

**BOROUGH OF LONGPORT**  
**Atlantic County - New Jersey**  
**Resolution 2022-66**

**AUTHORIZING A NON FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT  
WITH JAMES M. RUTALA ASSOCIATES, LLC OF LINWOOD, NJ FOR PLANNING AND  
GRANT ASSISTANCE**

**WHEREAS**, the Governing Body of the Borough of Longport wishes to enter into a contract with JAMES M. RUTALA ASSOCIATES, LLC (“Rutala Associates”) of Linwood, NJ which will retain Rutala Associates for the purpose of assisting the Borough of Longport in the completion and submission of grant applications related to Federal Emergency Management Agency available grants for house elevation and additional grant opportunities; and

**WHEREAS**, **Rutala Associates** has been engaged by, and has prepared grant applications for Federal Emergency Management Agency grant funds to elevate properties in Brigantine, Atlantic City, Ventnor, Margate, Pleasantville and Cape May City; and

**WHEREAS**, Rutala Associates submitted an initial contract for which the Professional Services are outlined in a Proposal dated May 26, 2022 and shall not exceed \$10,000; and

**WHEREAS**, the contract is terminable by either party with seven days’ notice and continues in full force and effect; and

**WHEREAS**, a Certificate of Availability of Funds has been issued by the Municipal Chief Financial Officer and is attached to this Resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Longport that it hereby accepts the Proposal dated May 26, 2022, for the 2022 year with **Rutala Associates** for one year at a cost not to exceed \$10,000 and hereby directs the Emergency Management Coordinator to authorize **Rutala Associates** to begin work as outlined in said Proposal, as necessary; and

**BE IT FURTHER RESOLVED** that a Notice of this Contract Award shall be published at least once in the Atlantic City Press pursuant to the requirements of Chapter 198 of the New Jersey Laws of 1971.

RECORD OF GOVERNING BODY VOTE ON FINAL PASSAGE						
COMMISSION	AYE	NAY	N.V	A.B.	MOT.	SEC.
RUSSO	X				X	
LEEDS	X					X
LAWLER	X					
X-Indicates Vote		NV-Not Voting		AB-Absent		MOT-Motion
SEC-Second						

This is a Certified True copy of the Original Resolution on file in the Municipal Clerk’s Office.

DATE OF ADOPTION: 6-1-2022

/s/ Monica A. Kyle, RMC, Municipal Clerk