

BOROUGH OF LONGPORT
Atlantic County - New Jersey
Resolution 2017-121

**AUTHORIZING A NON FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT
WITH JAMES M. RUTALA ASSOCIATES, LLC OF LINWOOD, NJ FOR PLANNING AND
GRANT ASSISTANCE**

WHEREAS, the Governing Body of the Borough of Longport wishes to enter into a contract with JAMES M. RUTALA ASSOCIATES, LLC ("Rutala Associates") of Linwood, NJ which will retain Rutala Associates for the purpose of assisting the Borough of Longport in the completion and submission of grant applications related to Federal Emergency Management Agency available grants for house elevation; and

WHEREAS, **Rutala Associates** has been engaged by, and has prepared grant applications for Federal Emergency Management Agency grant funds to elevate properties in Brigantine, Atlantic City, Ventnor, Margate, Pleasantville and Cape May City; and

WHEREAS, Rutala Associates submitted an initial contract for which the Professional Services are outlined in a Proposal dated October 12, 2016 and were not to exceed \$2500 for 365 days between October 16, 2016 to October 16, 2017; and

WHEREAS, the contract is terminable by either party with seven days' notice and continues in full force and effect; and

WHEREAS, **Rutala Associates** has previously completed and submitted a Business Entity Disclosure Certification which certifies that **Rutala Associates** has not made any reportable contributions to a political or candidate committee in the Borough of Longport within the previous one year and, further, that this Contract will prohibit **Rutalia Associates** from making any reportable contributions through the term of this Contract; and

WHEREAS, this Resolution in conjunction with other awards to **Rutala Associates** within this calendar year does not exceed \$17,500.00; and

WHEREAS, a Certificate of Availability of Funds has been issued by the Municipal Chief Financial Officer and is attached to this Resolution.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Longport that it hereby continues and accepts the Proposal dated October 12, 2016 with **Rutala Associates** for an additional period from October 16, 2017 to December 31, 2018 additional cost not to exceed \$2500 during that period and hereby directs the Emergency Management Coordinator to authorize **Rutala Associates** to continue the work as outlined in said Proposal, as necessary; and

BE IT FURTHER RESOLVED that a Notice of this Contract Award shall be published at least once in the Atlantic City Press pursuant to the requirements of Chapter 198 of the New Jersey Laws of 1971.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO	X				X	
LEEDS	X					
LAWLER	X					X
X-Indicates Vote NV-Not Voting AB-Absent MOT-Motion SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk's Office.

DATE OF ADOPTION: 12-6-2017

/s/ MATTHEW CONLON, ACTING MUNICIPAL CLERK

