by Mr. Schiavo, seconded by Mr. Schwegman, the Board of Education Monthly Certification, that after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion approve by roll call vote with all members voting yes.  
*Motion approved.*

**Treasurer's Report and Board Secretary's Report- September and October -** Motion made by Mr. Schiavo, seconded by Mr. Tripician, to acknowledge receipt of the Treasurer's Reports, Statement of Cash Receipts and Disbursements and the Board Secretary's reports, which are in agreement.

Motion approve by roll call vote with all members voting yes.  
*Motion approved.*

**Bills, Payrolls, Transfers-** Motion by Mr. Schiavo, seconded by Mr. Schwegman, to approve the Bills lists, Payrolls and Transfers

|                            |               |
|----------------------------|---------------|
| October Bills and Payrolls | \$ 139,914.24 |
| November Bills             | \$138,880.72  |

**Grant Acceptance -** Motion made by Mr. Schwegman, seconded by Mr. Schiavo, to accept the Coronavirus Relief Fund Grant in the amount of \$1,425. These funds are to be spent by December 31, 2020.

Motion approve by roll call vote with all members voting yes.

*Motion approved*

**JIF Renewal -** Motion made by Mr. Schwegman, seconded by Mr. Schiavo, to approve the following resolution:

***ATLANTIC AND CAPE MAY COUNTIES ASSOCIATION OF  
SCHOOL BUSINESS OFFICIALS  
JOINT INSURANCE FUND  
RESOLUTION FOR RENEWAL OF MEMBERSHIP***

**WHEREAS**, the **Longport Board of Education**, hereinafter referred to as “Board”, is a member of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, hereinafter referred to as “JIF”, and has reviewed the Bylaws and Plan of Risk Management of the JIF; and

**WHEREAS**, the Board believes in the safety of its employees and the public who participate in the life of the Board; and

**WHEREAS**, the Board agrees with the risk management disciplines inherent to membership in said JIF which are explicit in the JIF’s Bylaws and Risk Management Program; and

**WHEREAS**, the Board agrees that the statement below is consistent with its own philosophy:  
“It is the goal of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (JIF) and its member Boards of Education to achieve the best and most practical degree of freedom from accidents and/or injuries. The JIF and its members also endeavor to insure that all employees are provided with a safe and healthy environment, free from any recognized hazard as defined by applicable local, state, and federal regulations. Loss prevention, which is the responsibility of the Board, should succeed in providing a safe, healthful and pleasant working environment;” and,

**WHEREAS**, the JIF is a legally authorized and constituted joint insurance fund as permitted by Chapter 108, Laws of 1983 (N.J.S.A. 18A:18B-1 et.seq.), and has operated successfully on behalf of area school districts since its formation on July 1, 1991; and

**WHEREAS**, the statutes regulating the conduct of the JIF contain elaborate safeguards concerning the safe and efficient administration of the public interest entrusted to said JIF; and

**WHEREAS**, the Board has determined that continued participation as a member of the JIF is in the Board's best interest;

**NOW THEREFORE, BE IT RESOLVED** that the Board hereby agrees to renew its membership in the JIF for a three year membership term which shall commence on **July 1, 2021**, at 12:01 a.m.; and

**BE IT FURTHER RESOLVED**, that the Board will participate in all lines of coverage the JIF provides as defined by the JIF's Risk Management Program, which are generally described herein as follows:

1. Workers' Compensation and Employers' Liability
2. General Liability and Automobile Liability
3. Educator's Legal Liability, including Employment Practices Liability
4. Property Damage, including Automobile Physical Damage
5. Employee Dishonesty (Crime) Insurance
6. Boiler & Machinery/Equipment Breakdown
7. Cyber Liability
8. Pollution and Mold Legal Liability
9. Crisis Protection Program
10. Unmanned Aerial Systems Liability

**BE IT FURTHER RESOLVED**, that the Board appoints **Teri Weeks** as its Commissioner to the JIF and empowers said Commissioner to; exercise the voting rights provided in the JIF's Bylaws to Commissioners in a manner which best protects the Board and JIF, to implement and strengthen the Board's safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

Motion approve by roll call vote with all members voting yes.

*Motion approved*

**First Reading of Board Policies and Regulations** - Motion made by Mr. Schwegman, seconded by Mr. Schiavo, to approve the first reading of policy and regulation 6470.1 Electronic Funds Transfers.

Motion approve by roll call vote with all members voting yes.

*Motion approved*

Communications- All included in packet

Public Comment - None

Board Comment – Mr. Schwegman provided an update on the Margate Board of Education meeting.

Board discussed possible uses for Corona Virus Relief Funds. Mrs. Weeks will purchase facemasks to be distributed to students and senior citizens.

Old Business - None

New Business – Next Meeting, December 7, 2020

January 4, 202 Annual Organization and Regular meeting

**Motion to Adjourn** - Motion by Mr. Schiavo, seconded by Mr. Schwegman, to adjourn, 7:20 pm  
Motion approve by roll call vote with all members voting yes.  
*Motion approved.*

Respectfully Submitted,

Teri J. Weeks, School Business Administrator/  
Board Secretary